

# Annual Report 2016

Deering  
New Hampshire



## Bob Garland 1929-2017

This year's Town Report is dedicated to all the individuals who have made Deering the exceptional town that it is today. Over the years there have been numerous individuals that have served the town as volunteers, employees, officials or a combination of the above. The contribution of each has left an indelible mark on Deering.

One such individual is Bob Garland.

Board of Selectmen

Edward Cobbett and Gary Bono of the Deering Conservation Commission (DCC) were out placing wood duck boxes on Smith Brook marsh on North Rd. in the winter of 1994, when out of the woods came Bob Garland. He said that he had no family with any interest in his land, and wanted to do something to protect it after he was gone. He was particularly concerned that recently, people move into town, and put up a lot of no trespassing signs.



Bob was born and brought up in Norwood, Massachusetts and served in the U.S. Army during the Korean War. Bob was an avid woodcock hunter. He had seen the bird covers and wetland of his youth destroyed by unrestricted development. As such, Bob knew that land protection was a valuable tool in maintaining a healthy and robust rural environment for future generations.

Bob donated to the DCC a Conservation Easement on six of his ten-acre parcel. This donation gave the DCC members, at that time, just the right push to realize the significance of leading by example. We said we could help and found a way. Bob joined the DCC and was a tireless supporter. He enjoyed maintaining and the yearly checking of the wood duck boxes, roadside cleanup and easement monitoring. Bob laid out, cut the brush, and established the Pinnacle Trail and its scenic overlook in the Margaret Wood Memorial Forest.

The Garland Easement of 1995 kicked off a land protection initiative which resulted in the protection of seventy parcels of land approximating +/- 6500 acres of land by 2010. His generous contribution of goodwill, time, and effort will have a permanent impact on the character of this Town for generations.

Gary Bono and Edward Cobbett, two old friends

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## Town of Deering New Hampshire Warrant and Budget 2017

To the inhabitants of the Town of Deering in the County of Hillsborough in the state of New Hampshire qualified to vote in town affairs:

GREETINGS!

You are hereby notified to meet at the Town Hall in said Deering on **Tuesday the 14<sup>th</sup> day of March, 2017 at 11:00 am** in the morning to act upon the following subjects:

**Article 1:** To choose all necessary Town Officers for the ensuing year.

Selectmen	3-year term
(2) Library Trustee	3-year term
Treasurer	3-year term
Cemetery Trustee	3-year term
Trustee of Trust Funds	3-year term
Moderator	2-year term

**Article 2: Zoning Ordinance Amendment**

Are you in favor of the adoption of the amendment to the zoning ordinance for Open Space Subdivisions as proposed by the Planning Board for the Town of Deering zoning ordinance as follows:

**Topical Discussion:** The existing Open Space Subdivision Ordinance is mandatory for all developments that are 20 acres or larger, except where the subdivision will result in 4 or less lots or every lot will be at least 10 acres. However, there are unusual situations where neither of these exceptions is met, but a conventional subdivision is proposed which would: 1) result in fewer lots than would be allowed under open space development and 2) better accomplish the open space development purposes.

This amendment would allow the Planning Board to exempt such a development from the application of the Open Space Subdivision Ordinance and better achieve the same goals using a conventional subdivision proposal in those special circumstances.

**Recommended by the Planning Board**

**POLLS WILL OPEN AT 11:00 am** and remain open until **7:00 pm**.

**ADDITIONALLY, pursuant to RSA 39:2-a, you are hereby notified that Articles 3 through 11 will be taken upon Saturday the 18th of March, 2017 next at 9:00AM in the morning at Town Hall.**



## Article 3: To Accept Town Reports

To see if the Town will vote to accept the 2017 reports of the Town Officials, agents and committees, and to accept the 2016 auditor's report.

**The Board of Selectmen Recommends this Article.**

## Article 4: To Appropriate Operating Budget Funds for the Year 2016

To see if the Town will vote to raise and appropriate the sum of two million twenty-four thousand eight hundred dollars (\$2,024,800) for the purpose of funding general municipal operations not including any amount raised and appropriated in any separate warrant article.

Acct	Function	2017
4130	Executive	\$ 183,523.47
4140	Election, Reg. Vital Statistics	\$ 34,252.37
4150	Finance Administration	\$ 59,672.37
4152	Assessing	\$ 30,615.39
4153	Legal	\$ 18,000.00
4191	Planning & Zoning	\$ 8,906.00
4194	General Government Buildings	\$ 33,800.00
4195	Cemeteries	\$ 16,035.00
4196	Insurance	\$ 54,275.00
4197	Advertising & Regional Assoc	\$ 4,232.00
4210	Police	\$ 339,270.80
4215	Ambulance	\$ 42,397.50
4220	Fire	\$ 116,734.00
4240	Building Inspection	\$ 13,218.00
4290	Emergency Management	\$ 1.00
4299	Other Public Safety - Dispatch	\$ 36,305.00
4300	Highways & Streets	\$ 697,546.65
4324	Solid Waste Disposal	\$ 99,352.00
4441	Welfare Administration	\$ 3.00
4442	Direct Assistance	\$ 15,000.00
4443	Vendor Payments	\$ 4,900.00
4520	Parks & Recreation	\$ 25,000.00
4550	Library	\$ 2,010.00
4611	Conservation	\$ 2,540.00
4711	Debt Payments - Principal	\$ 170,436.00
4722	Debt Payments - Interest	\$ 11,774.74
4723	TAN	\$ 5,000.00
<b>Total</b>		<b>\$ 2,024,800.27</b>

**The Board of Selectmen Recommends this Article**

## Article 5: To Add Funds to Established Trust Funds

To see if the Town will vote to raise and appropriate the sum of TWO HUNDRED SIXTY-TWO THOUSAND NINE HUNDRED NINETY-NINE DOLLARS (\$262,999) to be added to the previously established Capital Reserve and/or Expendable Trust Funds and to fund the sum of SIXTY-EIGHT THOUSAND DOLLARS (\$68,000) from the unassigned fund balance as of December 31, 2016 for the following account in said amount:

Acct	Fund	Amount
30.1010.32.640	FD Vehicle Replacement / CRF	\$ 68,000.00
<b>Total Unassigned Fund Balance</b>		<b>\$ 68,000.00</b>

Acct	Fund	2016	2017
30.1010.32.640	FD Vehicle Replacement / CRF	\$ 50,000.00	\$ 88,000.00
30.1010.40.640	HWY Vehicle Replacement / CRF	\$ 50,000.00	\$ 20,000.00
60.1010.00.060	Assessing / ETF	\$ 9,300.00	\$ 9,300.00
60.1010.00.062	Celebration (A)	\$ 1,000.00	\$ 1,000.00
60.1010.00.063	Cemetery Maint / ETF	\$ 2,500.00	\$ 3,000.00
60.1010.00.064	Computer Systems / ETF	\$ 10,000.00	\$ 4,700.00
60.1010.00.065	Exotice Weed Control / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.066	FD Building Maint / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.069	Gov't Bld Improvement / ETF	\$ 40,000.00	\$ 20,000.00
60.1010.00.071	Health & Safety / ETF	\$ 1,500.00	\$ 1,500.00
60.1010.00.075	Library Bld Maint / ETF	\$ -	\$ 1,000.00
60.1010.00.076	Master Plan / ETF	\$ 1,250.00	\$ 1,250.00
60.1010.00.078	PD Ballistic Vest Replacement / ETF	\$ 1,171.00	\$ 700.00
60.1010.00.079	PD Equipment Replacement / ETF	\$ 1,315.00	\$ 3,500.00
60.1010.00.080	PD Vehicle Replacement / ETF	\$ 11,000.00	\$ 10,000.00
60.1010.00.082	Reservoir Usage	\$ 2,500.00	\$ 5,000.00
60.1010.00.083	Road Reconstruction / ETF	\$ 118,000.00	\$ 59,049.00
60.1010.00.084	FD Turnout Gear Replacement / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.087	HWY Bld Improvement / ETF	\$ -	\$ 20,000.00
<b>Total</b>		<b>\$ 314,536.00</b>	<b>\$ 262,999.00</b>

**The Board of Selectmen Recommends this Article.**

## Article 6: To Purchase Website GIS software for Deering Assessing Maps & Data

To see if the Town will vote to raise and appropriate the sum of NINE THOUSAND FIVE HUNDRED DOLLARS (\$9,500) to fund the costs associated with converting Deering's property tax / assessing maps into a web based GIS (Geographic Information System) software searchable by both Deering residents and the public at large and to be funded from the unassigned fund balance as of December 31, 2016. This appropriation shall not raise any taxes and have no effect on the tax rate.

**The Board of Selectmen Recommends this Article.**

**Article 7: To Create a Per Diem Emergency Responder Program**

To see if the Town will vote to raise and appropriate FOURTY FIVE THOUSAND DOLLARS (\$45,000) to fund the costs to staff a per diem emergency responder program from July through December and to be funded from the Ambulance Capital Reserve Fund in the Amount of FORTY- FIVE THOUSAND DOLLARS (\$45,000). The ambulance will be staffed Monday through Friday from 7:00am to 5:00pm and ambulance staff will also be responsible for responding to fire calls during their work shifts. Future costs of the per diem paramedic program will be in the operating budget. This appropriation shall not raise any new taxes and have no effect on the tax rate.

**Recommended by the Board of Selectmen**

**Article 8: Purchase of a new Highway Department Truck**

To see if the Town will vote to raise and appropriate the sum of ONE HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$195,000) to fund the purchase price of a new ten wheel highway truck equipped with dump body and plow and to be funded from the Highway Vehicle Capital Reserve Fund in the amount of EIGHTY THOUSAND THREE HUNDRED THIRTY-NINE DOLLARS (\$80,339) with the remaining amount of ONE HUNDRED FOURTEEN THOUSAND SIX HUNDRED SIXTY-ONE DOLLARS (\$114,661) to be funded from the fund balance as of December 31, 2016. This appropriation shall not raise any new taxes and have no effect on the tax rate.

**Recommended by the Board of Selectmen**

**Article 9: Police Cruiser Replacement**

To see if the Town will vote to raise and appropriate the sum of FOURTY THREE THOUSAND DOLLARS (\$43,000) to fund the purchase of a police cruiser and to be funded from the Police Cruiser Replacement Expendable Trust Fund in the amount of SIXTEEN THOUSAND EIGHT HUNDRED TEN DOLLARS (\$16,810) with the remaining amount of TWNETY SIX THOUSAND ONE HUNDRED NINETY DOLLARS (\$26,190) to be raised through taxation.

**The Board of Selectmen Recommends this Article.**

**Article 10: Convert Retired Police Cruiser to Fire Department Command Vehicle**

To see if the Town will vote to raise and appropriate the sum of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500) to fund the conversion cost of the old Police Cruiser into a Fire Department Command Vehicle for Deering's part-time Fire Chief and to be funded from the fund balance as of December 31, 2016. This appropriation shall not raise any new taxes and have no effect on the tax rate.

**The Board of Selectmen Recommends this Article.**

**Article 11: To Purchase one new cruiser radio**

To see if the Town will vote to raise and appropriate the sum of FOUR THOUSAND FOUR DOLLARS (\$4,000) to purchase a new police cruiser radio to replace the thirteen-year-old (13) radio and to fund the purchase cost from the Police Department Equipment Replacement Expendable Trust Fund. This appropriation shall not raise any new taxes and have no effect on the tax rate.

**Recommended by the Board of Selectmen**



## Article 12: To Transact Other Business

To transact any other business that may be brought before this meeting.

Given under our hands, February 1 <sup>st</sup> , 2017		
We certify and attest that on or before February 2 <sup>nd</sup> we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Town Office, and delivered the original to the TOWN CLERK		
Printed Name	Position	Signature
Sharon Fife	Chair	
Allen Belouin	Selectman	
Aaron Gill	Selectman	



*New Hampshire*  
Department of  
Revenue Administration

**2017**  
**MS-636**

## Budget of the Town of Deering

Form Due Date: **20 Days after the Town Meeting**

This form was posted with the warrant on: February 2, 2017

**For Assistance Please Contact:**  
**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Sharon Fife	Chair	
Allen Belouin	Selectman	
Aaron Gill	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

Appropriations						
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	4	\$167,417	\$170,576	\$183,523	\$0
4140-4149	Election, Registration, and Vital Statistics	4	\$39,969	\$33,540	\$34,252	\$0
4150-4151	Financial Administration	4	\$58,917	\$52,839	\$59,672	\$0
4152	Revaluation of Property	4	\$32,060	\$32,817	\$30,615	\$0
4153	Legal Expense	4	\$18,000	\$4,260	\$18,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	4	\$8,906	\$3,497	\$8,906	\$0
4194	General Government Buildings	4	\$33,800	\$25,328	\$33,800	\$0
4195	Cemeteries	4	\$16,035	\$15,971	\$16,035	\$0
4196	Insurance	4	\$53,494	\$34,125	\$54,275	\$0
4197	Advertising and Regional Association	4	\$4,233	\$3,647	\$4,232	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>Public Safety</b>						
4210-4214	Police	4	\$321,183	\$306,424	\$339,270	\$0
4215-4219	Ambulance	4	\$39,798	\$18,833	\$42,398	\$0
4220-4229	Fire	4	\$97,056	\$36,062	\$116,734	\$0
4240-4249	Building Inspection	4	\$13,218	\$13,038	\$13,218	\$0
4290-4298	Emergency Management	4	\$1	\$0	\$1	\$0
4299	Other (Including Communications)	4	\$34,705	\$34,034	\$36,305	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration	4	\$422,703	\$337,864	\$429,972	\$0
4312	Highways and Streets	4	\$262,200	\$146,196	\$264,075	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	4	\$3,500	\$3,589	\$3,500	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	4	\$99,352	\$107,015	\$99,352	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0



Appropriations						
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	4	\$4,900	\$4,600	\$4,900	\$0
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	4	\$17,645	\$3,969	\$15,003	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	4	\$25,000	\$25,000	\$25,000	\$0
4550-4559	Library	4	\$1,850	\$1,581	\$2,010	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources	4	\$2,540	\$2,017	\$2,540	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	4	\$228,372	\$227,530	\$170,436	\$0
4721	Long Term Bonds and Notes - Interest	4	\$16,507	\$11,651	\$11,775	\$0
4723	Tax Anticipation Notes - Interest	4	\$5,000	\$0	\$5,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$1,997,915</b>	<b>\$1,656,003</b>	<b>\$2,024,800</b>	<b>\$0</b>

Special Warrant Articles						
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended )	Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	5	\$0	\$0	\$108,000	\$0
	<b>Purpose:</b> To Add Funds to Established Trust Funds					
4916	To Expendable Trusts/Fiduciary Funds	5	\$0	\$0	\$154,999	\$0
	<b>Purpose:</b> To Add Funds to Established Trust Funds					
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$262,999</b>	<b>\$0</b>

Individual Warrant Articles						
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended )	Appropriations Ensuing FY (Not Recommended)
4902	Machinery, Vehicles, and Equipment	10	\$0	\$0	\$8,500	\$0
	<b>Purpose:</b> Convert Retired Police Cruiser to Fire Department					
4902	Machinery, Vehicles, and Equipment	11	\$0	\$0	\$4,000	\$0
	<b>Purpose:</b> To Purchase one new cruiser radio					
4902	Machinery, Vehicles, and Equipment	8	\$0	\$0	\$195,000	\$0
	<b>Purpose:</b> Purchase of a new Highway Department Truck					
4902	Machinery, Vehicles, and Equipment	9	\$0	\$0	\$43,000	\$0
	<b>Purpose:</b> Police Cruiser Replacement					
4909	Improvements Other than Buildings	6	\$0	\$0	\$9,500	\$0
	<b>Purpose:</b> To Purchase Website GIS software for Deering Asses					
4909	Improvements Other than Buildings	7	\$0	\$0	\$45,000	\$0
	<b>Purpose:</b> To Create a Per Diem Paramedic Program					
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$305,000</b>	<b>\$0</b>

Revenues					
Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	4	\$18,102	\$0	\$20,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	4	\$100	\$0	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	4	\$60,000	\$0	\$60,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	4	\$500	\$0	\$500
3220	Motor Vehicle Permit Fees	4	\$280,000	\$0	\$280,000
3230	Building Permits	4	\$9,000	\$0	\$8,000
3290	Other Licenses, Permits, and Fees	4	\$11,665	\$0	\$10,000
3311-3319	From Federal Government		\$2,184	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	4	\$99,179	\$0	\$92,000
3353	Highway Block Grant	4	\$95,664	\$0	\$82,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	4	\$238	\$0	\$125
3357	Flood Control Reimbursement	4	\$0	\$0	\$13,000
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	4	\$11,900	\$0	\$18,840
<b>Charges for Services</b>					
3401-3406	Income from Departments	4	\$8,000	\$0	\$10,000
3409	Other Charges		\$8,000	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$210	\$0	\$0
3502	Interest on Investments	4	\$2,087	\$0	\$2,500
3503-3509	Other		\$1,500	\$0	\$0
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	7	\$0	\$0	\$45,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	8	\$0	\$0	\$80,339
3916	From Trust and Fiduciary Funds	11, 9	\$0	\$0	\$20,810
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	10, 5, 6, 8	\$0	\$0	\$200,661
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$608,329</b>	<b>\$0</b>	<b>\$943,875</b>



Budget Summary		
Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$2,005,715	\$2,024,800
Special Warrant Articles Recommended	\$340,536	\$262,999
Individual Warrant Articles Recommended	\$90,446	\$305,000
TOTAL Appropriations Recommended	\$2,436,697	\$2,592,799
Less: Amount of Estimated Revenues & Credits	\$996,741	\$943,875
Estimated Amount of Taxes to be Raised	\$1,439,956	\$1,648,924

## Proposed Appropriations by Function 2017

Acct	Function	2016	2017
4130	Executive	\$ 167,417.45	\$ 183,523.47
4140	Election, Reg, Vital Statistics	\$ 35,522.56	\$ 34,252.37
4150	Finance Administration	\$ 58,917.30	\$ 59,672.37
4152	Assessing	\$ 32,059.93	\$ 30,615.39
4153	Legal	\$ 18,000.00	\$ 18,000.00
4191	Planning & Zoning	\$ 8,906.00	\$ 8,906.00
4194	General Government Buildings	\$ 33,800.00	\$ 33,800.00
4195	Cemeteries	\$ 16,035.00	\$ 16,035.00
4196	Insurance	\$ 53,494.00	\$ 54,275.00
4197	Advertising & Regional Assoc	\$ 4,233.00	\$ 4,232.00
4210	Police	\$ 321,182.66	\$ 339,270.80
4215	Ambulance	\$ 39,797.50	\$ 42,397.50
4220	Fire	\$ 71,056.25	\$ 116,734.00
4240	Building Inspection	\$ 13,218.00	\$ 13,218.00
4290	Emergency Management	\$ 1.00	\$ 1.00
4299	Other Public Safety - Dispatch	\$ 34,705.00	\$ 36,305.00
4300	Highways & Streets	\$ 688,403.56	\$ 697,546.65
4324	Solid Waste Disposal	\$ 99,352.00	\$ 99,352.00
4441	Welfare Administration	\$ 2,645.00	\$ 3.00
4442	Direct Assistance	\$ 15,000.00	\$ 15,000.00
4443	Vendor Payments	\$ 4,900.00	\$ 4,900.00
4520	Parks & Recreation	\$ 25,000.00	\$ 25,000.00
4550	Library	\$ 1,850.00	\$ 2,010.00
4611	Conservation	\$ 2,540.00	\$ 2,540.00
4711	Debt Payments - Principal	\$ 228,372.00	\$ 170,436.00
4722	Debt Payments - Interest	\$ 16,507.00	\$ 11,774.74
4723	TAN	\$ 5,000.00	\$ 5,000.00
<b>Total</b>		<b>\$1,997,915.21</b>	<b>\$ 2,024,800.27</b>

Acct	Fund	2016	2017
30.1010.32.640	FD Vehicle Replacement / CRF	\$ 50,000.00	\$ 88,000.00
30.1010.40.640	HWY Vehicle Replacement / CRF	\$ 50,000.00	\$ 20,000.00
60.1010.00.060	Assessing / ETF	\$ 9,300.00	\$ 9,300.00
60.1010.00.062	Celebration (A)	\$ 1,000.00	\$ 1,000.00
60.1010.00.063	Cemetery Maint / ETF	\$ 2,500.00	\$ 3,000.00
60.1010.00.064	Computer Systems / ETF	\$ 10,000.00	\$ 4,700.00
60.1010.00.065	Exotice Weed Control / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.066	FD Building Maint / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.069	Gov't Bld Improvement / ETF	\$ 40,000.00	\$ 20,000.00
60.1010.00.071	Health & Safety / ETF	\$ 1,500.00	\$ 1,500.00
60.1010.00.075	Library Bld Maint / ETF	\$ -	\$ 1,000.00
60.1010.00.076	Master Plan / ETF	\$ 1,250.00	\$ 1,250.00
60.1010.00.078	PD Ballistic Vest Replacement / ETF	\$ 1,171.00	\$ 700.00
60.1010.00.079	PD Equipment Replacement / ETF	\$ 1,315.00	\$ 3,500.00
60.1010.00.080	PD Vehicle Replacement / ETF	\$ 11,000.00	\$ 10,000.00
60.1010.00.082	Reservoir Usage	\$ 2,500.00	\$ 5,000.00
60.1010.00.083	Road Reconstruction / ETF	\$ 118,000.00	\$ 59,049.00
60.1010.00.084	FD Turnout Gear Replacement / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.087	HWY Bld Improvement / ETF	\$ -	\$ 20,000.00
<b>Total</b>		<b>\$ 314,536.00</b>	<b>\$ 262,999.00</b>

## Budget Details 2017

Acct Number	Description	2016 - Budget	Proposed 2017
01.4130.10.112	BOS - Wages	\$ 7,500.00	\$ 7,500.00
01.4130.10.220	BOS - FICA	\$ 465.00	\$ 465.00
01.4130.10.221	BOS - Medicare	\$ 109.00	\$ 190.00
01.4130.10.350	BOS - Training & Certification	\$ 400.00	\$ 400.00
01.4130.11.110	Admin - F/T Wages	\$ 65,000.00	\$ 75,000.00
01.4130.11.111	Admin - P/T Wages	\$ 36,300.00	\$ 37,389.00
01.4130.11.210	Admin - Health Insurance	\$ 25,779.00	\$ 27,318.71
01.4130.11.220	Admin - FICA	\$ 6,280.60	\$ 6,968.12
01.4130.11.221	Admin - Medicare	\$ 1,468.85	\$ 1,629.64
01.4130.11.230	Admin - Retirement	\$ 6,500.00	\$ 9,000.00
01.4130.11.290	Admin - Life/Disability	\$ 1,350.00	\$ 1,398.00
01.4130.11.350	Admin - Training & Certification	\$ 800.00	\$ 800.00
01.4130.11.399	Admin - Other Professional Services	\$ 300.00	\$ 300.00
01.4130.11.410	Admin - Postage	\$ 2,000.00	\$ 2,000.00
01.4130.11.420	Admin - Telephone	\$ 2,800.00	\$ 2,800.00
01.4130.11.430	Admin - Mobile Phone	\$ 600.00	\$ 600.00
01.4130.11.440	Admin - Rentals & Leases	\$ 2,300.00	\$ 2,300.00
01.4130.11.460	Admin - Printing	\$ 1,750.00	\$ 1,750.00
01.4130.11.470	Admin - Office Supplies	\$ 2,200.00	\$ 2,200.00
01.4130.11.480	Admin - Dues & Subscriptions	\$ 315.00	\$ 315.00
01.4130.11.490	Admin - Public Notices	\$ 1,000.00	\$ 1,000.00
01.4130.11.610	Admin - New Equipment	\$ 1,300.00	\$ 1,300.00
01.4130.11.620	Admin - Equipment Maintenance	\$ 400.00	\$ 400.00
01.4130.11.710	Admin - Mileage	\$ 500.00	\$ 500.00
	<b>FUNCTION: EXECUTIVE - 4130</b>	<b>\$ 167,417.45</b>	<b>\$ 183,523.47</b>
01.4140.12.112	Town Clerk - Wages	\$ 12,870.00	\$12,870.00
01.4140.12.135	Town Clerk - Deputy Wages	\$ 7,230.60	\$7,540.00
01.4140.12.220	Town Clerk - FICA	\$ 1,246.24	\$1,265.42
01.4140.12.221	Town Clerk - Medicare	\$ 291.46	\$295.95
01.4140.12.350	Town Clerk - Training & Certif	\$ 700.00	\$800.00
01.4140.12.410	Town Clerk - Postage	\$ 2,000.00	\$2,000.00
01.4140.12.420	Town Clerk - Telephone	\$ 1,103.00	\$1,080.00
01.4140.12.450	Town Clerk - Software	\$ 2,000.00	\$4,446.00
01.4140.12.470	Town Clerk - Office Supplies	\$ 500.00	\$500.00
01.4140.12.480	Town Clerk - Dues & Subscriptions	\$ 200.00	\$200.00
01.4140.12.490	Town Clerk - Public Notices	\$ 50.00	\$75.00
01.4140.12.610	Town Clerk - New Equipment	\$ 120.00	\$120.00
01.4140.12.620	Town Clerk - Equipment Maintenance	\$ 325.00	\$350.00
01.4140.12.710	Town Clerk - Mileage	\$ 500.00	\$500.00
01.4140.13.112	Elections - Election Official	\$ 4,006.00	\$1,128.00
01.4140.13.120	Elections - Ballot Clerk Wages	\$ 1,200.00	\$350.00
01.4140.13.220	Elections - FICA	\$ 322.77	\$92.00



## Budget Details 2017

Acct Number	Description	2016 - Budget	Proposed 2017
01.4140.13.221	Elections - Medicare	\$ 75.49	\$21.00
01.4140.13.410	Elections - Postage	\$ 50.00	\$50.00
01.4140.13.470	Elections - Office Supplies	\$ 50.00	\$50.00
01.4140.13.490	Elections - Public Notices	\$ 382.00	\$219.00
01.4140.13.900	Elections - Miscellaneous	\$ 300.00	\$300.00
	<b>FUNCTION: TOWN CLERK - 4140</b>	<b>\$ 35,522.56</b>	<b>\$34,252.37</b>
01.4150.14.112	Treasurer - Wages	\$ 2,500.00	\$ 2,500.00
01.4150.14.220	Treasurer - FICA	\$ 155.00	\$ 155.00
01.4150.14.221	Treasurer - Medicare	\$ 36.00	\$ 36.00
01.4150.15.112	Tax Collector - Wages	\$ 12,870.00	\$ 12,870.00
01.4150.15.135	Tax Collector - Deputy Wages	\$ 7,230.60	\$ 7,540.00
01.4150.15.220	Tax Collector - FICA	\$ 1,246.24	\$ 1,265.42
01.4150.15.221	Tax Collector - Medicare	\$ 291.46	\$ 295.95
01.4150.15.310	Tax Collector - Research	\$ 1,000.00	\$ 1,000.00
01.4150.15.350	Tax Collector - Training & Certification	\$ 700.00	\$ 800.00
01.4150.15.360	Tax Collector - Recording Fees	\$ 500.00	\$ 1,000.00
01.4150.15.410	Tax Collector - Postage	\$ 3,000.00	\$ 3,000.00
01.4150.15.420	Tax Collector - Telephone	\$ 1,102.00	\$ 1,080.00
01.4150.15.450	Tax Collector - Software	\$ 2,500.00	\$ 2,500.00
01.4150.15.470	Tax Collector - Office Supplies	\$ 800.00	\$ 800.00
01.4150.15.480	Tax Collector - Dues & Subscriptions	\$ 40.00	\$ 40.00
01.4150.15.610	Tax Collector - New Equipment	\$ 120.00	\$ 120.00
01.4150.15.620	Tax Collector - Equipment Maintenance	\$ 80.00	\$ 80.00
01.4150.15.710	Tax Collector - Mileage	\$ 500.00	\$ 500.00
01.4150.16.300	Auditing - Professional Services	\$ 13,500.00	\$ 13,500.00
01.4150.17.399	Info Tech - Professional Services	\$ 3,000.00	\$ 3,000.00
01.4150.17.450	Info Tech - Software	\$ 7,746.00	\$ 7,590.00
	<b>FUNCTION: FINANCIAL ADMINISTRATION - 4150</b>	<b>\$ 58,917.30</b>	<b>\$ 59,672.37</b>
01.4152.18.111	Assessing - Clerk Wages	\$ 15,450.00	\$ 15,970.00
01.4152.18.220	Assessing - FICA	\$ 957.90	\$ 986.64
01.4152.18.221	Assessing - Medicare	\$ 224.03	\$ 230.75
01.4152.18.399	Assessing - Professional Servi	\$ 15,408.00	\$ 13,408.00
01.4152.18.480	Assessing - Dues & Subscriptio	\$ 20.00	\$ 20.00
	<b>FUNCTION: PROPERTY ASSESSMENT - 4152</b>	<b>\$ 32,059.93</b>	<b>\$ 30,615.39</b>
01.4153.10.320	Legal - Professional Services	\$ 15,000.00	\$ 15,000.00
01.4153.33.330	Legal - Code Enforcement	\$ 3,000.00	\$ 3,000.00
	<b>FUNCTION: LEGAL - 4153</b>	<b>\$ 18,000.00</b>	<b>\$ 18,000.00</b>
01.4191.20.111	Planning - P/T Wages	\$ 800.00	\$ 800.00
01.4191.20.220	Planning - FICA	\$ 50.00	\$ 50.00
01.4191.20.221	Planning - Medicare	\$ 12.00	\$ 12.00
01.4191.20.300	Planning - Professional Services	\$ 1,500.00	\$ 1,500.00
01.4191.20.320	Planning - Legal	\$ 2,000.00	\$ 2,000.00

## Budget Details 2017

Acct Number	Description	2016 - Budget	Proposed 2017
01.4191.20.350	Planning - Training & Certification	\$ 150.00	\$ 150.00
01.4191.20.410	Planning - Postage	\$ 400.00	\$ 400.00
01.4191.20.460	Planning - Printing	\$ 150.00	\$ 150.00
01.4191.20.470	Planning - Office Supplies	\$ 150.00	\$ 150.00
01.4191.20.490	Planning - Public Notices	\$ 600.00	\$ 600.00
01.4191.21.111	Zoning - P/T Wages	\$ 528.00	\$ 528.00
01.4191.21.220	Zoning - FICA	\$ 33.00	\$ 33.00
01.4191.21.221	Zoning - Medicare	\$ 8.00	\$ 8.00
01.4191.21.320	Zoning - Legal	\$ 1,500.00	\$ 1,500.00
01.4191.21.350	Zoning - Training & Certification	\$ 75.00	\$ 75.00
01.4191.21.410	Zoning - Postage	\$ 350.00	\$ 350.00
01.4191.21.470	Zoning - Office Supplies	\$ 100.00	\$ 100.00
01.4191.21.490	Zoning - Public Notices	\$ 500.00	\$ 500.00
	<b>FUNCTION: PLANNING AND ZONING - 4191</b>	<b>\$ 8,906.00</b>	<b>\$ 8,906.00</b>
01.4194.10.370	Govt Buildings - Custodial Services	\$ 5,200.00	\$ 5,200.00
01.4194.10.380	Govt Buildings - Groundskeeping	\$ 4,000.00	\$ 4,000.00
01.4194.10.401	Govt Buildings - Heating Fuel	\$ 8,000.00	\$ 8,000.00
01.4194.10.405	Govt Buildings - Electricity	\$ 7,600.00	\$ 7,600.00
01.4194.10.470	Govt Buildings - Office Supplies	\$ 500.00	\$ 500.00
01.4194.10.655	Govt Buildings - Maintenance & Supplies	\$ 8,500.00	\$ 8,500.00
	<b>FUNCTION: GENERAL GOVERNMENT BUILDINGS</b>	<b>\$ 33,800.00</b>	<b>\$ 33,800.00</b>
01.4195.22.380	Cemetery - Groundskeeping	\$ 15,400.00	\$ 15,400.00
01.4195.22.499	Cemetery - Other Supplies	\$ 635.00	\$ 635.00
	<b>FUNCTION: CEMETERIES - 4195</b>	<b>\$ 16,035.00</b>	<b>\$ 16,035.00</b>
01.4196.10.810	Insurance - Worker's Comp/Unemployment	\$ 19,369.00	\$ 18,450.00
01.4196.10.820	Insurance - Property Liability	\$ 34,125.00	\$ 35,825.00
	<b>FUNCTION: INSURANCE - 4196</b>	<b>\$ 53,494.00</b>	<b>\$ 54,275.00</b>
01.4197.10.300	Advertising/Reg. Assoc. - Professional Services	\$ 2,122.00	\$ 540.00
01.4197.10.480	Advertising/Reg. Assoc. - Dues	\$ 2,111.00	\$ 3,692.00
	<b>FUNCTION: ADVERTISING &amp; REGIONAL ASSOC - 4197</b>	<b>\$ 4,233.00</b>	<b>\$ 4,232.00</b>
01.4210.30.110	Police - F/T Wages	\$ 118,500.00	\$ 123,000.00
01.4210.30.111	Police - P/T Wages	\$ 45,600.00	\$ 44,000.00
01.4210.30.113	Police - On Call Wages	\$ 6,000.00	\$ 6,000.00
01.4210.30.129	Police - Grant Funded Overtime Wages	\$ -	\$ 18,840.00
01.4210.30.130	Police - Overtime Wages	\$ 11,900.00	\$ 1,440.00
01.4210.30.131	Police - Detail Wages	\$ 2,500.00	\$ 2,500.00
01.4210.30.210	Police - Health Insurance	\$ 45,655.00	\$ 49,173.59
01.4210.30.220	Police - FICA	\$ 2,827.20	\$ 2,728.00
01.4210.30.221	Police - Medicare	\$ 2,500.00	\$ 638.00
01.4210.30.230	Police - Retirement	\$ 38,699.46	\$ 42,354.21
01.4210.30.290	Police - Life/Disability Insurance	\$ 2,000.00	\$ 2,000.00
01.4210.30.340	Police - Prosecution	\$ 16,200.00	\$ 18,696.00
01.4210.30.345	Police - Animal Control	\$ 500.00	\$ 500.00

## Budget Details 2017

Acct Number	Description	2016 - Budget	Proposed 2017
01.4210.30.350	Police - Training & Certification	\$ 4,000.00	\$ 4,000.00
01.4210.30.402	Police - Vehicle Fuel	\$ 9,000.00	\$ 8,000.00
01.4210.30.410	Police - Postage	\$ 100.00	\$ 100.00
01.4210.30.420	Police - Telephone	\$ 3,000.00	\$ 3,500.00
01.4210.30.430	Police - Mobile Phone	\$ 1,750.00	\$ 1,750.00
01.4210.30.445	Police - Uniforms	\$ 1,250.00	\$ 1,250.00
01.4210.30.450	Police - Software	\$ 700.00	\$ 700.00
01.4210.30.470	Police - Office Supplies	\$ 1,200.00	\$ 1,000.00
01.4210.30.480	Police - Dues & Subscriptions	\$ 400.00	\$ 500.00
01.4210.30.493	Police - Youth Programs (Explorers)	\$ 500.00	\$ 1,000.00
01.4210.30.499	Police - Other Supplies	\$ 1,000.00	\$ 1,000.00
01.4210.30.610	Police - New Equipment	\$ 1.00	\$ 1.00
01.4210.30.620	Police - Equipment Maintenance	\$ 1,200.00	\$ 1,200.00
01.4210.30.630	Police - Vehicle Maintenance/Repairs	\$ 4,000.00	\$ 3,200.00
01.4210.30.720	Police - Witness Reimbursement	\$ 200.00	\$ 200.00
	<b>FUNCTION: POLICE - 4210</b>	<b>\$ 321,182.66</b>	<b>\$ 339,270.80</b>
01.4215.31.113	Ambulance - On Call Wages	\$ 15,000.00	\$ 15,000.00
01.4215.31.220	Ambulance - FICA	\$ 930.00	\$ 930.00
01.4215.31.221	Ambulance - Medicare	\$ 217.50	\$ 217.50
01.4215.31.290	Ambulance - Life/Disability Insurance	\$ 450.00	\$ 450.00
01.4215.31.350	Ambulance - Training & Certification	\$ 3,500.00	\$ 6,000.00
01.4215.31.390	Ambulance - Paramedic Intercepts	\$ 6,000.00	\$ 6,000.00
01.4215.31.395	Ambulance - Billing	\$ 2,500.00	\$ 1,000.00
01.4215.31.402	Ambulance - Vehicle Fuel	\$ 1,000.00	\$ 1,000.00
01.4215.31.420	Ambulance - Telephone	\$ 800.00	\$ 800.00
01.4215.31.430	Ambulance - Mobile Phone	\$ 500.00	\$ 600.00
01.4215.31.445	Ambulance - Uniforms	\$ 500.00	\$ 1,000.00
01.4215.31.470	Ambulance - Office Supplies	\$ 200.00	\$ 200.00
01.4215.31.499	Ambulance - Other Supplies	\$ 1,500.00	\$ 2,500.00
01.4215.31.620	Ambulance - Equipment Maintenance	\$ 4,200.00	\$ 4,200.00
01.4215.31.630	Ambulance - Vehicle Maintenance	\$ 2,500.00	\$ 2,500.00
	<b>FUNCTION: AMBULANCE - 4215</b>	<b>\$ 39,797.50</b>	<b>\$ 42,397.50</b>
01.4220.32.111	Fire - Fire Chief's Wages	\$ -	\$ 40,000.00
01.4220.32.113	Fire - On Call Wages	\$ 16,000.00	\$ 16,000.00
01.4220.32.114	Fire - Stipends	\$ 4,300.00	\$ -
01.4220.32.220	Fire - FICA	\$ 992.00	\$ 3,472.00
01.4220.32.221	Fire - Medicare	\$ 214.25	\$ 812.00
01.4220.32.290	Fire - Life/Disability Insurance	\$ 450.00	\$ 450.00
01.4220.32.350	Fire - Training & Certification	\$ 5,000.00	\$ 6,500.00
01.4220.32.385	Fire - Forestry	\$ 1,000.00	\$ 1,000.00
01.4220.32.401	Fire - Heating Fuel	\$ 6,500.00	\$ 6,500.00
01.4220.32.402	Fire - Vehicle Fuel	\$ 2,600.00	\$ 2,600.00
01.4220.32.405	Fire - Electricity	\$ 5,500.00	\$ 5,500.00
01.4220.32.420	Fire - Telephone	\$ 1,500.00	\$ 2,200.00

## Budget Details 2017

Acct Number	Description	2016 - Budget	Proposed 2017
01.4220.32.430	Fire - Mobile Phone	\$ 500.00	\$ 500.00
01.4220.32.470	Fire - Office Supplies	\$ 400.00	\$ 400.00
01.4220.32.480	Fire - Dues & Subscriptions	\$ 400.00	\$ 700.00
01.4220.32.493	Fire - Youth Programs	\$ 400.00	\$ 800.00
01.4220.32.610	Fire - New Equipment	\$ 8,300.00	\$ 8,300.00
01.4220.32.620	Fire - Equipment Maintenance	\$ 4,000.00	\$ 8,000.00
01.4220.32.630	Fire - Vehicle Maintenance/Repairs	\$ 8,000.00	\$ 8,000.00
01.4220.32.655	Fire - Building Maintenance & Repairs	\$ 5,000.00	\$ 5,000.00
	<b>FUNCTION: FIRE - 4220</b>	<b>\$ 71,056.25</b>	<b>\$ 116,734.00</b>
01.4240.33.111	Bldg Inspect - P/T Wages	\$ 12,000.00	\$ 12,000.00
01.4240.33.220	Bldg Inspect - FICA	\$ 744.00	\$ 744.00
01.4240.33.221	Bldg Inspect - Medicare	\$ 174.00	\$ 174.00
01.4240.33.350	Bldg Inspect - Training & Certification	\$ 200.00	\$ 200.00
01.4240.33.480	Bldg Inspect - Dues & Subscription	\$ 100.00	\$ 100.00
	<b>FUNCTION: BUILDING INSPECTION - 4240</b>	<b>\$ 13,218.00</b>	<b>\$ 13,218.00</b>
01.4290.34.399	Emergency Mngmt - Other Profes	\$ 1.00	\$ 1.00
	<b>FUNCTION: EMERGENCY MANAGEMENT - 4290</b>	<b>\$ 1.00</b>	<b>\$ 1.00</b>
01.4299.30.391	Other Public Safety - Police Dispatch	\$ 16,200.00	\$ 17,000.00
01.4299.32.391	Other Public Safety - Fire Dispatch	\$ 16,505.00	\$ 17,305.00
01.4299.40.391	Other Public Safety - Highway Dispatch	\$ 2,000.00	\$ 2,000.00
	<b>FUNCTION: OTHER PUBLIC SAFETY - 4299</b>	<b>\$ 34,705.00</b>	<b>\$ 36,305.00</b>
01.4311.40.110	Highway Admin - F/T Wages	\$ 224,540.00	\$ 223,600.00
01.4311.40.111	Highway Admin - P/T Wages	\$ 7,500.00	\$ 7,500.00
01.4311.40.130	Highway Admin - Overtime Wages	\$ 25,000.00	\$ 25,000.00
01.4311.40.210	Highway Admin - Health Insurance	\$ 102,300.00	\$ 110,185.00
01.4311.40.220	Highway Admin - FICA	\$ 15,936.48	\$ 15,878.20
01.4311.40.221	Highway Admin - Medicare	\$ 3,727.08	\$ 3,713.45
01.4311.40.230	Highway Admin - Retirement	\$ 12,625.00	\$ 12,700.00
01.4311.40.290	Highway Admin - Life/Disability	\$ 3,000.00	\$ 3,000.00
01.4311.40.350	Highway Admin - Training & Certification	\$ 800.00	\$ 800.00
01.4311.40.351	Highway Admin - Drug Testing	\$ 1,000.00	\$ 1,000.00
01.4311.40.401	Highway Admin - Heating Fuel	\$ 10,000.00	\$ 10,000.00
01.4311.40.405	Highway Admin - Electricity	\$ 3,000.00	\$ 3,000.00
01.4311.40.420	Highway Admin - Telephone	\$ 300.00	\$ 320.00
01.4311.40.430	Highway Admin - Mobile Phone	\$ 800.00	\$ 800.00
01.4311.40.445	Highway Admin - Uniforms	\$ 5,625.00	\$ 5,625.00
01.4311.40.470	Highway Admin - Office Supplies	\$ 300.00	\$ 300.00
01.4311.40.490	Highway Admin - Public Notices	\$ 500.00	\$ 800.00
01.4311.40.655	Highway Admin - Building Maintenance	\$ 5,500.00	\$ 5,500.00
01.4311.40.710	Highway Admin - Mileage	\$ 250.00	\$ 250.00
	<b>FUNCTION: HIGHWAY AND STREETS ADMINISTRATION</b>	<b>\$ 422,703.56</b>	<b>\$ 429,971.65</b>

## Budget Details 2017

Acct Number	Description	2016 - Budget	Proposed 2017
01.4312.40.381	Highway Maint - Crack Sealing	\$ 7,200.00	\$ 7,200.00
01.4312.40.382	Highway Maint - Roadside Mowing	\$ 6,500.00	\$ 8,375.00
01.4312.40.383	Highway Maint - Tree Removal	\$ 3,500.00	\$ 3,500.00
01.4312.40.384	Highway Maint - Gravel Crushing	\$ 30,000.00	\$ 30,000.00
01.4312.40.399	Highway Maint - Other Professional Services	\$ 3,000.00	\$ 3,000.00
01.4312.40.402	Highway Maint - Vehicle Fuel	\$ 55,000.00	\$ 55,000.00
01.4312.40.481	Highway Maint - Culverts	\$ 1,500.00	\$ 1,500.00
01.4312.40.482	Highway Maint - Salt	\$ 59,000.00	\$ 59,000.00
01.4312.40.483	Highway Maint - Cold Patch	\$ 2,500.00	\$ 2,500.00
01.4312.40.484	Highway Maint - Dust Control	\$ 11,000.00	\$ 11,000.00
01.4312.40.485	Highway Maint - Sand	\$ 9,000.00	\$ 9,000.00
01.4312.40.499	Highway Maint - Other Supplies	\$ 20,500.00	\$ 20,500.00
01.4312.40.610	Highway Maint - New Equipment	\$ 6,000.00	\$ 6,000.00
01.4312.40.620	Highway Maint - Equipment Maintenance	\$ 16,000.00	\$ 16,000.00
01.4312.40.630	Highway Maint - Vehicle Maintenance	\$ 31,500.00	\$ 31,500.00
	<b>FUNCTION: HIGHWAYS AND STREETS - 4312</b>	<b>\$ 262,200.00</b>	<b>\$ 264,075.00</b>
01.4316.40.405	Street Lighting - Electricity	\$ 3,500.00	\$ 3,500.00
	<b>FUNCTION: STREET LIGHTING - 4316</b>	<b>\$ 3,500.00</b>	<b>\$ 3,500.00</b>
01.4324.41.406	Solid Waste - Transfer Station	\$ 69,300.00	\$ 69,300.00
01.4324.41.407	Solid Waste - Tipping Fees	\$ 28,000.00	\$ 28,000.00
01.4324.41.408	Solid Waste - Disposal Contract	\$ 2,052.00	\$ 2,052.00
	<b>FUNCTION: SOLID WASTE DISPOSAL - 4324</b>	<b>\$ 99,352.00</b>	<b>\$ 99,352.00</b>
01.4441.50.111	Welfare - Director Wages	\$ 2,457.00	\$ 1.00
01.4441.50.220	Welfare - FICA	\$ 152.00	\$ 1.00
01.4441.50.221	Welfare - Medicare	\$ 36.00	\$ 1.00
	<b>FUNCTION: WELFARE ADMINISTRATION - 4441</b>	<b>\$ 2,645.00</b>	<b>\$ 3.00</b>
01.4442.50.510	Welfare - Medical Assistance	\$ 500.00	\$ 500.00
01.4442.50.520	Welfare - Housing Assistance	\$ 4,500.00	\$ 4,500.00
01.4442.50.530	Welfare - Food Assistance	\$ 2,000.00	\$ 2,000.00
01.4442.50.540	Welfare - Electric Assistance	\$ 3,000.00	\$ 3,000.00
01.4442.50.599	Welfare - Other Assistance	\$ 5,000.00	\$ 5,000.00
	<b>FUNCTION: DIRECT ASSISTANCE - 4442</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>
01.4445.50.495	Health Agencies - Community Education	\$ 400.00	\$ 400.00
01.4445.50.496	Health Agencies - Community Meals	\$ 1,500.00	\$ 1,500.00
01.4445.50.498	Health Agencies - Community Services	\$ 3,000.00	\$ 3,000.00
	<b>FUNCTION: WELFARE VENDOR PAYMENTS - 4445</b>	<b>\$ 4,900.00</b>	<b>\$ 4,900.00</b>
01.4520.55.409	Parks & Recreation - Hillsboro	\$ 25,000.00	\$ 25,000.00
	<b>FUNCTION: PARKS AND RECREATION - 4520</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>



## Budget Details 2017

Acct Number	Description	2016 - Budget	Proposed 2017
01.4550.60.405	Library - Electricity	\$ 200.00	\$200.00
01.4550.60.470	Library - Office Supplies	\$ 150.00	\$150.00
01.4550.60.480	Library - Dues & Subscriptions	\$ 50.00	\$60.00
01.4550.60.493	Library - Youth Programs	\$ 1,050.00	\$1,200.00
01.4550.60.499	Library - Other Supplies	\$ 400.00	\$400.00
	<b>FUNCTION: LIBRARY - 4550</b>	<b>\$ 1,850.00</b>	<b>\$2,010.00</b>
01.4611.65.310	Conservation - Research	\$ 665.00	\$ 665.00
01.4611.65.350	Conservation - Training & Certification	\$ 25.00	\$ 25.00
01.4611.65.410	Conservation - Postage	\$ 100.00	\$ 100.00
01.4611.65.470	Conservation - Office Supplies	\$ 300.00	\$ 300.00
01.4611.65.480	Conservation - Dues & Subscription	\$ 300.00	\$ 300.00
01.4611.65.490	Conservation - Public Notices	\$ 100.00	\$ 100.00
01.4611.65.491	Conservation - Roads & Trails	\$ 450.00	\$ 450.00
01.4611.65.493	Conservation - Youth Programs	\$ 500.00	\$ 500.00
01.4611.65.499	Conservation - Other Supplies	\$ 100.00	\$ 100.00
	<b>FUNCTION: CONSERVATION ADMINISTRATION -</b>	<b>\$ 2,540.00</b>	<b>\$ 2,540.00</b>
01.4711.10.655	Debt Svc - Principal Town Hall	\$ 25,000.00	\$ 25,000.00
01.4711.40.491	Debt Svc - Principal Road Bond	\$ 125,000.00	\$ 125,000.00
	<b>FUNCTION: PRINCIPAL - LONG TERM BONDS &amp; N</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>
01.4712.31.640	Debt Svc - Principal Ambulance	\$ 40,872.00	\$ 20,436.00
01.4712.40.640	Debt Svc - Principal Hwy Equipment	\$ 37,500.00	\$ -
	<b>FUNCTION: PRINCIPAL - OTHER DEBT - 4712</b>	<b>\$ 78,372.00</b>	<b>\$ 20,436.00</b>
01.4722.10.655	Debt Svc - Interest Town Hall	\$ 11,125.00	\$ 9,270.00
01.4722.31.640	Debt Svc - Interest Ambulance	\$ 813.00	\$ 164.74
01.4722.40.491	Debt Svc - Interest Road Bond	\$ 4,569.00	\$ 2,340.00
	<b>FUNCTION: INTEREST - OTHER DEBT - 4722</b>	<b>\$ 16,507.00</b>	<b>\$ 11,774.74</b>
01.4723.10.900	Debt Svc - Tax Anticipation Note	\$ 5,000.00	\$ 5,000.00
	<b>FUNCTION: INTEREST ON TAX &amp; REVENUE ANTIC</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
	<b>Total</b>	<b>\$ 1,997,915.21</b>	<b>\$ 2,024,800.27</b>

Warrant Articles	2016	2017
Website GIS by CAI	\$ -	\$ 9,500.00
Police Cruiser	\$ -	\$ 43,000.00
Cruiser Radio	\$ -	\$ 4,000.00
FD Command Vehicle	\$ -	\$ 8,500.00
Per Diem Paramedic (6 Mos)	\$ -	\$ 45,000.00
Refurbished 10 Wheeler	\$ -	\$ 195,000.00
<b>WA Total</b>	<b>\$ 106,446.00</b>	<b>\$ 305,000.00</b>

Acct	Fund	2016	2017
30.1010.32.640	FD Vehicle Replacement / CRF	\$ 50,000.00	\$ 88,000.00
30.1010.40.640	HWY Vehicle Replacement / CRF	\$ 50,000.00	\$ 20,000.00
60.1010.00.060	Assessing / ETF	\$ 9,300.00	\$ 9,300.00
60.1010.00.062	Celebration (A)	\$ 1,000.00	\$ 1,000.00
60.1010.00.063	Cemetery Maint / ETF	\$ 2,500.00	\$ 3,000.00
60.1010.00.064	Computer Systems / ETF	\$ 10,000.00	\$ 4,700.00
60.1010.00.065	Exotice Weed Control / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.066	FD Building Maint / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.069	Gov't Bld Improvement / ETF	\$ 40,000.00	\$ 20,000.00
60.1010.00.071	Health & Safety / ETF	\$ 1,500.00	\$ 1,500.00
60.1010.00.075	Library Bld Maint / ETF	\$ -	\$ 1,000.00
60.1010.00.076	Master Plan / ETF	\$ 1,250.00	\$ 1,250.00
60.1010.00.078	PD Ballistic Vest Replacement / ETF	\$ 1,171.00	\$ 700.00
60.1010.00.079	PD Equipment Replacement / ETF	\$ 1,315.00	\$ 3,500.00
60.1010.00.080	PD Vehicle Replacement / ETF	\$ 11,000.00	\$ 10,000.00
60.1010.00.082	Reservoir Usage	\$ 2,500.00	\$ 5,000.00
60.1010.00.083	Road Reconstruction / ETF	\$ 118,000.00	\$ 59,049.00
60.1010.00.084	FD Turnout Gear Replacement / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.087	HWY Bld Improvement / ETF	\$ -	\$ 20,000.00
	<b>Total</b>	<b>\$ 314,536.00</b>	<b>\$ 262,999.00</b>

	2016	2017
Operating Budget	\$ 1,997,915.21	\$ 2,024,800.27
Payments to Trust Funds (CIP Budget)	\$ 314,536.00	\$ 262,999.00
Warrant Articles	\$ 106,446.00	\$ 305,000.00
<b>Total Budget</b>	<b>\$ 2,418,897.21</b>	<b>\$ 2,592,799.27</b>

**MELANSON HEATH**  
ACCOUNTANTS • AUDITORS

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Nashua, NH 03063  
(603) 882-1111  
melansonheath.com

### INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Deering, New Hampshire

#### Additional Offices:

Andover, MA  
Greenfield, MA  
Manchester, NH  
Ellsworth, ME

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Deering, New Hampshire, as of December 31, 2015, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Town of Deering's basic financial statements as listed in the table of contents.

#### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Deering, as of December 31, 2015 and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of Proportionate Share of Net Pension Liability, and the Schedule of Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

*Melanson Heath*

June 15, 2016

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Deering, we offer readers this narrative overview and analysis of the financial activities of the Town of Deering for the year ended December 31, 2015.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, health and welfare, library and recreation, and conservation.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds are considered governmental funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

## **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current year, the total of assets exceeded liabilities by \$6,920,251 (i.e., net position), a change of \$131,889 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$1,598,794, a change of \$213,146 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$638,027, a change of \$(134,751) in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current year was \$661,740, a change of \$(189,410) in comparison to the prior year.

## **C. GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.



### NET POSITION

	Governmental Activities	
	<u>2015</u>	<u>2014</u>
Current and other assets	\$ 3,929,287	\$ 3,395,507
Capital assets	5,757,741	6,010,417
Deferred outflows	<u>62,786</u>	<u>-</u>
Total assets	9,749,814	9,405,924
Long-term liabilities outstanding	968,839	923,953
Other liabilities	1,812,300	1,480,779
Deferred inflows	<u>48,424</u>	<u>-</u>
Total liabilities	2,829,563	2,404,732
Net position:		
Net investment in capital assets	5,059,239	5,086,464
Restricted	325,662	284,144
Unrestricted	<u>1,535,350</u>	<u>1,630,584</u>
Total net position	<u>\$ 6,920,251</u>	<u>\$ 7,001,192</u>

### CHANGES IN NET POSITION

	Governmental Activities	
	<u>2015</u>	<u>2014</u>
<b>Revenues:</b>		
Program revenues:		
Charges for services	\$ 71,784	\$ 82,530
Operating grants and contributions	22,460	18,301
Capital grants and contributions	16,009	-
General revenues:		
Property taxes	1,494,745	1,470,429
Excises	294,647	285,272
Penalties and interest on taxes	60,859	71,473
Grants and contributions not restricted to specific programs	181,532	159,739
Investment income	3,286	8,211
Other	<u>48,482</u>	<u>77,173</u>
<b>Total revenues</b>	2,193,804	2,173,128

## CHANGES IN NET POSITION

	Governmental Activities	
	<u>2015</u>	<u>2014</u>
<b>Expenses:</b>		
General government	427,640	356,087
Public safety	538,998	457,076
Highways and streets	893,208	969,947
Sanitation	124,762	69,901
Health and welfare	23,659	16,719
Library and recreation	27,360	31,203
Conservation	5,072	4,611
Interest on long-term debt	<u>21,216</u>	<u>19,679</u>
<b>Total expenses</b>	<u>2,061,915</u>	<u>1,925,223</u>
Change in net position	131,889	247,905
Net position - beginning of year, as restated	<u>6,788,362</u>	<u>6,753,287</u>
Net position - end of year	<u>\$ 6,920,251</u>	<u>\$ 7,001,192</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent calendar year, total net position was \$6,920,251, a change of \$131,889 from the prior year.

The largest portion of net position \$5,059,239 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$325,662 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$1,535,350 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$131,889. Key elements of this change are as follows:

General fund revenues in excess of expenditures	\$ 171,626
Other changes	<u>(39,737)</u>
Total	<u>\$ 131,889</u>

### D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$1,598,794, a change of \$213,146 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues in excess of expenditures	\$ 171,626
Special revenue fund revenues in excess of expenditures	42,610
Trust fund expenditures in excess of revenues	<u>(1,090)</u>
Total	<u>\$ 213,146</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$638,027, while total fund balance was \$1,273,132. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/15</u>	<u>12/31/14</u>	<u>Change</u>	% of <u>Total General Fund Expenditures</u>
Unassigned fund balance	\$ 638,027	\$ 772,778	\$ (134,751)	32.1%
Total fund balance <sup>1</sup>	\$ 1,273,132	\$ 1,101,506	\$ 171,626	64.0%

<sup>1</sup>Includes Capital Reserve Fund.

The total fund balance of the general fund changed by \$171,626 during the current year. Key factors in this change are as follows:

Use of fund balance	\$ (151,000)
Revenues in excess of budget	97,517
Expenditures less than budget	180,339
Other	<u>44,770</u>
Total	<u>\$ 171,626</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/15</u>	<u>12/31/14</u>	<u>Change</u>
Capital reserves	\$ <u>408,459</u>	\$ <u>328,731</u>	\$ <u>79,728</u>
Total	\$ <u>408,459</u>	\$ <u>328,731</u>	\$ <u>79,728</u>

### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no differences between the original budget and the final amended budget.

### **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental activities at year-end amounted to \$5,757,741 (net of accumulated depreciation), a change of \$(252,676) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery and equipment, infrastructure, and construction in progress.

In addition to depreciation of \$(280,274), major capital asset events during the current fiscal year included the following:

- \$27,598 for the purchase of fund accounting software

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$661,740, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

### Summary of Expenditures by Function – 2016 (unaudited)

Acct	Description	Budget	Expenditures	Balance
4130	Executive	\$ 167,417.45	\$ 170,576.02	\$ (3,158.57)
4140	Town Clerk	\$ 35,522.56	\$ 33,540.06	\$ 1,982.50
4150	Finance Admin	\$ 58,917.30	\$ 52,839.31	\$ 6,077.99
4152	Assessing	\$ 32,059.93	\$ 32,817.46	\$ (757.53)
4153	Legal	\$ 18,000.00	\$ 4,259.72	\$ 13,740.28
4191	Planning & Zoning	\$ 8,906.00	\$ 3,497.43	\$ 5,408.57
4194	General Govt Blds	\$ 33,800.00	\$ 25,238.07	\$ 8,561.93
4195	Cemeteries	\$ 16,035.00	\$ 15,971.13	\$ 63.87
4196	Insurance	\$ 53,494.00	\$ 34,125.00	\$ 19,369.00
4197	Advertising & Reg Assoc	\$ 4,233.00	\$ 3,647.00	\$ 586.00
4210	Police	\$ 321,182.66	\$ 306,423.81	\$ 14,758.85
4215	Ambulance	\$ 39,797.50	\$ 18,833.08	\$ 20,964.42
4220	Fire	\$ 71,056.25	\$ 36,062.39	\$ 34,993.86
4240	Building Inspection	\$ 13,218.00	\$ 13,038.00	\$ 180.00
4290	Emergency Mngmnt	\$ 1.00	\$ -	\$ 1.00
4299	Other Public Safety	\$ 34,705.00	\$ 34,033.65	\$ 671.35
4311	Hwy & Streets Admin	\$ 422,703.56	\$ 337,863.82	\$ 84,839.74
4312	Hwys & Streets	\$ 262,200.00	\$ 146,196.40	\$ 116,003.60
4316	Street Lighting	\$ 3,500.00	\$ 3,588.87	\$ (88.87)
4324	Solid Waste Disposal	\$ 99,352.00	\$ 107,014.56	\$ (7,662.56)
4441	Welfare Admin	\$ 2,645.00	\$ 424.16	\$ 2,220.84
4442	Direct Assistance	\$ 15,000.00	\$ 3,969.07	\$ 11,030.93
4445	Welfare Vendor Pmts	\$ 4,900.00	\$ 4,600.00	\$ 300.00
4520	Parks & Recreation	\$ 25,000.00	\$ 25,000.00	\$ -
4550	Library	\$ 1,850.00	\$ 1,581.33	\$ 268.67
4611	Conservation	\$ 2,540.00	\$ 2,016.70	\$ 523.30
4711	Debt - Principal	\$ 150,000.00	\$ 150,000.00	\$ -
4712	Other Debt - Principal	\$ 78,372.00	\$ 77,529.53	\$ 842.47
4722	Debt - Interest	\$ 16,507.00	\$ 11,651.22	\$ 4,855.78
4723	TAN	\$ 5,000.00	\$ -	\$ 5,000.00
		<b>\$ 1,997,915.21</b>	<b>\$ 1,656,337.79</b>	<b>\$ 341,577.42</b>

### Detailed Expenditures – 2016 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4130.10.112	BOS - Wages	\$ 7,500.00	\$ 7,500.00	\$ -
01.4130.10.220	BOS - FICA	\$ 465.00	\$ 465.00	\$ -
01.4130.10.221	BOS - Medicare	\$ 109.00	\$ 108.72	\$ 0.28
01.4130.10.350	BOS - Training & Certification	\$ 400.00	\$ 135.00	\$ 265.00
01.4130.11.110	Admin - F/T Wages	\$ 65,000.00	\$ 68,038.46	\$ (3,038.46)
01.4130.11.111	Admin - P/T Wages	\$ 36,300.00	\$ 37,225.60	\$ (925.60)
01.4130.11.210	Admin - Health Insurance	\$ 25,779.00	\$ 25,439.55	\$ 339.45
01.4130.11.220	Admin - FICA	\$ 6,280.60	\$ 6,257.00	\$ 23.60
01.4130.11.221	Admin - Medicare	\$ 1,468.85	\$ 1,463.52	\$ 5.33
01.4130.11.230	Admin - Retirement	\$ 6,500.00	\$ 9,197.19	\$ (2,697.19)
01.4130.11.290	Admin - Life/Disability	\$ 1,350.00	\$ 1,149.94	\$ 200.06
01.4130.11.350	Admin - Training & Certificati	\$ 800.00	\$ 499.02	\$ 300.98
01.4130.11.399	Admin - Other Professional Ser	\$ 300.00	\$ 82.35	\$ 217.65
01.4130.11.410	Admin - Postage	\$ 2,000.00	\$ 1,963.84	\$ 36.16
01.4130.11.420	Admin - Telephone	\$ 2,800.00	\$ 3,591.99	\$ (791.99)
01.4130.11.430	Admin - Mobile Phone	\$ 600.00	\$ 600.00	\$ -
01.4130.11.440	Admin - Rentals & Leases	\$ 2,300.00	\$ 2,762.83	\$ (462.83)
01.4130.11.460	Admin - Printing	\$ 1,750.00	\$ 1,480.00	\$ 270.00
01.4130.11.470	Admin - Office Supplies	\$ 2,200.00	\$ 853.36	\$ 1,346.64
01.4130.11.480	Admin - Dues & Subscriptions	\$ 315.00	\$ 406.00	\$ (91.00)
01.4130.11.490	Admin - Public Notices	\$ 1,000.00	\$ 437.65	\$ 562.35
01.4130.11.610	Admin - New Equipment	\$ 1,300.00	\$ 919.00	\$ 381.00
01.4130.11.620	Admin - Equipment Maintenance	\$ 400.00	\$ -	\$ 400.00
01.4130.11.710	Admin - Mileage	\$ 500.00	\$ -	\$ 500.00
	<b>EXECUTIVE - 4130</b>	<b>\$ 167,417.45</b>	<b>\$ 170,576.02</b>	<b>\$ (3,158.57)</b>
01.4140.12.112	Town Clerk - Wages	\$ 12,870.00	\$ 14,648.79	\$ (1,778.79)
01.4140.12.135	Town Clerk - Deputy Wages	\$ 7,230.60	\$ 5,140.50	\$ 2,090.10
01.4140.12.220	Town Clerk - FICA	\$ 1,246.24	\$ 1,227.03	\$ 19.21
01.4140.12.221	Town Clerk - Medicare	\$ 291.46	\$ 287.00	\$ 4.46
01.4140.12.350	Town Clerk - Training & Certif	\$ 700.00	\$ 765.00	\$ (65.00)
01.4140.12.410	Town Clerk - Postage	\$ 2,000.00	\$ 1,285.85	\$ 714.15
01.4140.12.420	Town Clerk - Telephone	\$ 1,103.00	\$ 1,071.75	\$ 31.25
01.4140.12.450	Town Clerk - Software	\$ 2,000.00	\$ 2,040.00	\$ (40.00)
01.4140.12.470	Town Clerk - Office Supplies	\$ 500.00	\$ 356.46	\$ 143.54
01.4140.12.480	Town Clerk - Dues & Subscripti	\$ 200.00	\$ 197.87	\$ 2.13
01.4140.12.490	Town Clerk - Public Notices	\$ 50.00	\$ 173.00	\$ (123.00)
01.4140.12.610	Town Clerk - New Equipment	\$ 120.00	\$ -	\$ 120.00
01.4140.12.620	Town Clerk - Equipment Mainten	\$ 325.00	\$ 305.99	\$ 19.01
01.4140.12.710	Town Clerk - Mileage	\$ 500.00	\$ 487.03	\$ 12.97
01.4140.13.112	Elections - Election Official	\$ 4,006.00	\$ 3,152.63	\$ 853.37
01.4140.13.120	Elections - Ballot Clerk Wages	\$ 1,200.00	\$ 1,348.55	\$ (148.55)
01.4140.13.220	Elections - FICA	\$ 322.77	\$ 279.07	\$ 43.70

### Detailed Expenditures – 2016 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4140.13.221	Elections - Medicare	\$ 75.49	\$ 65.25	\$ 10.24
01.4140.13.410	Elections - Postage	\$ 50.00	\$ -	\$ 50.00
01.4140.13.470	Elections - Office Supplies	\$ 50.00	\$ -	\$ 50.00
01.4140.13.490	Elections - Public Notices	\$ 382.00	\$ 417.00	\$ (35.00)
01.4140.13.900	Elections - Miscellaneous	\$ 300.00	\$ 291.29	\$ 8.71
	<b>TOWN CLERK - 4140</b>	<b>\$ 35,522.56</b>	<b>\$ 33,540.06</b>	<b>\$ 1,982.50</b>
01.4150.14.112	Treasurer - Wages	\$ 2,500.00	\$ 2,500.00	\$ -
01.4150.14.220	Treasurer - FICA	\$ 155.00	\$ 155.00	\$ -
01.4150.14.221	Treasurer - Medicare	\$ 36.00	\$ 36.24	\$ (0.24)
01.4150.15.112	Tax Collector - Wages	\$ 12,870.00	\$ 14,648.79	\$ (1,778.79)
01.4150.15.135	Tax Collector - Deputy Wages	\$ 7,230.60	\$ 5,140.50	\$ 2,090.10
01.4150.15.220	Tax Collector - FICA	\$ 1,246.24	\$ 1,226.90	\$ 19.34
01.4150.15.221	Tax Collector - Medicare	\$ 291.46	\$ 286.93	\$ 4.53
01.4150.15.310	Tax Collector - Research	\$ 1,000.00	\$ 590.80	\$ 409.20
01.4150.15.350	Tax Collector - Training & Cer	\$ 700.00	\$ 611.00	\$ 89.00
01.4150.15.360	Tax Collector - Recording Fees	\$ 500.00	\$ 442.35	\$ 57.65
01.4150.15.410	Tax Collector - Postage	\$ 3,000.00	\$ 1,506.23	\$ 1,493.77
01.4150.15.420	Tax Collector - Telephone	\$ 1,102.00	\$ 1,071.80	\$ 30.20
01.4150.15.450	Tax Collector - Software	\$ 2,500.00	\$ 2,281.00	\$ 219.00
01.4150.15.470	Tax Collector - Office Supplie	\$ 800.00	\$ 545.66	\$ 254.34
01.4150.15.480	Tax Collector - Dues & Subscri	\$ 40.00	\$ 40.00	\$ -
01.4150.15.610	Tax Collector - New Equipment	\$ 120.00	\$ 199.99	\$ (79.99)
01.4150.15.620	Tax Collector - Equipment Main	\$ 80.00	\$ 39.97	\$ 40.03
01.4150.15.710	Tax Collector - Mileage	\$ 500.00	\$ 481.77	\$ 18.23
01.4150.16.300	Auditing - Professional Servic	\$ 13,500.00	\$ 13,500.00	\$ -
01.4150.17.399	Info Tech - Professional Servi	\$ 3,000.00	\$ 2,445.00	\$ 555.00
01.4150.17.450	Info Tech - Software	\$ 7,746.00	\$ 5,089.38	\$ 2,656.62
	<b>FINANCIAL ADMIN - 4150</b>	<b>\$ 58,917.30</b>	<b>\$ 52,839.31</b>	<b>\$ 6,077.99</b>
01.4152.18.111	Assessing - Clerk Wages	\$ 15,450.00	\$ 16,153.64	\$ (703.64)
01.4152.18.220	Assessing - FICA	\$ 957.90	\$ 1,001.61	\$ (43.71)
01.4152.18.221	Assessing - Medicare	\$ 224.03	\$ 234.21	\$ (10.18)
01.4152.18.399	Assessing - Professional Servi	\$ 15,408.00	\$ 15,408.00	\$ -
01.4152.18.480	Assessing - Dues & Subscriptio	\$ 20.00	\$ 20.00	\$ -
	<b>PROPERTY ASSESSMENT - 4152</b>	<b>\$ 32,059.93</b>	<b>\$ 32,817.46</b>	<b>\$ (757.53)</b>
01.4153.10.320	Legal - Professional Services	\$ 15,000.00	\$ 1,259.72	\$ 13,740.28
01.4153.33.330	Legal - Code Enforcement	\$ 3,000.00	\$ 3,000.00	\$ -
	<b>LEGAL - 4153</b>	<b>\$ 18,000.00</b>	<b>\$ 4,259.72</b>	<b>\$ 13,740.28</b>
01.4191.20.111	Planning - P/T Wages	\$ 800.00	\$ 748.00	\$ 52.00
01.4191.20.220	Planning - FICA	\$ 50.00	\$ 46.39	\$ 3.61
01.4191.20.221	Planning - Medicare	\$ 12.00	\$ 10.86	\$ 1.14
01.4191.20.300	Planning - Professional Servic	\$ 1,500.00	\$ 102.00	\$ 1,398.00
01.4191.20.320	Planning - Legal	\$ 2,000.00	\$ 423.00	\$ 1,577.00
01.4191.20.350	Planning - Training & Certific	\$ 150.00	\$ -	\$ 150.00
01.4191.20.410	Planning - Postage	\$ 400.00	\$ 272.07	\$ 127.93



### Detailed Expenditures – 2016 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4191.20.460	Planning - Printing	\$ 150.00	\$ -	\$ 150.00
01.4191.20.470	Planning - Office Supplies	\$ 150.00	\$ 152.97	\$ (2.97)
01.4191.20.490	Planning - Public Notices	\$ 600.00	\$ 901.00	\$ (301.00)
01.4191.21.111	Zoning - P/T Wages	\$ 528.00	\$ -	\$ 528.00
01.4191.21.220	Zoning - FICA	\$ 33.00	\$ -	\$ 33.00
01.4191.21.221	Zoning - Medicare	\$ 8.00	\$ -	\$ 8.00
01.4191.21.320	Zoning - Legal	\$ 1,500.00	\$ 175.50	\$ 1,324.50
01.4191.21.350	Zoning - Training & Certificat	\$ 75.00	\$ -	\$ 75.00
01.4191.21.410	Zoning - Postage	\$ 350.00	\$ 342.64	\$ 7.36
01.4191.21.470	Zoning - Office Supplies	\$ 100.00	\$ 30.00	\$ 70.00
01.4191.21.490	Zoning - Public Notices	\$ 500.00	\$ 293.00	\$ 207.00
	<b>PLANNING AND ZONING - 4191</b>	<b>\$ 8,906.00</b>	<b>\$ 3,497.43</b>	<b>\$ 5,408.57</b>
01.4194.10.370	Govt Buildings - Custodial Ser	\$ 5,200.00	\$ 5,200.00	\$ -
01.4194.10.380	Govt Buildings - Groundskeepin	\$ 4,000.00	\$ 3,864.90	\$ 135.10
01.4194.10.401	Govt Buildings - Heating Fuel	\$ 8,000.00	\$ 4,448.52	\$ 3,551.48
01.4194.10.405	Govt Buildings - Electricity	\$ 7,600.00	\$ 7,526.70	\$ 73.30
01.4194.10.470	Govt Buildings - Office Suppli	\$ 500.00	\$ 586.73	\$ (86.73)
01.4194.10.655	Govt Buildings - Maintenance &	\$ 8,500.00	\$ 3,611.22	\$ 4,888.78
	<b>GENERAL GOVT BUILDINGS - 4194</b>	<b>\$ 33,800.00</b>	<b>\$ 25,238.07</b>	<b>\$ 8,561.93</b>
01.4195.22.380	Cemetery - Groundskeeping	\$ 15,400.00	\$ 15,400.00	\$ -
01.4195.22.499	Cemetery - Other Supplies	\$ 635.00	\$ 571.13	\$ 63.87
	<b>CEMETERIES - 4195</b>	<b>\$ 16,035.00</b>	<b>\$ 15,971.13</b>	<b>\$ 63.87</b>
01.4196.10.810	Insurance - Worker's Comp/Unem	\$ 19,369.00	\$ -	\$ 19,369.00
01.4196.10.820	Insurance - Property Liability	\$ 34,125.00	\$ 34,125.00	\$ -
	<b>INSURANCE - 4196</b>	<b>\$ 53,494.00</b>	<b>\$ 34,125.00</b>	<b>\$ 19,369.00</b>
01.4197.10.300	Advertising/Reg. Assoc. - Prof	\$ 2,122.00	\$ 1,536.00	\$ 586.00
01.4197.10.480	Advertising/Reg. Assoc. - Dues	\$ 2,111.00	\$ 2,111.00	\$ -
	<b>ADVERTISING &amp; REG ASSOC - 4197</b>	<b>\$ 4,233.00</b>	<b>\$ 3,647.00</b>	<b>\$ 586.00</b>
01.4210.30.110	Police - F/T Wages	\$ 118,500.00	\$ 117,090.79	\$ 1,409.21
01.4210.30.111	Police - P/T Wages	\$ 45,600.00	\$ 41,591.04	\$ 4,008.96
01.4210.30.113	Police - On Call Wages	\$ 6,000.00	\$ 5,620.50	\$ 379.50
01.4210.30.130	Police - Overtime Wages	\$ 11,900.00	\$ 9,598.61	\$ 2,301.39
01.4210.30.131	Police - Detail Wages	\$ 2,500.00	\$ 4,422.64	\$ (1,922.64)
01.4210.30.210	Police - Health Insurance	\$ 45,655.00	\$ 44,514.54	\$ 1,140.46
01.4210.30.220	Police - FICA	\$ 2,827.20	\$ 2,793.27	\$ 33.93
01.4210.30.221	Police - Medicare	\$ 2,500.00	\$ 2,486.63	\$ 13.37
01.4210.30.230	Police - Retirement	\$ 38,699.46	\$ 35,102.55	\$ 3,596.91
01.4210.30.290	Police - Life/Disability Insur	\$ 2,000.00	\$ 1,404.99	\$ 595.01
01.4210.30.340	Police - Prosecution	\$ 16,200.00	\$ 17,980.00	\$ (1,780.00)
01.4210.30.345	Police - Animal Control	\$ 500.00	\$ -	\$ 500.00
01.4210.30.350	Police - Training & Certificat	\$ 4,000.00	\$ 3,610.00	\$ 390.00
01.4210.30.402	Police - Vehicle Fuel	\$ 9,000.00	\$ 5,853.96	\$ 3,146.04
01.4210.30.410	Police - Postage	\$ 100.00	\$ 73.85	\$ 26.15
01.4210.30.420	Police - Telephone	\$ 3,000.00	\$ 3,437.83	\$ (437.83)
01.4210.30.430	Police - Mobile Phone	\$ 1,750.00	\$ 1,634.22	\$ 115.78
01.4210.30.445	Police - Uniforms	\$ 1,250.00	\$ 909.38	\$ 340.62

### Detailed Expenditures – 2016 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4210.30.450	Police - Software	\$ 700.00	\$ 600.00	\$ 100.00
01.4210.30.470	Police - Office Supplies	\$ 1,200.00	\$ 1,214.41	\$ (14.41)
01.4210.30.480	Police - Dues & Subscriptions	\$ 400.00	\$ 553.00	\$ (153.00)
01.4210.30.493	Police - Youth Programs (Explo	\$ 500.00	\$ 489.76	\$ 10.24
01.4210.30.499	Police - Other Supplies	\$ 1,000.00	\$ 928.90	\$ 71.10
01.4210.30.610	Police - New Equipment	\$ 1.00	\$ -	\$ 1.00
01.4210.30.620	Police - Equipment Maintenance	\$ 1,200.00	\$ 1,157.00	\$ 43.00
01.4210.30.630	Police - Vehicle Maintenance/R	\$ 4,000.00	\$ 3,255.94	\$ 744.06
01.4210.30.720	Police - Witness Reimbursement	\$ 200.00	\$ 100.00	\$ 100.00
	<b>POLICE - 4210</b>	<b>\$ 321,182.66</b>	<b>\$ 306,423.81</b>	<b>\$ 14,758.85</b>
01.4215.31.113	Ambulance - On Call Wages	\$ 15,000.00	\$ 7,303.40	\$ 7,696.60
01.4215.31.220	Ambulance - FICA	\$ 930.00	\$ 452.78	\$ 477.22
01.4215.31.221	Ambulance - Medicare	\$ 217.50	\$ 105.97	\$ 111.53
01.4215.31.290	Ambulance - Life/Disability In	\$ 450.00	\$ 441.00	\$ 9.00
01.4215.31.350	Ambulance - Training & Certifi	\$ 3,500.00	\$ 3,356.82	\$ 143.18
01.4215.31.390	Ambulance - Paramedic Intercep	\$ 6,000.00	\$ 1,000.00	\$ 5,000.00
01.4215.31.395	Ambulance - Billing	\$ 2,500.00	\$ 815.64	\$ 1,684.36
01.4215.31.402	Ambulance - Vehicle Fuel	\$ 1,000.00	\$ 573.88	\$ 426.12
01.4215.31.420	Ambulance - Telephone	\$ 800.00	\$ 48.26	\$ 751.74
01.4215.31.430	Ambulance - Mobile Phone	\$ 500.00	\$ 551.40	\$ (51.40)
01.4215.31.445	Ambulance - Uniforms	\$ 500.00	\$ 702.41	\$ (202.41)
01.4215.31.470	Ambulance - Office Supplies	\$ 200.00	\$ 83.15	\$ 116.85
01.4215.31.499	Ambulance - Other Supplies	\$ 1,500.00	\$ 256.62	\$ 1,243.38
01.4215.31.620	Ambulance - Equipment Maintena	\$ 4,200.00	\$ 2,397.67	\$ 1,802.33
01.4215.31.630	Ambulance - Vehicle Maintenanc	\$ 2,500.00	\$ 744.08	\$ 1,755.92
	<b>AMBULANCE - 4215</b>	<b>\$ 39,797.50</b>	<b>\$ 18,833.08</b>	<b>\$ 20,964.42</b>
01.4220.32.113	Fire - On Call Wages	\$ 16,000.00	\$ 7,855.63	\$ 8,144.37
01.4220.32.114	Fire - Stipends	\$ 4,300.00	\$ 2,300.00	\$ 2,000.00
01.4220.32.220	Fire - FICA	\$ 992.00	\$ 629.70	\$ 362.30
01.4220.32.221	Fire - Medicare	\$ 214.25	\$ 147.30	\$ 66.95
01.4220.32.290	Fire - Life/Disability Insuran	\$ 450.00	\$ 441.00	\$ 9.00
01.4220.32.350	Fire - Training & Certificatio	\$ 5,000.00	\$ 1,145.00	\$ 3,855.00
01.4220.32.385	Fire - Forestry	\$ 1,000.00	\$ 398.00	\$ 602.00
01.4220.32.401	Fire - Heating Fuel	\$ 6,500.00	\$ 3,789.93	\$ 2,710.07
01.4220.32.402	Fire - Vehicle Fuel	\$ 2,600.00	\$ 1,095.12	\$ 1,504.88
01.4220.32.405	Fire - Electricity	\$ 5,500.00	\$ 5,360.40	\$ 139.60
01.4220.32.420	Fire - Telephone	\$ 1,500.00	\$ 2,062.18	\$ (562.18)
01.4220.32.430	Fire - Mobile Phone	\$ 500.00	\$ 431.40	\$ 68.60
01.4220.32.470	Fire - Office Supplies	\$ 400.00	\$ 571.90	\$ (171.90)
01.4220.32.480	Fire - Dues & Subscriptions	\$ 400.00	\$ 535.00	\$ (135.00)
01.4220.32.493	Fire - Youth Programs	\$ 400.00	\$ 484.59	\$ (84.59)
01.4220.32.610	Fire - New Equipment	\$ 8,300.00	\$ 2,795.30	\$ 5,504.70

### Detailed Expenditures – 2016 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4220.32.620	Fire - Equipment Maintenance	\$ 4,000.00	\$ 1,136.26	\$ 2,863.74
01.4220.32.630	Fire - Vehicle Maintenance/Rep	\$ 8,000.00	\$ 4,469.29	\$ 3,530.71
01.4220.32.655	Fire - Building Maintenance &	\$ 5,000.00	\$ 414.39	\$ 4,585.61
	<b>FIRE - 4220</b>	<b>\$ 71,056.25</b>	<b>\$ 36,062.39</b>	<b>\$ 34,993.86</b>
01.4240.33.111	Bldg Inspect - P/T Wages	\$ 12,000.00	\$ 12,000.00	\$ -
01.4240.33.220	Bldg Inspect - FICA	\$ 744.00	\$ 744.00	\$ -
01.4240.33.221	Bldg Inspect - Medicare	\$ 174.00	\$ 174.00	\$ -
01.4240.33.350	Bldg Inspect - Training & Cert	\$ 200.00	\$ 35.00	\$ 165.00
01.4240.33.480	Bldg Inspect - Dues & Subscrip	\$ 100.00	\$ 85.00	\$ 15.00
	<b>BUILDING INSPECTION - 4240</b>	<b>\$ 13,218.00</b>	<b>\$ 13,038.00</b>	<b>\$ 180.00</b>
01.4290.34.399	Emergency Mngmt - Other Profes	\$ 1.00	\$ -	\$ 1.00
	<b>EMERGENCY MANAGEMENT - 4290</b>	<b>\$ 1.00</b>	<b>\$ -</b>	<b>\$ 1.00</b>
01.4299.30.391	Other Public Safety - Police D	\$ 16,200.00	\$ 16,163.65	\$ 36.35
01.4299.32.391	Other Public Safety - Fire Dis	\$ 16,505.00	\$ 15,870.00	\$ 635.00
01.4299.40.391	Other Public Safety - Highway	\$ 2,000.00	\$ 2,000.00	\$ -
	<b>OTHER PUBLIC SAFETY - 4299</b>	<b>\$ 34,705.00</b>	<b>\$ 34,033.65</b>	<b>\$ 671.35</b>
01.4311.40.110	Highway Admin - F/T Wages	\$ 224,540.00	\$ 196,150.31	\$ 28,389.69
01.4311.40.111	Highway Admin - P/T Wages	\$ 7,500.00	\$ 7,230.50	\$ 269.50
01.4311.40.130	Highway Admin - Overtime Wages	\$ 25,000.00	\$ 11,069.06	\$ 13,930.94
01.4311.40.210	Highway Admin - Health Insuran	\$ 102,300.00	\$ 80,954.62	\$ 21,345.38
01.4311.40.220	Highway Admin - FICA	\$ 15,936.48	\$ 12,281.73	\$ 3,654.75
01.4311.40.221	Highway Admin - Medicare	\$ 3,727.08	\$ 2,872.46	\$ 854.62
01.4311.40.230	Highway Admin - Retirement	\$ 12,625.00	\$ 9,026.54	\$ 3,598.46
01.4311.40.290	Highway Admin - Life/Disabilit	\$ 3,000.00	\$ 2,490.24	\$ 509.76
01.4311.40.350	Highway Admin - Training & Cer	\$ 800.00	\$ 100.00	\$ 700.00
01.4311.40.351	Highway Admin - Drug Testing/B	\$ 1,000.00	\$ 986.00	\$ 14.00
01.4311.40.401	Highway Admin - Heating Fuel	\$ 10,000.00	\$ 4,581.63	\$ 5,418.37
01.4311.40.405	Highway Admin - Electricity	\$ 3,000.00	\$ 2,756.38	\$ 243.62
01.4311.40.420	Highway Admin - Telephone	\$ 300.00	\$ 320.78	\$ (20.78)
01.4311.40.430	Highway Admin - Mobile Phone	\$ 800.00	\$ 605.85	\$ 194.15
01.4311.40.445	Highway Admin - Uniforms	\$ 5,625.00	\$ 3,880.79	\$ 1,744.21
01.4311.40.470	Highway Admin - Office Supplie	\$ 300.00	\$ 42.50	\$ 257.50
01.4311.40.490	Highway Admin - Public Notices	\$ 500.00	\$ 1,416.60	\$ (916.60)
01.4311.40.655	Highway Admin - Building Maint	\$ 5,500.00	\$ 1,097.83	\$ 4,402.17
01.4311.40.710	Highway Admin - Mileage	\$ 250.00	\$ -	\$ 250.00
	<b>HWY &amp; STREETS ADMIN - 4311</b>	<b>\$ 422,703.56</b>	<b>\$ 337,863.82</b>	<b>\$ 84,839.74</b>
01.4312.40.381	Highway Maint - Crack Sealing	\$ 7,200.00	\$ 7,200.00	\$ -
01.4312.40.382	Highway Maint - Roadside Mowi	\$ 6,500.00	\$ 8,375.00	\$ (1,875.00)
01.4312.40.383	Highway Maint - Tree Removal	\$ 3,500.00	\$ -	\$ 3,500.00
01.4312.40.384	Highway Maint - Gravel Crushi	\$ 30,000.00	\$ 5,397.00	\$ 24,603.00
01.4312.40.399	Highway Maint - Other Profess	\$ 3,000.00	\$ 398.85	\$ 2,601.15
01.4312.40.402	Highway Maint - Vehicle Fuel	\$ 55,000.00	\$ 22,473.16	\$ 32,526.84
01.4312.40.481	Highway Maint - Culverts	\$ 1,500.00	\$ -	\$ 1,500.00
01.4312.40.482	Highway Maint - Salt	\$ 59,000.00	\$ 42,604.76	\$ 16,395.24
01.4312.40.483	Highway Maint - Cold Patch	\$ 2,500.00	\$ 920.00	\$ 1,580.00
01.4312.40.484	Highway Maint - Dust Control	\$ 11,000.00	\$ -	\$ 11,000.00

### Detailed Expenditures – 2016 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4312.40.485	Highway Maint - Sand	\$ 9,000.00	\$ 3,200.00	\$ 5,800.00
01.4312.40.499	Highway Maint - Other Supplie	\$ 20,500.00	\$ 12,997.65	\$ 7,502.35
01.4312.40.610	Highway Maint - New Equipment	\$ 6,000.00	\$ -	\$ 6,000.00
01.4312.40.620	Highway Maint - Equipment Mai	\$ 16,000.00	\$ 16,801.71	\$ (801.71)
01.4312.40.630	Highway Maint - Vehicle Maint	\$ 31,500.00	\$ 25,828.27	\$ 5,671.73
	<b>HWY &amp; STREETS - 4312</b>	<b>\$ 262,200.00</b>	<b>\$ 146,196.40</b>	<b>\$ 116,003.60</b>
01.4316.40.405	Street Lighting - Electricity	\$ 3,500.00	\$ 3,588.87	\$ (88.87)
	<b>STREET LIGHTING - 4316</b>	<b>\$ 3,500.00</b>	<b>\$ 3,588.87</b>	<b>\$ (88.87)</b>
01.4324.41.406	Solid Waste - Transfer Station	\$ 69,300.00	\$ 73,385.67	\$ (4,085.67)
01.4324.41.407	Solid Waste - Tipping Fees	\$ 28,000.00	\$ 31,838.65	\$ (3,838.65)
01.4324.41.408	Solid Waste - Disposal Contrac	\$ 2,052.00	\$ 1,790.24	\$ 261.76
	<b>SOLID WASTE DISPOSAL - 4324</b>	<b>\$ 99,352.00</b>	<b>\$ 107,014.56</b>	<b>\$ (7,662.56)</b>
01.4441.50.111	Welfare - Director Wages	\$ 2,457.00	\$ 394.00	\$ 2,063.00
01.4441.50.220	Welfare - FICA	\$ 152.00	\$ 24.45	\$ 127.55
01.4441.50.221	Welfare - Medicare	\$ 36.00	\$ 5.71	\$ 30.29
	<b>WELFARE ADMIN - 4441</b>	<b>\$ 2,645.00</b>	<b>\$ 424.16</b>	<b>\$ 2,220.84</b>
01.4442.50.510	Welfare - Medical Assistance	\$ 500.00	\$ -	\$ 500.00
01.4442.50.520	Welfare - Housing Assistance	\$ 4,500.00	\$ 2,440.00	\$ 2,060.00
01.4442.50.530	Welfare - Food Assistance	\$ 2,000.00	\$ 124.34	\$ 1,875.66
01.4442.50.540	Welfare - Electric Assistance	\$ 3,000.00	\$ 480.13	\$ 2,519.87
01.4442.50.599	Welfare - Other Assistance	\$ 5,000.00	\$ 924.60	\$ 4,075.40
	<b>DIRECT ASSISTANCE - 4442</b>	<b>\$ 15,000.00</b>	<b>\$ 3,969.07</b>	<b>\$ 11,030.93</b>
01.4445.50.495	Health Agencies - Community Ed	\$ 400.00	\$ 400.00	\$ -
01.4445.50.496	Health Agencies - Community Me	\$ 1,500.00	\$ 1,200.00	\$ 300.00
01.4445.50.498	Health Agencies - Community Se	\$ 3,000.00	\$ 3,000.00	\$ -
	<b>WELFARE VENDOR PMTS - 4445</b>	<b>\$ 4,900.00</b>	<b>\$ 4,600.00</b>	<b>\$ 300.00</b>
01.4520.55.409	Parks & Recreation - Hillsboro	\$ 25,000.00	\$ 25,000.00	\$ -
	<b>PARKS &amp; RECREATION - 4520</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>
01.4550.60.405	Library - Electricity	\$ 200.00	\$ 170.63	\$ 29.37
01.4550.60.470	Library - Office Supplies	\$ 150.00	\$ -	\$ 150.00
01.4550.60.480	Library - Dues & Subscriptions	\$ 50.00	\$ 60.00	\$ (10.00)
01.4550.60.493	Library - Youth Programs	\$ 1,050.00	\$ 970.00	\$ 80.00
01.4550.60.499	Library - Other Supplies	\$ 400.00	\$ 380.70	\$ 19.30
	<b>LIBRARY - 4550</b>	<b>\$ 1,850.00</b>	<b>\$ 1,581.33</b>	<b>\$ 268.67</b>
01.4611.65.310	Conservation - Research	\$ 665.00	\$ 720.00	\$ (55.00)
01.4611.65.350	Conservation - Training & Cert	\$ 25.00	\$ -	\$ 25.00
01.4611.65.410	Conservation - Postage	\$ 100.00	\$ -	\$ 100.00
01.4611.65.470	Conservation - Office Supplies	\$ 300.00	\$ 80.70	\$ 219.30
01.4611.65.480	Conservation - Dues & Subscrip	\$ 300.00	\$ 296.00	\$ 4.00
01.4611.65.490	Conservation - Public Notices	\$ 100.00	\$ -	\$ 100.00
01.4611.65.491	Conservation - Roads & Trails	\$ 450.00	\$ 425.00	\$ 25.00
01.4611.65.493	Conservation - Youth Programs	\$ 500.00	\$ 495.00	\$ 5.00
01.4611.65.499	Conservation - Other Supplies	\$ 100.00	\$ -	\$ 100.00
	<b>CONSERVATION ADMIN - 4611</b>	<b>\$ 2,540.00</b>	<b>\$ 2,016.70</b>	<b>\$ 523.30</b>

### Detailed Expenditures – 2016 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4711.10.655	Debt Svc - Principal Town Hall	\$ 25,000.00	\$ 25,000.00	\$ -
01.4711.40.491	Debt Svc - Principal Road Bond	\$ 125,000.00	\$ 125,000.00	\$ -
	<b>DEBT - PRINCIPAL - 4711</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>
01.4712.31.640	Debt Svc - Principal Ambulance	\$ 40,872.00	\$ 40,031.75	\$ 840.25
01.4712.40.640	Debt Svc - Principal Hwy Equip	\$ 37,500.00	\$ 37,497.78	\$ 2.22
	<b>OTHER DEBT - PRINCIPAL - 4712</b>	<b>\$ 78,372.00</b>	<b>\$ 77,529.53</b>	<b>\$ 842.47</b>
01.4722.10.655	Debt Svc - Interest Town Hall	\$ 11,125.00	\$ 5,124.50	\$ 6,000.50
01.4722.31.640	Debt Svc - Interest Ambulance	\$ 813.00	\$ 839.27	\$ (26.27)
01.4722.40.491	Debt Svc - Interest Road Bond	\$ 4,569.00	\$ 5,687.45	\$ (1,118.45)
	<b>DEBT - INTEREST - 4722</b>	<b>\$ 16,507.00</b>	<b>\$ 11,651.22</b>	<b>\$ 4,855.78</b>
01.4723.10.900	Debt Svc - Tax Anticipation No	\$ 5,000.00	\$ -	\$ 5,000.00
	<b>INTEREST - TANS</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>
		<b>\$ 1,997,915.21</b>	<b>\$ 1,656,337.79</b>	<b>\$ 341,577.42</b>







**New Hampshire**  
Department of  
Revenue Administration

**2017**  
**MS-61**

## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

#### Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Municipality:

County:

Report Year:

### PREPARER'S INFORMATION ?

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)





**New Hampshire**  
Department of  
Revenue Administration

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Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2015	Year: 2014	Year: 2013	
Property Taxes	3110		\$334,633.31			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance ?		(\$615.38)				
Other Tax or Charges Credit Balance ?						

  

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies
Property Taxes	3110	\$4,966,569.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$11,575.00		
Yield Taxes	3185	\$16,185.41		
Excavation Tax	3187	\$100.12		
Other Taxes	3189			
-				
Add Line				

  

Overpayment Refunds	Account	Levy for Year of this Report	2015	Prior Levies
			2014	2013
Property Taxes	3110	\$13,196.72	\$1,306.88	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185			
Excavation Tax	3187			
-				
Add Line				
Interest and Penalties on Delinquent Taxes	3190	\$3,600.93	\$21,266.09	
Interest and Penalties on Resident Taxes	3190			

  

<b>Total Debits</b>	<b>\$5,010,611.80</b>	<b>\$357,206.28</b>		
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**New Hampshire**  
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**2017  
MS-61**

Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$4,655,041.24	\$183,798.29		
Resident Taxes				
Land Use Change Taxes	\$11,575.00			
Yield Taxes	\$16,185.41			
Interest (Include Lien Conversion)	\$3,600.93	\$18,594.61		
Penalties		\$2,671.48		
Excavation Tax	\$100.12			
Other Taxes				
Conversion to Lien (Principal Only)		\$148,626.58		
-				
Add Line				
Discounts Allowed				

  

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$1,128.00	\$3,515.32		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded				



**New Hampshire**  
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**2017**  
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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$323,390.85			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ?	(\$409.75)			
Other Tax or Charges Credit Balance ?				
<b>Total Credits</b>	<b>\$5,010,611.80</b>	<b>\$357,206.28</b>		



**New Hampshire**  
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**2017**  
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Summary of Debits				
Last Year's Levy	Year:	2015	Prior Levies (Please Specify Years)	Year:
			2014	2013
Unredeemed Liens Balance - Beginning of Year			\$103,923.71	\$111,442.88
Liens Executed During Fiscal Year		\$161,477.04		
Interest & Costs Collected (After Lien Execution)		\$2,694.47	\$11,513.56	\$23,974.31
-				
Add Line				
<b>Total Debits</b>		<b>\$164,171.51</b>	<b>\$115,437.27</b>	<b>\$135,417.19</b>
Summary of Credits				
Last Year's Levy	2015	Prior Levies	2014	2013
Redemptions	\$65,339.39	\$51,830.86	\$65,042.54	
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$2,694.47	\$11,513.56	\$23,974.31	
-				
Add Line				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$96,137.65	\$52,092.85	\$46,400.34	
<b>Total Credits</b>	<b>\$164,171.51</b>	<b>\$115,437.27</b>	<b>\$135,417.19</b>	



**New Hampshire**  
Department of  
Revenue Administration

**2017**  
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### DEERING (117)

#### 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Carol

Preparer's Last Name

Baker

Date

Jan 10, 2017

#### 2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

#### 3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

#### PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
Preparer's Signature and Title



*New Hampshire  
Department of  
Revenue  
Administration*

**2016  
\$28.55**

## Tax Rate Breakdown Deering

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,561,211	\$176,696,552	<b>\$8.84</b>
County	\$218,186	\$176,696,552	<b>\$1.23</b>
Local Education	\$2,857,164	\$176,696,552	<b>\$16.17</b>
State Education	\$384,258	\$166,363,952	<b>\$2.31</b>
<b>Total</b>	<b>\$5,020,819</b>		<b>\$28.55</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$5,020,819
War Service Credits	(\$55,700)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$4,965,119

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

11/8/2016

Appropriations and Revenues		
Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$2,428,897	
Net Revenues (Not Including Fund Balance)		(\$608,329)
Fund Balance Voted Surplus		(\$183,646)
Fund Balance to Reduce Taxes		(\$133,000)
War Service Credits	\$55,700	
Special Adjustment	\$0	
Actual Overlay Used	\$1,589	
<b>Net Required Local Tax Effort</b>	<b>\$1,561,211</b>	
County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$218,186	
<b>Net Required County Tax Effort</b>	<b>\$218,186</b>	
Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$4,086,593	
Net Education Grant		(\$845,171)
Locally Retained State Education Tax		(\$384,258)
<b>Net Required Local Education Tax Effort</b>	<b>\$2,857,164</b>	
State Education Tax	\$384,258	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$384,258</b>	
Valuation		
Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$176,696,552	\$175,234,776
Total Assessment Valuation without Utilities	\$166,363,952	\$164,902,176
Village (MS-1V)		
Description	Current Year	

## Deering

Tax Commitment Verification		
<b>2016 Tax Commitment Verification - RSA 76:10 II</b>		
Description	Amount	
Total Property Tax Commitment	\$4,965,119	
1/2% Amount	\$24,826	
Acceptable High	\$4,989,945	
Acceptable Low	\$4,940,293	
<p>If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II</p>		
<b>Commitment Amount</b>		
Less amount for any applicable Tax Increment Financing Districts (TIF)		
<b>Net amount after TIF adjustment</b>		
<p><b>Under penalties of perjury, I verify the amount above was the 2016 commitment amount on the property tax warrant.</b></p>		
<b>Tax Collector/Deputy Signature:</b>		<b>Date:</b>
<b>Requirements for Semi-Annual Billing</b>		
Pursuant to RSA 76:15-a		
<p>76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.</p>		
Deering	Total Tax Rate	Semi-Annual Tax Rate
Total 2016 Tax Rate	\$28.55	\$14.28
Associated Villages		

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$0</b>
<b>General Fund Operating Expenses</b>	<b>\$5,888,505</b>
<b>Final Overlay</b>	<b>\$1,589</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

### 2016 Fund Balance Retention Guidelines: Deering

Description	Amount
<b>Current Amount Retained (8.97%)</b>	<b>\$528,027</b>
17% Retained <i>(Maximum Recommended)</i>	\$1,001,046
10% Retained	\$588,851
8% Retained	\$471,080
5% Retained <i>(Minimum Recommended)</i>	\$294,425

### 2016 RSA 198:4-b II School Fund Balance Retention Guidelines: Deering

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
Local School	\$0	\$0
Hillsboro-Deering Regional School District	\$18,600,323	\$465,008



## Bank Reconciliation of Treasurer's Funds



### General Operating Savings Account: Lake Sunapee Bank

<b>Opening Balance 1 January 2016:</b>	\$ 2,458,627.30
Deposits:	\$ 4,956,143.77
Withdrawals:	\$ 4,778,261.59
Interest:	\$ 3,490.93
<b>Closing Balance 31 December 2016:</b>	\$ 2,640,000.41

### Certificate of Deposits: Lake Sunapee Bank

<b>Opening Balance 1 January 2016:</b>	\$ 26,192.11
<b>Closing Balance 31 December 2016:</b>	\$ 57,479.55

### Sub Accounts (Ambulance): TD Bank

<b>Opening Balance 1 January 2016:</b>	\$ 44,030.09
Deposits:	\$ 8,076.83
Withdrawals:	\$ -
Interest:	\$ 67.79
<b>Closing Balance 31 December 2016:</b>	\$ 52,174.71

### Library Account: TD Bank

<b>Opening Balance 1 January 2016:</b>	\$ 2,635.46
Deposits:	\$ 443.00
Withdrawals:	\$ 130.00
Interest:	\$ -
<b>Closing Balance 31 December 2016:</b>	\$ 2,948.46

### Conservation Commission: TD Bank

<b>Opening Balance 1 January 2016:</b>	\$ 85,282.74
Deposits:	\$ -
Withdrawals:	\$ -
Interest:	\$ 127.08
<b>Closing Balance 31 December 2016:</b>	\$ 85,409.82

### Report of the Trustees of the Trust Funds

This year the Trustees of the Trust Fund Board welcomed newly appointed members Stephen Walker and Beth Kelly.



As Trustees we reviewed and approved investment policies, trustee handbook and guidelines, updated our files, and consolidated accounts until further consideration in the ensuing year, with Lake Sunapee Bank. For the year 2017, the Trustees will continue to research some of the older trust funds held to ensure that the proper paperwork and purpose for use of funds is available.

A draft of the MS-9 and MS-10 financial reports regarding the state of the trust funds held by the Town of Deering may be included in this report, but the final copies due the State of NH will be available for view in their entirety once all the end of the year financials have been received.

You may find all policies and reports on the Town website under the Trustee of the Trust Funds webpage.

Respectfully submitted by,

Michelle Johnson, Chair  
Beth Kelly  
Stephen Walker



*Weare/Deering town line beaver pond*



New Hampshire  
Department of  
Revenue Administration

2016  
MS-9

## REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: **March 1st (Calendar Year), or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

#### Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:

County:

Total of All Funds:

### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



2016  
MS-9

Report of The Trust Funds ?					
	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
Date of Creation	3/11/2003	03/11/2003	03/11/2003	03/11/2003	03/08/2005
Name of Trust Fund	Bridge Improvement	Computer Systems	Exotic Weed Control	Government Building Improvement	Highway Vehicle Replacement
Type of Fund ?	Capital Reserve Fund	Capital Reserve Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Capital Reserve Fund
Purpose of Trust	Other (Enter Below) For the purpose of bridge improvements and repairs	Other (Enter Below) For the purpose of providing for the future upgrade and or replacement requirements of the Town's computer system	Other (Enter Below) For the purpose of monitoring the public boat launch, increasing public awareness of, and removal of invasive aquatic species from (Deering Lake)	Other (Enter Below) For the purpose of providing funds for improvements and renovations to the Town Hall	Other (Enter Below) For the purpose of providing for future vehicle replacement requirements for the Deering Highway Dept
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year	\$35,465	\$637	\$20,020	\$29,434	\$30,339
New Funds Created		\$10,000	\$5,000	\$40,000	\$50,000
Cash Gains or Losses on Securities					
Withdrawals		(\$5,254)	(\$3,589)	(\$24,100)	
Balance End of Year	\$35,465	\$5,383	\$21,431	\$45,334	\$80,339
Balance Beginning of Year					
Income During Year (Amount)	\$107	\$20	\$60	\$147	\$164
Expended During Year					
Balance at End of Year	\$107	\$20	\$60	\$147	\$164
Grand Total Principal & Income End of Year ?	\$35,572	\$5,403	\$21,491	\$45,481	\$80,503
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

**2016  
MS-9**



**New Hampshire**  
Department of  
Revenue Administration

	Trust Fund 6	Trust Fund 7	Trust Fund 8	Trust Fund 9	Trust Fund 10
Date of Creation	3/09/2004	3/09/2004	3/08/2005	3/08/2005	3/14/2006
Name of Trust Fund	Grants Reimbursable	The Fire & Rescue Dept Vehicle	Turnout Gear Equipment	Dry Hydrant Installation & Maintenance	Road Reconstruction & Maintenance
Type of Fund	Expendable Trust (RSA 31:19-a)	Capital Reserve Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
	For the purpose of providing the Town's portion of any grants for municipal projects the Town might receive from a private or governmental source	For the purpose of providing for future vehicle replacement requirements for the Deering Fire and Rescue Dept	For the purpose of providing for the turn out gear requirements for the Deering Fire and Rescue Dept	For the purpose of providing funds for dry hydrants to be installed and maintained to the benefit of public safety in emergency related situations	For the purpose of providing funds to perform maintenance and road reconstruction for the road in the Town
How Invested	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year	\$10,039	\$58,341	\$26,874	\$8,045	\$38,130
New Funds Created	\$1,829	\$50,000	\$5,000		\$118,000
Cash Gains or Losses on Securities					
Withdrawals			(\$5,123)		(\$91,178)
Balance End of Year	\$11,868	\$108,341	\$26,751	\$8,045	\$64,952
Balance Beginning of Year					
Income During Year (Amount)	\$33	\$243	\$83	\$24	\$304
Expended During Year					
Balance at End of Year	\$33	\$243	\$83	\$24	\$304
<b>Grand Total Principal &amp; Income End of Year</b>	\$11,901	\$108,584	\$26,834	\$8,069	\$65,256
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund



**New Hampshire**  
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	Trust Fund 11	Trust Fund 12	Trust Fund 13	Trust Fund 14	Trust Fund 15
Date of Creation	3/14/2006	3/14/2006	3/14/2006	3/15/2008	3/15/2008
Name of Trust Fund	Health and Safety	Heritage	Cemetery	Deering Library	Municipal & Transportation Im
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Other (Enter Below)
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Capital Reserve Fund in accordance with (RSA 261:153 VI (a))
How Invested ?	For the purpose of providing funds to perform clean up and disposal of health and safety hazards in the Town	For the purpose of compiling and preserving the history of Deering and to provide information to the public regarding his history	For the purpose of providing funds to perform maintenance repairs at the Town cemetery properties	For the purpose of providing funds for the operation and future expansion of the Deering Town Library (agents to expend Library Trustees)	For the purpose of funding wholly or in part improvements in the local or regional transportation system, i.e. roads, bicycles, bridges, walking, parking
Balance Beginning of Year ?	Single Investment \$108	Single Investment \$1,766	Single Investment \$8,430	Single Investment \$5,166	Single Investment \$36,920
New Funds Created ?	\$1,500		\$2,637		\$11,535
Cash Gains or Losses on Securities ?					
Withdrawals ?			(\$525)		
Balance End of Year	<b>\$1,608</b>	<b>\$1,766</b>	<b>\$10,542</b>	<b>\$5,166</b>	<b>\$48,455</b>
Income During Year (Amount) ?	\$2	\$5	\$27	\$16	\$108
Expended During Year ?					
Balance at End of Year	<b>\$2</b>	<b>\$5</b>	<b>\$27</b>	<b>\$16</b>	<b>\$108</b>
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$1,610</b>	<b>\$1,771</b>	<b>\$10,569</b>	<b>\$5,182</b>	<b>\$48,563</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

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	Trust Fund 16	Trust Fund 17	Trust Fund 18	Trust Fund 19	Trust Fund 20
Date of Creation	3/15/2008	3/08/2011	3/08/2011	3/08/2011	3/13/2012
Name of Trust Fund	Police Vehicles	Youth Diversion	Deering Reservoir Usage Permit	Deering Recreation Program	Fire Dept Building Maintenance
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
	For the purpose of providing funds for future Police Vehicles	For the purpose of providing funds for Youth Diversion programs	For the purpose of improving & maintaining the Deering Reservoir beach & boat launch area	For the purpose of providing a variety of recreational programs	For the purpose of providing fund for maintenance and improvements to the Deering Fire Stations
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year ?	\$5,860	\$10,132	\$10,448	\$1,781	\$10,436
New Funds Created ?	\$11,000		\$4,361		\$5,000
Cash Gains or Losses on Securities ?					
Withdrawals ?					
Balance End of Year	<b>\$16,860</b>	<b>\$10,132</b>	<b>\$14,809</b>	<b>\$1,781</b>	<b>\$15,436</b>
Balance Beginning of Year ?					
Income During Year (Amount) ?	\$24	\$31	\$33	\$5	\$37
Expended During Year ?					
Balance at End of Year	<b>\$24</b>	<b>\$31</b>	<b>\$33</b>	<b>\$5</b>	<b>\$37</b>
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$16,884</b>	<b>\$10,163</b>	<b>\$14,842</b>	<b>\$1,786</b>	<b>\$15,473</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

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	Trust Fund 21	Trust Fund 22	Trust Fund 23	Trust Fund 24	Trust Fund 25
Date of Creation	3/13/2012	3/16/2013	3/11/2014	3/14/2015	3/14/2015
Name of Trust Fund	Library Building Maintenance	Planning Board Master Plan	Assessing	Police Ballistic Vest	Police Dept Equipment
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
	For the purpose of providing funds for the maintenance and renovations of the library building (agents to expend Library Trustees)	For the purpose of providing funds for updating and maintaining the Town's Master Plan	For the purpose of providing funds for the Assessing Contract	For the purchase of ballistic vests for police officers	For the purchase of communications equipment for patrol vehicles portable radios and radar guns
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year ?	\$55	\$6,075	\$439	\$1,174	\$3,689
New Funds Created ?		\$1,250	\$9,300	\$1,171	\$1,315
Cash Gains or Losses on Securities ?					
Withdrawals ?		(\$4,052)			(\$1,210)
Balance End of Year	\$55	\$3,273	\$9,739	\$2,345	\$3,794
Balance Beginning of Year ?					
Income During Year (Amount) ?		\$19	\$18	\$5	\$12
Expended During Year ?					
Balance at End of Year		\$19	\$18	\$5	\$12
Grand Total Principal & Income End of Year ?	\$55	\$3,292	\$9,757	\$2,350	\$3,806
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund



**New Hampshire**  
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	Trust Fund 26	Trust Fund 27	Trust Fund 28	Trust Fund 29	Trust Fund 30
Date of Creation					
Name of Trust Fund	Celebration (A)	Friends of Deering	Celebration (Holiday)	Clement Arts	Common Trusts
Type of Fund ?	Trust Fund	Trust Fund	Trust Fund	Trust Fund	Trust Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	This is the total invested sum of the funds including the cemetery, perpetual, and school funds.
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Common Fund
Balance Beginning of Year ?	\$3,670	\$1,928	\$63	\$6,341	\$139,570
New Funds Created ?	\$1,000				
Cash Gains or Losses on Securities ?					
Withdrawals ?	(\$178)				
Balance End of Year	<b>\$4,492</b>	<b>\$1,928</b>	<b>\$63</b>	<b>\$6,341</b>	<b>\$139,570</b>
Balance Beginning of Year ?					
Income During Year (Amount) ?	\$13	\$6		\$19	\$7,479
Expended During Year ?					
Balance at End of Year	<b>\$13</b>	<b>\$6</b>		<b>\$19</b>	<b>\$7,479</b>
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$4,505</b>	<b>\$1,934</b>	<b>\$63</b>	<b>\$6,360</b>	<b>\$147,049</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund



New Hampshire  
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Revenue Administration

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	Trust Fund 31	Trust Fund 32
Date of Creation	03/08/2016	3/8/2016
Name of Trust Fund	Town Center Improvement	Highway Building Improvement
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below) For the purpose of planning and developing a long range plan for the lots known as the Town Common and Hotel Lot	Other (Enter Below) For the purpose of providing funds for the improvement of the Highway Building
How Invested ?	Single Investment	Single Investment
Balance Beginning of Year ?		
New Funds Created ?	\$6,000	\$20,000
Cash Gains or Losses on Securities ?		
Withdrawals ?		
Balance End of Year	\$6,000	\$20,000
Balance Beginning of Year ?		
Income During Year (Amount) ?	\$9	\$30
Expended During Year ?		
Balance at End of Year	\$9	\$30
Grand Total Principal & Income End of Year ?	\$6,009	\$20,030
Add New Page	Remove Trust Fund	Remove Trust Fund



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS-9**

## DEERING (117)

### 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Michelle

Johnson

### 2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor:

- Michelle Clark: [michelle.clark@dra.nh.gov](mailto:michelle.clark@dra.nh.gov)
- Jamie Dow: [jamie.dow@dra.nh.gov](mailto:jamie.dow@dra.nh.gov)
- Shelley Gerlameau: [shelley.gerlameau@dra.nh.gov](mailto:shelley.gerlameau@dra.nh.gov)
- Stephanie Derosier: [stephanie.derosier@dra.nh.gov](mailto:stephanie.derosier@dra.nh.gov)

### 3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

### TRUSTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
Trustee of Trust Funds Signature

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Trustee of Trust Funds Signature

*Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:*

**Department of Justice**  
**Office of the Attorney General**  
**33 Capitol Street**  
**Concord, NH 03301-6397**



New Hampshire  
Department of  
Revenue Administration

2016  
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## REPORT OF COMMON TRUST FUND INVESTMENTS

Form Due Date: **March 1st (if operating on Calendar Year)**  
**September 1st (if operating on Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the entities contact information
- Enter the preparer's information

#### Reporting:

- Please complete all fields as necessary for the *Report of the Common Trust Funds Investments, For the Year Ending, and Principal Only* sections

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

A hard copy of this form, as well as the  
signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

### ENTITY'S INFORMATION

Municipality:

County:

### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



**New Hampshire**  
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**Report of The Common Trust Funds Investments For the Year Ending**

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
<b>How Invested</b>	# of Shares or Other Units 596,485 LPL FCCCX	880,862 LPL FNICX	278,852 LPL GNMICX	1,962,54 LPL LDLAX	620,787 MCDVX
(Names of Banks, Stocks, Bonds, etc.) Put * by any delisted securities held pursuant to RSA 31:25-a & explain.					
Explanation for delisted securities held pursuant to RSA 31:25-a					
<b>PRINCIPAL</b>					
Balance Beginning of Year ?	\$6,494	\$20,715	\$9,988	\$7,534	\$10,321
Purchases					
Cash Capital Gains					
Proceeds from Sales	\$0	\$0	\$0	\$0	\$0
Gains/Losses from Sales	\$32	\$399	(\$530)	(\$250)	\$2,770
Balance End of Year	<b>\$6,526</b>	<b>\$21,114</b>	<b>\$9,408</b>	<b>\$7,284</b>	<b>\$13,091</b>
<b>INCOME</b>					
Balance Beginning of Year ?	\$167	\$0	\$9	\$1,214	\$579
Income During Year		\$0			\$0
Expended During Year					
Balance at End of Year	<b>\$167</b>		<b>\$9</b>	<b>\$1,214</b>	<b>\$579</b>
Grand Total Principal & Income End of Year	<b>\$6,693</b>	<b>\$21,114</b>	<b>\$9,417</b>	<b>\$8,498</b>	<b>\$13,670</b>
Add Page	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund



**New Hampshire**  
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	Trust Fund 6	Trust Fund 7	Trust Fund 8	Trust Fund 9	Trust Fund 10
<b>How Invested</b>	# of Shares or Other Units 641.56 LPL MCLOX (Names of Banks, Stocks, Bonds, etc.) Put * by any delisted securities held pursuant to RSA 31:25-a & explain.	4,999,782 LPL PMSTX			
	Explanation for delisted securities held pursuant to RSA 31:25-a				
<b>PRINCIPAL</b>					
Balance Beginning of Year ?	\$10,630	\$20,485			
Purchases					
Cash Capital Gains					
Proceeds from Sales	\$0	\$0	\$0		
Gains/Losses from Sales	(\$392)	\$238			
Balance End of Year	<b>\$10,238</b>	<b>\$20,723</b>			
<b>INCOME</b>					
Balance Beginning of Year ?	\$412	\$3,076			
Income During Year		\$0			
Expended During Year					
Balance at End of Year	<b>\$412</b>	<b>\$3,076</b>			
Grand Total Principal & Income End of Year	<b>\$10,650</b>	<b>\$23,799</b>			
Add Page	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund



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Principal Only ?			
Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1	\$6,386	\$306	\$6,692
2	\$19,781	\$1,332	\$21,113
3	\$8,342	\$1,075	\$9,417
4	\$8,240	\$257	\$8,497
5	\$11,763	\$1,907	\$13,670
6	\$10,311	\$339	\$10,650
7	\$22,857	\$942	\$23,799
8			
9			
10			

**Fees and Expenses, if any, paid for Professional Banking Assistance and Brokerage Assistance (RSA 31:38-a, IV)**

	Entity 1	Entity 2	Entity 3	Entity 4
Name of Bank, Brokerage Firm, or Investment Adviser	LPL	LPL	LPL	LPL
Fees Paid	\$5	\$5	\$5	\$5
Expenses Paid	\$15	\$15	\$15	\$15
Add Entity	Remove This Entity	Remove This Entity	Remove This Entity	Remove This Entity
<b>Entity 5</b>	<b>Entity 6</b>	<b>Entity 7</b>		
LPL	LPL	LPL		
\$5	\$5	\$5		
\$15	\$15	\$15		
Remove This Entity	Remove This Entity	Remove This Entity		



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS-10**

## DEERING (117)

### 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Michelle

Preparer's Last Name

Johnson

Date

Jan 10, 2017

### 2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor.

### 3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

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Trustee of Trust Funds Signature

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**Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397**



## Report of the Board of Selectmen

This has been a constructive year for Deering. With the town administrator administrating the day to day affairs, the Board has once again been able to focus its energy on serving Deering in a holistic sense. We have sought to define, refine and preserve procedures and information not just for the present, but also for posterity. We have also sought to further create an ethical, open and transparent culture based on the rule of law. We have encouraged open communication between all the departments and the administration in order that we function as a whole; in so doing, Deering is well served.

The Board receives direction from several ways: the legislative body (voters) at town meeting; the Board's own visioning session; and cares or concerns that crop up over the course of the year. This year's activities have once again been from a balance of these sources.



One of the larger accomplishments is the reorganization of the Fire Department. The recruitment process for a part time Fire Chief was arduous and not without its drama. The town of Deering benefitted well from the assistance of the professional recruiters and the thorough vetting they performed. The investment of an onsite part time Fire Chief, such as Chief Gorman, should provide Deering's citizens with perpetual benefit on many levels.

Another large concern that needed addressing this past year is Deering's class VI road system. There were several separate issues that presented themselves, and it became apparent that the system as a whole possessed deficiencies. Additionally, as with many other New Hampshire municipalities, there are insufficient road files kept at the ready. Due to the resulting confusion and seemingly arbitrary and ambiguous understanding of the rights and responsibilities by all, the Board decided to send two of its own members with the Town Administrator and the Road Agent to a workshop at the New Hampshire Municipal Association to better grasp the rule of law on this subject matter. This decision, along with legal assistance and public input, has helped the Board to better define and refine Deering's class VI road procedures which are regulated by very specific NH laws and rulings. Clarification is ongoing at this time. It is the Board's vision that this process will be completed and road files updated in the coming year. This, along with the continuously updating of the files, should serve Deering well, both now and in the future.

The new windows and doors for the Town Hall have been delivered and at the time of this writing are being installed. By town meeting, installation should be complete. Finish painting will have to wait for warmer weather. The windows and doors save some energy use as well as being more 'user friendly.'

The 'Welcome to Deering' signs have been finished. There are four. The two larger ones will be installed at each end of Route 149. Of the smaller, one will be installed in East Deering, the other in West Deering.

This year Deering has seen the pay off on a rather large loan. It is a very good feeling to know that chunk of money will not have to go out again this year as interest. Anyone who has paid off a credit card or mortgage understands this feeling. The Board is concerned for getting the most for the tax payers from their dollars. Payment of interest, while necessary at times, is not the most productive use. Deering needs to pay more principal when it can. That being said, Deering has a Capital Improvement Plan that has not

been consistently funded. Last year the Board played some 'catching up' by utilizing some of the undesignated fund balance for this endeavor. This year the Board has decided to put the funding of the CIP back into the same category as the operating budget: to be funded by revenues raised throughout the year. The Board feels this is necessary because Deering may not always have a yearly surplus, yet will always have the yearly CIP expenses. When equipment needs to be replaced or necessary upgrades need to be made, whatever monies Deering does not have in these accounts will have to be made up through loans or bonds. A portion of the undesignated fund balance may still be utilized to offset this, if available and the town wishes. However, it should not be relied upon for funding the yearly CIP requirements.

The perambulation of the boundary of Deering with Henniker and the boundary of Deering with Francestown was completed by Gary Samuels with representatives from the appropriate towns. The documents have been signed by all parties and have been placed on file.

The town website has been largely updated. There is still some ongoing cleanup and there will always be maintenance. One of the more concerning documents that needs to be updated is Deering's Zoning Ordinance. This document was last officially updated in 2008. The Board is ready to send the Zoning Ordinance to the CNHRPC to have it updated and new ordinances properly numerated. Since there is a zoning ordinance amendment being brought before the town's his coming March, the Board thought it prudent to wait until after town vote to include any amendments that may pass.

The 2nd annual town BBQ went well. The weather was perfect and all that attended seemed to enjoy themselves. Two of the selectmen were there, one flipping burgers and grilling for the public as was the Town Administrator and Police Chief. There was a wide assortment of drinks and side dishes that was brought by the attendees. May this tradition continue and grow!

A concern that was brought to the Board this past year was the spelling of Skye Farm Road. 911 had changed it to 'Sky' Farm Road. Some residents of the road preferred to have the 'e' put back. Action was taken, and the previous spelling was reinstated. If anyone has a care or concern for consideration by the Board, please contact the Town Administrator. If coming before the Board at a meeting is preferable, please again, contact the Town Administrator to request to be put on the agenda.

2016 was dynamic worldwide. Deering was not exempt from this. There was some shuffling and turnover in the employee ranks. Some left for other employment opportunities, some retired. The Board would like to thank each of them for their service to Deering and wishes all of them well in their new endeavors. Deering has welcomed back a former employee and hired some new ones. The Board looks forward to working with them and supports their personal and professional growth while employed with the town.

The Board would like to thank each and every volunteer, dedicated employee and involved community member. You are the heart and soul of Deering. The Board of Selectmen could not have accomplished this without you. Deering would not be the exceptional community it is without you.

Sharon Fife, Chair

Your Board of Selectmen:  
Aaron Gill - Allen Belouin

### Report of the Town Administrator

For several years now the Board has introduced initiatives aimed at further building the capacity of the Deering Fire and Rescue volunteer service to respond to emergency calls during the workday. An initiative to fund a technical review and study of the fire and rescue service operations was approved by Deering voters in 2015. The study highlighted a number of opportunities for improvement in the level of service provided by the department. An important recommendation of the study was hiring a part-time Fire Chief. Last year the Board introduced initiatives to fund both the position of a part-time Fire Chief and to hire a qualified recruitment firm to manage the recruitment and hiring process. Voters approved funding for both initiatives and Dan Gorman is now Deering's part-time Fire Chief. This year the Board, working in conjunction with Chief Gorman, are proposing an initiative to fund the provisioning of paid emergency responder staffing on a per diem basis during the workweek from 7:00am to 5:00pm. Because EMS volunteers are employed out of town during the workweek the lack of EMS staffing limits Deering's ability to respond with an ambulance to emergency calls during the weekday. While surrounding towns do respond with an ambulance to calls for service from Deering residents, wait times can be as much as an hour. These wait times are a concern to both Board members and Chief Gorman. The health, safety, and welfare of Deering residents is our primary concern. This is why the Board believes that a per diem emergency responder program during the workweek time slot will provide the necessary coverage during the day when Deering EMS volunteers are out of town at their regular jobs. The current proposal, if approved by the community, will cover a six (6) month period from July through December. The anticipated cost is \$45,000 and that cost will be funded by the ambulance capital reserve fund. Of the 181 calls for ambulance service received last year Deering's volunteers responded to 99. The remaining 82 were answered by mutual aid. Each call that requires a transport to a hospital results in an average patient billing of approximately \$1,000. While not every call for service requires transport and not all transport billings are paid, the majority of transport fees are paid and those funds are deposited in the ambulance capital reserve fund which can then be used to offset the cost of the service.

Deering residents celebrated their second annual community BBQ this past Labor Day on the "old hotel lot" across the street from Town Hall. While it may seem far off in only seven short years Deering will celebrate its 250<sup>th</sup> anniversary. One component of planning for Deering's Sestercentennial was voter approval of the creation of a Town Center Improvement Expendable Trust Fund. With that approval, the Board of Selectmen appointed several community members to the Town Common/Hotel Lot Committee who will plan and develop a long-range community use plan for the Town Common and Hotel Lot. You can find the committee's report at the end of this section. We hope to see you at the next Community BBQ.

Another Board initiative coming to fruition is window and door replacement for the Town Hall. The old windows rattled in the wind, most did not open, and the front doors had cracks large enough that snow routinely drifted inside the foyer. The expertise Allen Belouin brought to the project has proven invaluable in developing the specifications for the project. There will be savings in the heating and cooling costs for the building as a result of the project.

No Town is a community without the active participation of numerous volunteers who work selflessly on behalf of their Deering neighbors. I and the Board of Selectmen thank them for their contributions.

Respectfully submitted,

Russell McAllister  
Town Administrator

## Building Inspector's Report

It has been a busy year for construction in Town and around the region there seems to be a lot of projects getting done. We had 3 new Home builds proposed this year and 2 were completed from last year's permitting. As you may recall in last year's report I had 4 new homes permitted, so growth is occurring and steady but not to the point that we cannot keep up with the services that are required when we get a spike of growth in a small community.

If you look at the permit log you will see the greatest growth category is in electrical permitting which is directly related to the spike in Solar Arrays. That is Region wide as well as across the Country with more and more people waking up to the desire for self-sufficiency and a mindset toward green energy production and use. Also with the Tax incentives given to green energy investment through 2016 we have had a number of Arrays installed this year with a one of them being a ground mount and the rest of the installations occurring on roof tops. The roof top Arrays pose a little more challenge to Fire fighter safety which is dealt with in the installation code but also in resale of the home if a new buyer is not interested in the lease agreement. Most of the ground mounted Arrays are owned privately by the home owner while a large portion of the roof mounted Arrays are leased with the average home owner buy out in 20 years. That is the biggest bump in the road when it comes to resale of a home with a leased system.

As I travel and work in my daily routine as Inspector I see new construction popping up all around the region. Industry and retail seems to be on the rise regionally and that is good for jobs and the Tax base. Deering remains a community of primarily residences, though we have had a steady number of minor permits this year. I continue to make Education a priority in my personal life as it relates to my job and my effectiveness in it. I have successfully completed 3 courses this year along with certification and will begin to teach Building construction through the Fire Academy to new Inspectors and Fire fighters in our region. Thank you for another great year and I look forward to serving the citizens and community for another year.

The following is a summary of Building permits issued in 2016;

Additions	8	Generators	2	Sign	1
Barns/Sheds/Garages	13	Mechanical	5	Solar Arrays	6
Decks	4	New Homes	3		
Demolition	4	Plumbing	4		
Electrical	22	Porches	1		
Gas/Propane	9	Renovations	5		

Respectfully Submitted

Michael Borden  
Building Inspector / Code Enforcement

### Report of the Assessing Department

Deering had 97 sales for 2016. There were 66 unqualified sales. The majority of unqualified sales were either trusts, estates, foreclosures. These totaled forty-six (46). Twenty sales (20) were for reasons other than what's listed above.

Owners of property in the Watershed Overlay Review Criteria 4.5.6 are being very prompt, for the major of owners, in sending us a copy of their pumping. Again, it the home owner's responsibility to make sure the Town of Deering obtains these copies. Most of the septic company are assisting in this endeavor.

The new files and the organization of them is making it less time consuming to find information that the public and home owners are looking for.



A reminder to let us know of any changes to your property, new owners, legal name changes and mailing addresses. This will help us be more efficient and less costly for the town.

Intent to cut reports are due by May 15<sup>th</sup> each year. If you have not reported your cut by July 1<sup>st</sup> of each year doom-age on that particular cutting will be assessed twice the yield tax assessment. You must fill out a report each year whether you cut or not. We had 16 intents to cut for 2016 versus 11 in 2015. We had one excavation report for both 2015 & 2016.

Building permits were about the same for 2016. There were 72 for 2016 versus 75 in 2015.

We had eight (8) abatements for 2015, which are filed as of April 2016, with six (6) adjustments. This is excellent considering 2015 was an update of values year.

Thank you for all your support throughout the year.

Respectfully submitted,

Ann Mooney  
Assessing Clerk



## Assessing Activity Report

### Deering Exemptions & Tax Credits

Category	Count	Owners	Parcels	Applied Exemptions	Credits
BLIND - 1	1	1	1	\$ 15,000	\$ 0
CHARITABLE	19	1	19	\$ 1,876,168	\$ 0
ELDERLY - 65-74	21	21	21	\$ 839,900	\$ 0
ELDERLY - 75-79	12	12	12	\$ 635,800	\$ 0
ELDERLY - 80+	21	21	21	\$ 1,309,800	\$ 0
PHYS HANDICAP - 1	9	9	9	\$ 133,000	\$ 0
VET - WAR SERVICE	87	85	85	\$ 0	\$ 43,500
VET - 1 TOTAL DISABL	8	8	8	\$ 0	\$ 11,200
	178			\$ 4,809,668	\$ 54,700



## Parcel Count

Deering Parcel Count		
	# of Parcels	Value
RESIDENTIAL LAND ONLY (not including current use):	162	\$ 5,997,500
RESIDENTIAL LAND ONLY WITH CURRENT USE:	263	\$ 2,100,338
RESIDENTIAL LAND & BUILDING (not including current use): Median: \$ 181,900	553	\$ 107,177,900
RESIDENTIAL LAND & BUILDING WITH CURRENT USE:	175	\$ 41,465,806
MANUFACTURED HOUSING ON OWN LAND:	47	\$ 4,378,208
MANUFACTURED HOUSING ON LAND OF ANOTHER:	161	\$ 2,473,500
RESIDENTIAL CONDOMINIUMS:	Included in Residential Buildings	
DUPLEX & MULTI-FAMILY:	14	\$ 3,418,497
COMMERCIAL/INDUST. LAND ONLY (not including current use):	3	\$ 968,400
COMMERCIAL/INDUST. LAND & BUILDING (not including current use):	3	\$ 402,200
COMMERCIAL/INDUST. WITH CURRENT USE:	4	\$ 2,859,074
UTILITY:	1	\$ 10,332,600
TOTAL TAXABLE:	1386	\$ 181,574,023
TOTAL EXEMPT/NONTAXABLE:	70	\$ 9,496,200
TOTAL NUMBER OF PARCELS:	1456	
(TOTAL NUMBER OF CARDS):	1522	
PROPERTIES WITH VIEWS (Included above):	99	
PROPERTIES WITH WATER FRONTAGE (Included above):	204	
DRA CERTIFICATION YEAR:	2015	
LARGEST PROPERTIES		

You do not have any individual properties that either represent at least 10% of the total taxable assessed value or have an assessed value of at least \$25 million.





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## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

*Note: for ease of use please begin at the last section and work forward.*

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

### For Assistance Please Contact:

**DRA Municipal and Property Division**  
Phone: (603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Data has been imported into the form from an external source. All form calculations have been disabled.

### ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality:

County:

Original Date

Revision Date

### ASSESSOR

Assessor's Name

☐ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

### MUNICIPAL OFFICIALS

Municipal Official 1

Municipal Official 3

Municipal Official 5

☒ Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

Municipal Official 2

Municipal Official 4

Municipal Official 6

### PREPARER'S INFORMATION

Preparer's Name

☒ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Phone Number

Email (optional)



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Municipality Values		
<b>Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?</b>		
	Number of Acres	Assessed Valuation
1-A Current Use (At current values) RSA 79-A ?	14,469.58	\$1,314,972
1-B Conservation Restriction Assessment RSA 79-B ?	16.77	\$1,823
1-C Discretionary Easements RSA 79-C ?		
1-D Discretionary Preservation Easements RSA 79-D ?		
1-E Taxation of Land Under Farm Structures RSA 79-F ?		
1-F Residential Land (Improved and Unimproved) ?	3,025.8	\$71,396,925
1-G Commercial/Industrial Land (excluding Utility Land) ?	110.78	\$914,800
1-H Total of Taxable Land ?	17,622.93	\$73,628,520
1-I Tax Exempt and Non-Taxable Land ?	1,578.92	\$4,133,600
<b>Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?</b>		
	Number of Structures	Assessed Valuation
2-A Residential ?		\$88,635,432
2-B Manufactured Housing as defined in RSA 674:31 ?		\$3,965,900
2-C Commercial/Industrial (excluding Utility buildings) ?		\$3,208,300
2-D Discretionary Preservation Easements RSA 79-D ?		
2-E Taxation of Farm Structures RSA 79-F ?		
2-F Total of Taxable Buildings ?		\$95,809,632
2-G Tax Exempt and Non-Taxable Buildings ?		\$7,238,768
<b>Utilities and Timber ?</b>		
		Assessed Valuation
3-A Utilities ?		\$10,332,600
3-B Other Utilities ?		
4 Mature Wood and Timber RSA 79:5 ?		
<b>5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?</b>		<b>\$179,770,752</b>



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Exemptions				
		Total # Granted	Assessed Valuation	
6	Certain Disabled Veterans (RSA 72:36-a) ?			
7	Improvements to Assist the Deaf RSA (72:38-b V) ?			
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ?			
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ?			
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?			
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?			
11) Modified Assessed Valuation of all Properties (Line 5 minus lines 6,7,8,9,10a,10b) ?			\$179,770,752	
Summation of Exemptions ?				
		Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ?	\$15,000	1	\$15,000
13	Elderly Exemption (RSA 72:39-a & b)		57	\$2,926,200
14	Deaf Exemption (RSA 72:38-b) ?			
15	Disabled Exemption (RSA 72:37-b) ?	\$15,000	9	\$133,000
16	Wood Heating Energy Systems Exemption (RSA 72:70) ?			
17	Solar Energy Systems Exemption (RSA 72:62) ?			
18	Wind Powered Energy Systems Exemption (RSA 72:66) ?			
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) ?			
20) Total Dollar Amount of Exemptions (sum of lines 12-19)				\$3,074,200
Calculations				
21 NET VALUATION: Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)				\$176,696,552
22 LESS UTILITIES: (Line 3A) Do not include the value of other utilities listed in Line 3B				\$10,332,600
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)				\$166,363,952
Notes:	<p>***AVITAR SYSTEM WARNING: Residential Buildings (2A) REDUCED by \$1,876,168 for Char/Reli/Educ Exemptions***</p> <p>***AVITAR SYSTEM WARNING: Tax Exempt/Non-Taxable Buildings (2G) INCREASED by \$1,876,168 for Char/Reli/Educ Exemptions***</p>			



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**Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer**

Utility Value Appraiser [?](#)

Who Appriases/Establishes the Utility Value in the Municipality? (If multiple, please list)

Avitar

If the Municipality Uses DRA Utility Values, is it Equalized By The Ratio? ☐ Yes ☒ No

**SECTION A**

List Electric Companies [?](#)

Electric Company	Assessed Valuation
PSNH DBA EVERSOURCE ENERGY	\$10,332,600
<b>A1 Total of all Electric Companies listed in this section:</b>	<b>\$10,332,600</b>

List Gas Companies [?](#)

Gas Company	Assessed Valuation
<b>A2 Total of all Gas Companies listed in this section:</b>	



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List Water and Sewer Companies ?	
Water/Sewer Company	Assessed Valuation
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<b>A3 Total of all Water and Sewer Companies listed in this section:</b>	
<b>Grand Total Valuation of all Sect. A Utility Companies</b>	<b>\$10,332,600</b>

  

SECTION B	
List Other Utility Companies ?	
Other Utility Company	Assessed Valuation
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<b>B1 Total of All Other Companies listed in this section (must agree with line 3B):</b>	



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Tax Credits and Exemptions						
<b>Veterans' Tax Credits</b>						
Credit Description	Limits	Number of Individuals	Estimated Tax Credits			
<b>Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28)</b> (500 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$500	89	\$44,500			
<b>Surviving Spouse (RSA 72:29-a)</b> *The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States... (5700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700					
<b>Tax Credit for Service-Connected Total Disability (RSA 72:35)</b> *Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury... (5700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$1,400	8	\$11,200			
<b>Total Number and Amount</b>		<b>97</b>	<b>\$55,700</b>			
*If both husband and/or wife qualify for the credit they count as 2. If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.						
<b>Disabled and Deaf Exemption Report</b>						
<b>Disabled Exemption Report (RSA 72:37-b)</b>				<b>Deaf Exemption Report (RSA 72:38-b)</b>		
	<b>Single</b>	<b>Married</b>	<b>Single</b>	<b>Married</b>		
Income Limits	\$46,900	\$53,600				
Asset Limits	\$250,000	\$250,000				
<b>Elderly Exemption Report - RSA 72:39-a</b>						
<b>First Time Filers Granted Elderly Exemption for Current Tax Year</b>			<b>Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year &amp; Total Number of Exemptions Granted</b>			
<b>Age</b>	<b>#</b>	<b>Amount Per Individual</b>	<b>Age</b>	<b>#</b>	<b>Max Allowable Exemption</b>	<b>Total Actual Exemption Granted</b>
65-74		\$45,000	65-74	24	\$1,080,000	\$953,900
75-79		\$60,000	75-79	11	\$660,000	\$536,000
80+		\$75,000	80+	22	\$1,650,000	\$1,436,300
<b>Total</b>			<b>57</b>	<b>\$3,390,000</b>	<b>\$2,926,200</b>	
<b>Income Limits</b>	<b>Single</b>	\$46,900	<b>Asset Limits</b>	<b>Single</b>	\$250,000	
	<b>Married</b>	\$53,600		<b>Married</b>	\$250,000	
<b>Community Tax Relief Incentive - RSA 79-E</b>						
Adopted: <input type="radio"/> Yes <input checked="" type="radio"/> No						
<b>Taxation of Qualifying Historic Buildings - RSA 79-G</b>						
Adopted: <input type="radio"/> Yes <input checked="" type="radio"/> No						
<b>Taxation of Certain Chartered Public School Facilities - RSA 79-H</b>						
Adopted: <input type="radio"/> Yes <input checked="" type="radio"/> No						





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Property Reports				
<b>Current Use Reports - RSA 79-A</b>				
	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	838.4	\$328,808	Receiving 20% Rec. Adjustment	6,389.78
Forest Land	7,859.91	\$792,931	Removed from Current Use During Current Tax Year 2016	13.8
Forest Land with Documented Stewardship	4,229.16	\$163,723	Owners in Current Use	261
Unproductive Land	295.79	\$5,698	Parcels in Current Use	446
Wet Land	1,246.32	\$23,812		
<b>Total</b>	<b>14,469.58</b>	<b>\$1,314,972</b>		
<b>Land Use Change Tax</b>				
<b>Gross Monies Received for Calendar Year (Jan 1 through Dec 31)</b>				\$1,270
Conservation Allocation	Percentage	100	And/Or Dollar Amount	
Monies to Conservation Fund				\$1,270
Monies to General Fund				
<b>Conservation Restriction Assessment Report - RSA 79-B (must file PA-60)</b>				
	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land	2.06	\$733	Receiving 20% Recreation Adjustment	
Forest Land	8.3	\$908	Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship	3.43	\$121		
Unproductive Land	2	\$41		<b>Total Number</b>
Wet Land	0.98	\$20	Owners in Conservation	4
			Parcels in Conservation	4
<b>Total</b>	<b>16.77</b>	<b>\$1,823</b>		
<b>Discretionary Easements - RSA 79-C</b>				
Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted (e.g. Golf Course, Ball Park, Race Track)	
<b>Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F</b>				
Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures





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Revenues Received from Payments in Lieu of Tax <span style="color: blue;">?</span>		
	Revenue	Number of Acres
State and Federal Forest Land , Recreational and/or Flood control land from MS-4, acct 3356 & 3357	\$214	234
White Mountain National Forest only, acct. 3186		
<input type="checkbox"/> Check if your municipality has entered into an agreement for a payment in lieu of taxes with a renewable generation facility pursuant to RSA 72:74		
	Revenue	List Source(s) of Payment in Lieu of Taxes
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
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Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
<b>Total</b>		



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## DEERING

### 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Russell

Preparer's Last Name

McAllister

Date

Sep 7, 2016

### 2. SAVE AND EMAIL THIS FORM TO THE EQUALIZATION BUREAU

Please save and e-mail the completed, fillable PDF form to the Equalization Bureau at [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

### 3. PRINT, SIGN, AND UPLOAD THIS FORM TO THE MTRSP

This completed PDF form must be PRINTED, SIGNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature

Assessor's Signature

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title

### Budget Advisory Committee

The Town of Deering Budget Advisory Committee held its first of six meetings on October 24th. Returning members were Gale Lalmond and Gary Samuels. The committee welcomed three new members, John Shaw, Jackie Sawyer and Stephen Fogeslon.

Selectman liaison was Allen Belouin. The BAC thanks Town Administrator Russ McAllister for again providing the committee with invaluable knowledge and assistance throughout the meetings.

The BAC met with each department head, Town Clerk and Library representative to review and discuss their individual budget proposals. The meetings provided the committee with some of the needed information for the BAC to make recommendations to the Board of Selectmen. Department heads proposed good plans for improving their service to the community that we could not support owing to competition for limited funds and/or a lack of data to support the need for plans at this time.

The BAC also reviewed the General Government Budget Proposal and warrant articles. The BAC was faced with preparing a budget for a year during which the town will have to deal in a concrete way to meet the needs of the Fire/Ambulance Department and Highway Department. Expensive equipment for both led us to recommend deferring putting funds into Expendable Trust Funds for other town facilities in an effort to lessen impact on our tax rate.

On December 7, 2016 the BAC presented the board with their recommendations for the ensuing year.

Recommendations include a request that the BAC meet with the Deering Planning Board prior to the start of regular BAC meetings. This will benefit the BAC members with information to make better informed decisions for the benefit of the Deering residents.

Respectfully submitted,

The Budget Advisory Committee  
Gale Lalmond  
Gary Samuels  
John Shaw  
Jackie Sawyer  
Stephen Fogeslon



### Police Department Report

Well, we can finally say, while knocking hard on the wooden desktop, that in 2016, the Deering Police went an entire Calendar Year being “fully staffed and fully certified.” This is exciting, as it’s the first time it has occurred in several years. In fact, we now have been at a full approved complement of Police Officers since July of 2015. 2016 was a busy year for the Deering Police, with our officers logging over 3,880 Calls For Service. Compared to last year, this number is a little misleading though, because traffic enforcement was down this past year due to the loss of some Traffic Safety Patrol Grants. If you remove those MV Enforcement type Calls For Service, then our activity increased by over 400 calls for service from 2015 to 2016.

Speaking of Highway Safety Grants, we use these to provide directed traffic safety enforcement patrols which allow our officers time to focus on specific traffic safety concerns. In Deering, the vast majority of our car crashes are caused by Speeding type offenses, followed by alcohol/drug involved crashes. So naturally, we use these Grant Based patrols to target these types of unsafe driving concerns. Funding was slashed for these patrols in 2016, but we have already received higher grant award funds for 2017, so patrols will increase again this year.

In discussing speeding and traffic safety, I did look back at our “Traffic Survey” statistics from 10 years ago, to see what changes have occurred long-term. These surveys show that since 2006, we now have 11% fewer vehicles speeding, and we also have 3% fewer vehicles “excessively” speeding in Deering. This is great, as with lower speeds, we have fewer crashes and less severe injuries. In fact, comparing the motor vehicle crash statistics from 2006, we have seen 30% fewer traffic crashes in 2016 than we did back in 2006!

In other news, please read the report on our Hillcat Law Enforcement Explorer Post #612 Police Cadets, an integral part of our Community Policing Outreach Programs at the Deering Police Department. Many thanks go out to our two Civilian Volunteer Reserves, Jim Hargreaves and Lindsay DeOrio. Jim is assigned as the Head Advisor to our Police Cadets, and Lindsay is an Associate Advisor and a graduate of this program.

I would like to thank all of you for supporting the Deering Police Department as I am in the midst of my 15<sup>th</sup> year of service in Deering. Yes, I did come here way back in the fall of 2002, so this is my 15<sup>th</sup> Budget Season. I continued to try my best to be a good steward of the moneys you provide in our annual budget. This year I took several steps to save budget money for you, both in short and the long-term projects and acquisitions. For example, I took advantage of a special deal on remanufactured RADAR units to replace our aging ones that I’d planned to replace within the next two years, saving about \$4K. I also took advantage of a manufacturer’s program to replace our aging electronic sights for our two patrol rifles at no cost, saving almost \$1K, and I used our aging patrol rifles as trade value when we replaced the rifles themselves, saving \$700. I saved another \$4K when I took advantage of a liquidation at the NH Property & Liability Trust, by purchasing a quantity of “Simunitions” interactive use-of-force training gear at significant cost reductions.

In closing, I would like once again to thank all of you for your support this year as in past years. I would also like to thank my staff, including Part Time Captain Thomas Cavanaugh, who has been helping me for nearly 14 years, Full Time Officer Steve Bell, and our Cadre of Part Time Patrol Officers; Corporal Nick Hodgen, Officer Mark Philibert, Officer Chris Parsons, Officer Travis Bennett, and Officer Ethan Vaillancourt. We couldn’t keep up with the level of service provided without their assistance and dedication.

Finally, as always, I would remind you that in most cases we only have one officer on-duty at a time. As such, we cannot be everywhere all the time, and we must rely upon you to be our eyes and ears. Please take proactive measures for your own safety, and when you “See Something, Say Something” by calling us, because we may not know what is or has happened. We would much rather be called to come out and find out that your suspicion is unfounded than to have to respond after the fact when something bad did happen.

Sincerely,

James H. Pushee  
Chief of Police

### Deering Police Department Annual Statistical Report – 2016

GENERAL STATISTICS				
	2013	2014	2015	2016
Accidents	32	36	35	31
Arrest & Booking	45	63	73	61
Calls For Service	3509	3466	3713	3883
Citations	1006	1056	1140	1034
Field Interviews	123	92	56	79
Incident Reports	181	177	173	241
Property Entries	92	141	182	122

CITATION/COMPLAINT TYPE AUDIT REPORT				
* There may be some inconsistent entries				
	2013	2014	2015	2016
Other/Not Reported	18	24	40	n/a
Animal Control	3	2	9	6
Criminal Complaint	65	114	331	81
Ordinance Violation	4	0	4	5
Parking Control	7	56	16	102
MV/OHRV Summons	13	33	43	22
MV/OHRV Warning	982	967	1079	899
TOTALS	1088	1196	1522	1,115

DRUG SEIZURE REPORT			
		2015	2016
Methamphetamine		0	1
Other- Unreported		0	1
Cocaine		0	0
Heroin & Paraphrenalia		3 items	0
Marijuana & Paraphrenalia		26 items	11
Oxycontin		0	0
Illegal Prescription Drugs		1 items	4
* Note: some cases had multiple items siezed			
Total		30 items	17 items







Motor Vehicle Crash Audit Report				
	2013	2014	2015	2016
Total MVCrashes	35	38	35	31
Crashes w/Injuries	7	11	11	7
Total Persons Injured	9	12	13	10
Total Persons Killed	0	1	0	0

## House & Property

	2015	2016
Requests Made	29	35
Physical Prpty Checks Compl.	147	174

## Checks Police Grants

	2016	2017
2016 STEP (speed/et al)	\$3,497.28	\$7,649.23
2015 DUI Enforcement	\$6,831.00	\$7,193.75
Eddie the Eagle	n/a	??
Stop Stick Pursuit Intrvntn	n/a	n/a
Ballistic Vests Partnership	n/a	n/a
<b>TOTAL</b>	<b>\$10,328.28</b>	<b>\$14,842.98</b>

POLICE VEHICLES				
2013 Ford Interceptor Utility	83,423 miles (as of 12/31/16)			
In Service July 2013				
2014 Ford Interceptor Utility	40,465 miles (as of 12/31/16)			
In Service May 2014				
<b>TOTAL MILES in 2016</b>	<b>40,635</b>			





## Report of the Hillcat Law Enforcement Post #612

This year was a trophy year for members of the Police Department sponsored Hillcat Law Enforcement Explorer Post 612 in more ways than one. Specifically, to point out, our Hillcat Police Cadets took the Second Place Trophy in overall competition at the Annual NH Police Cadet Challenge Weekend back in mid-May 2016. This was the second year in a row that the Hillcat Cadets earned a trophy, as in 2015 we brought home a 3<sup>rd</sup> Place Trophy.



Members of Post 612 also provided a record number of Community Service Hours this past year, with 279.5 man hours of Community Service provided, and our Advisors provided another 95 hours of Supervisory time during these various community service events! The Community Service Events included providing traffic control, pedestrian safety, safety patrols, community policing contacts, and more. They took place at events such as Town Polling days, Town Meetings, Hillsboro Balloon Fest, Greater Hillsboro Living History events, Antrim Home & Harvest Days, Trick-or-Treating, Open Houses events in Deering and at the area Schools, Parades, Graduation Ceremonies, and even conducting RADAR Speed & Traffic Count Surveys.

Post #612 started the year out a bit low in regards to membership numbers, after losing some members to college and general attrition, but we bounced back when we added four new members to our roster in September. Currently we have nine active members, one of whom is a “Senior Cadet” that we see occasionally when his college schedule will allow.

We also are very proud to announce several uniform and equipment upgrades the Post 612 Explorers acted on this year. First, we purchased a set of ten “family channel” two-way radios during an online sale, so that our Cadets will have communications across distances when working at and to help coordinate their activities during Community Service Events.

Secondly, our Explorer’s now have official Class A Dress Uniforms as an alternative to the standard blue polo shirt that they’ve been issued since Post 612 was created in 2005. The Cadets of the Hillcat Police Explorer Post 612 are very proud of their Class A Uniforms, which consist of light blue long sleeve dress shirts (with patches and rank insignia), navy blue ties, and navy blue dress pants.

The Hillcat Law Enforcement Explorer Post 612 is very grateful for the support of the Town, as well as to the various groups and individuals who have provided donations directly to the Post to assist us with our activities. THANK YOU VERY MUCH for supporting us in our mission, and for supporting our fine young adults as they venture into and learn about leading a life of contribution to the public good, specifically through training and education in Law Enforcement and Public Safety Service.

We are always open for new members, so if you are (or have children who are) interested in learning about Law Enforcement and the Officers who make Policing and Public Service a lifelong career, please get in touch with us. Membership is open to all youth age 14.5 and about to graduate the 8<sup>th</sup> grade, until their 21<sup>st</sup> birthday. Exploring is a “Learning For Life” Program for young adults of any gender, chartered through the Boy Scouts of America Venturing programs. You can learn more about the Deering Hillcat Law Enforcement Explorer Post #612 by contacting Chief James Pushee or Civilian Reserve Volunteer Advisor James Hargreaves at the Deering Police Department.

## Report of the Fire and Rescue Squad

The Deering Fire & Rescue is committed to working tirelessly to provide the best possible care and support to the townspeople of Deering. 2017, was a year of change and uncertainty within the Fire & Rescue, but also, a time of hope and optimism. These men and women are the heart and soul of this department. They work regular jobs or go to school. They take care of their families and all that goes with that, Sports, lessons, school and so much more. They have housework and yardwork, they have friends and families that want and deserve some of their time...but at a moment's notice, when the alarm goes off for an emergency call in the Town of Deering, they go. If they are home, many times they stop what they are doing and go to help that resident or visitor to town. Medical call, house fire, car accident, drug overdose, fuel spill, trees on wires burning and so many other reasons why these men and women leave what they are doing to help the community in their free time. I personally thank them for their amazing commitment.

Even though there are very committed people on this department, there is an alarming number of people with emergency medical problems, that are not being transported by Deering Ambulance personnel. A total of eighty-two (82) medical transports were taken to hospitals by another Town's ambulance. That is an unacceptable number. Deering Fire & Rescue relies on a handful of Emergency Medical Technicians to handle the one hundred and eighty-one (181) medical calls we were dispatched to in 2016. Eighty-Two (82) times in 2016, someone needed an ambulance in the town of Deering and had to wait for another ambulance from outside of town. This response from another town takes more time to get help to the sick or injured patient. When Concord Fire Alarm (Deering's dispatch center) receives a 911 call to Deering, they dispatch the call over all fire and EMS personnel's pagers. If members are available, they get into their vehicle and respond to the station, in the case of a medical emergency, they get in the ambulance and respond to the call. This can take time. Per state law, to transport a patient to the hospital by ambulance in the State of New Hampshire, there must be two licensed EMT's on the ambulance. Having two EMT's available at any given time has been a huge problem of the Deering Fire & Rescue for the last couple of years. We believe the Per Diem Program will give us the opportunity to take care of our patients during our most vulnerable hours, Monday through Friday, 7:00am until 5:00pm. This program will not only decrease the time it takes to render care to someone but it will also increase revenue into the Ambulance Replacement Fund because we will be transporting more of our patients, thus being able to bill for services rendered. Please take the time to consider the information regarding the Per Diem Program for the town meeting.



After serving the Town of Deering for 30 years, Deputy Chief Anderson retired this past year. Chief Anderson joined Deering Fire & Rescue in 1986. His dedication and hard work lead him to quickly move through the ranks and he became a Chief Officer in 1992. He remained a Chief Officer in some capacity for the next 24 years. His 12 years as Chief brought us progress in training, response, recruitment, and sense of duty. His daily presence is missed but his example is still alive and well in the department. He is sorely missed.

In September, Tanker one was sent out to Valley Fire Equipment for refurbishment. It had repair work, two compartments added and some new lighting that should help prolong the life of the 22-year-old vehicle.

Captain Wilcoxon and FF/EMR Elliott spearheaded a collection of personal care products to be sent down to North Carolina to help the firefighters who were battling huge wildfires in their area. They received many donations from townspeople and then had the boxes shipped to the fire departments needing the products. Thank you to everyone who donated something for the cause.

The Deering Safety day was a great day. We had live fire demonstrations, fire extinguisher training, medical equipment demonstrations, and a visit from Investigator Sean Plumer of the NH Fire Marshal's Office, with his accelerant-sniffing dog named Pal. Overall, it was a great day talking about fire safety while the Deering Police Department and cadets provided many other safety topics. Thank you to FF/EMR Elliott for all your work to make this happen.

I started as Fire Chief at the end of September. I would like to thank the Selectmen as well as the Town Administrator for their confidence in me. I am proud to work with the men and women of the Deering Fire & Rescue. I especially want to thank Assistant Chief Connor for my smooth transition and all of the guidance he has provided to me since I started. He has been a proud and dedicated member of the Deering Fire & Rescue for a long time and is a great asset to the department. Thank you, Assistant Chief Connor. These are some of the things we have accomplished since I started.

We added two new four gas meters that are beneficial for gas detection such as carbon monoxide, Hydrogen Sulfide, combustible gases, and atmospheric oxygen levels. These meters are helpful in many situations. We have put a gas meter on Engine 1 and Engine 2.

We have trialed and then purchased a program called "I AM RESPONDING". This program allows all personnel to notify Concord Fire Alarm and other responders that they are responding when we have an emergency incident, with one click on their smartphones. It allows the department to track response and activity levels. It allows us to map many different things such as water supplies, special hazards, preplans, class 6 and private roads and much more. It also has a schedule maker that we can use if the voters approve the Per Diem Program.

We have worked with Comstar Ambulance Billing Services to ensure that we are maximizing our revenue and found a few issues that should improve the reimbursement process.

We have hired an electrician to upgrade the electricals in each of the three stations as well as provide energy efficient lighting to the gear donning and doffing areas of the Murdough and McAllister stations. This year we hope to upgrade all of the lights to a more energy efficient system in all three stations. We hired a plumber to repair the water heater in the Murdough Station. This station houses the ambulance and needs hot water to properly disinfect equipment.

Also, many of our members took classes and courses that will be of benefit to the department and the Town of Deering. Captain Boyll completed State of NH Fire and EMS Instructor I, II, and III making her an Instructor/Coordinator. She has also taken Leadership I, II and III. FF/EMT Munson has taken Leadership I, II. Firefighters Brandan Grendell, Cole Bannister and Logan Bannister have completed a PPE/ SCBA course that prepares them to be able to wear fire gear and an air pack into a burning building and how to do that safely. They are now enrolled in a NH Firefighter I course. This class will certify them as NH certified Firefighters and will provide Deering with better trained personnel and improves Deering Fire & Rescue's level of service.

This year, we will be updating our policies and procedures, we will begin a preplanning program to help us develop strategies in case a fire is encountered at the some of the special hazard areas we have in town. We will develop and implement a five-year Fire & Rescue Strategic plan in the year 2017. We will focus on a recruitment and retention programs, improve fire and EMS training and develop a Driver/Operator program so that we can have more qualified driver/operators of our apparatus. We look to provide more public education about fire safety to the community. We will work diligently to do our very best to respond expediently to all calls for service. We will strive to provide the type of professional care that the residents of Deering come to expect and deserve.

I will end with this; the Deering Fire & Rescue is looking for men and women who may be interested in helping the community. We are looking for firefighters, EMT's, driver/operators. If you have no experience, we can help you receive the training for those certifications. If interested or just curious about what it takes, please feel free to contact me by phone, 603-831-2844, or e-mail, [firechief@deering.nh.us](mailto:firechief@deering.nh.us), or talk with any of the Deering Fire & Rescue members who would be glad to talk to you about it.

Respectfully submitted,

Chief Daniel Gorman  
Deering Fire & Rescue



### Deering Fire Warden's Report

Greetings fellow residents and taxpayers, as you'll note in this year's State Forestry report that we've included, NH experienced a significant jump in number of fires and acreage burned in 2015 and 2016. For example in 2014, 112 fires burned 72 acres, 124 fires burned 635 acres in 2015, and this past year an alarming 351 fires burned a total of 1,090 acres in NH. Luckily our town was spared any major wildland fires this past year. We did have (2) fires that totaled approximately 1.5 acres. These incidents did occur during high fire danger days but luckily wind conditions were minimal and were able to control with the Deering crews along with the help of our mutual aid towns.

Due to the severe drought conditions in 2016 many towns experienced extremely lengthy and costly incidents that had significant impacts on town budgets. The reason I bring this point up is the fact that Deering has thousands of acres in conservation, yet lacks adequate forestry firefighting equipment and water carrying capabilities. We are still down one of our Tankers that we would rely on for all types of fire incidents. These points were highlighted in the extensive Municipal Resources Fire Department study and have been recommended that they be addressed in the immediate future. We currently have a team together that has spent many hours putting together specifications along with researching different vehicle manufacturers that will meet the immediate and future equipment needs of your fire department.

I'm happy to say that I continue to receive positive response and minimal issues relating to those property owners that have and continue to utilize the State of NH on-line fire permit process. Restrictions are in place to safeguard against abuse and the system allows the local fire warden full restrictive powers if needed. We will continue to support this program as this is a huge convenience to property owners and also save the town Fire Wardens wear and tear on their personal vehicles to issue written permits. We will continue to host our annual "Seasonal Fire Permit Day", with the 2017 date tentatively scheduled for Saturday May 13<sup>th</sup>. We also plan to have staff available at the May Lake Association meeting to address permit needs as well.

Once again, I want to thank all of our Deputy Wardens that volunteered their time to respond to the numerous permit requests we receive annually and your continued help and support throughout the year. I also want to thank all the residents in town for your cooperation in helping us keep Deering a fire safe community.

In closing I do want to remind you that a current Fire Warden listing is available on the Town of Deering website for those who need a permit, have a question regarding the on-line permit process, or just have a general question for one of us.

Respectfully submitted,

Doug Connor  
Assistant Fire Chief and Deering Fire Warden



### Report of the Highway Department

2016 started us out with a very mild winter. We had pot holes and washouts to deal with instead of plowing snow. With the mild winter came a very easy mud “season”, we were able to start grading and ditching a little earlier. We ditched all the paved roads and a few of the gravel roads in West Deering We added shoulder gravel where it was needed. Farrell Hill Road received some much-needed gravel to even the road up over the ledge outcrops and help stiffen up the hills. Concrete barriers with reflectivity were installed on Old Francestown Road where the bridge is gone.

In June, we started the road project between 558 and 671 East Deering Road. The road was ground up, the culverts were jetted out and inspected, new gravel was put down and it was repaved. It took a bit longer than we hoped to get it paved due to the schedule of the Paving crew. We have a little more cleanup to do there when in the spring.

The summer was one of the driest in history with extreme drought conditions. This made our gravel roads very dusty no matter how much calcium we put on them. It was tough to keep them smooth.

In the fall, we started to get some well needed rain. This made the beavers very active with building dams inside our culverts. They are very creative and great engineers. We cleaned out culvert ends and built some new headers where they had been eroded away.

Winter had held off for us as long as it could. We had three sand/salting events and two small snow storms that required plowing. This was fine with all of us, we did not want winter to start.

Thank you,

Your Highway Guys





### Report of the Town Clerk / Tax Collector

The Town Clerk/Tax Collector's office continues to be a busy place as I often find myself wearing many different hats on any given day handling duties which include processing Motor Vehicle & Boat Registrations, Elections, Vital Records (Birth, Death and Marriage Certificates, Marriage Licenses and Divorce Decrees) then there is Tax Collection which has many facets., Dog Licensing, Parking Permits for the lake, along with so many other tasks like depositing, handling mailings, balancing books, keeping records and attending trainings, workshops and certification courses to keep our office up to date on the most current laws and procedures the various state agencies require from us as agents for them. There is no shortage of things to do on a regular basis.

I began the year with Sarah Gladu a former deputy who resigned and left the office early January and the search for a new deputy ensued quickly with job posting, interviews and background checks. The decision was made to hire Valerie Peterson and she was immediately immersed in a series of training classes to begin her journey to become an agent for the state in multiple capacities as she would assist as both a Deputy Town Clerk and Tax Collector.

We both attend the Spring Training Workshops held by the New Hampshire City and Town Clerk's Association and The New Hampshire Tax Collector's Association and Valerie attended her 1<sup>st</sup> year of Joint Certification Course held by the associations. I need to attend yearly workshops and take a renewal course every 5 years in order to maintain my certification. These courses are vital to the position of a Town Clerk/Tax Collector, they offer a lot of training on all the different aspects of our jobs as Town Clerks/Tax Collectors, teaching us how to properly complete tasks expected of us while doing what is expected by different laws in the State of NH, it also helps us in teaching us customer service tips, personnel skills, public speaking, records management and so much more. It also offers a wonderful network of other Clerks and Collectors throughout the State and in some cases neighboring states working for their municipality in much the same way, so we also learn a great deal from each other.

Along with State Agencies providing us with support and up to date changes in laws and regulations our third party Software companies are a valuable asset in supporting us in tracking our daily clerk work and tax collector transactions. Avitar Associates offers user group meetings, daily phone and remote support, and conference information sessions that greatly improve how we track all our daily transactions. 2016 keep us juggling as we held 4 elections. Feb. 9<sup>th</sup> we held a Presidential primary, followed by our Town election on March 8<sup>th</sup> and Town meeting on March 12<sup>th</sup>. The State Primary on Sept. 13<sup>th</sup> and ending finally with the grand finale the General Election held on Nov. 8<sup>th</sup>. What a busy year, with new ballot clerks, greeters and one of Deering's largest Elections with 1073 voters casting ballots in the General Election on Nov. 8<sup>th</sup>.

Voter ID wasn't an issue this past year with fewer people who do not have proper identification on Election Day. Thank you for bringing your ID to the polls.

Any registered voter also wishing to get involved working on Election Days should please inform me or the Town Moderator that they are interested, there is sometimes a need for additional ballot clerks and or vote counters at the end of each election and it would be helpful to have a list of alternates. If you are unable to work elections, not to worry, we simply hope you will come out and vote. We look forward to seeing you at the polls!

Our Office successfully completed an annual town audit earlier in the year and this past fall we passed our State of NH Dept. of Motor Vehicle inspection as Municipal Agents of the State which ensures that we continue to strive to be successful towards accountability.

We changed the Town Clerk Software from BSMI to Avitar which is used for motor vehicles, dog registration, vitals and misc. town clerk fees collected. This updated changed payments made by check from requiring a separate check for both the Town and State to now only requiring Payment for Motor Vehicle transactions to be combined to 1 check made payable to the Town of Deering. We are now electronically transferring the State funds instead. This also allowed the town to start accepting Credit Cards (online ONLY for now). You may use a credit card or pay via Electronic Checking to process Motor Vehicle, Dog Licensing, Vital Records request or pay Property taxes ONLINE only. We currently are only accepting cash or check at the office counter. Please remember that when using a credit card the service fee is 2.95% of total amount or .95 cents per transaction utilizing Electronic Checking method of payment.

The other big change as you may have heard by now is that our newly hired deputy Valerie Peterson has resigned this past November. We wish her well in all her future endeavors. Please have patient with me as I handle the task of 2 people while working to find a replacement and help them get up to speed. Dog licenses are available beginning Jan. 1<sup>st</sup> of the current year and due by April 30<sup>th</sup> of the same year. Please make sure your dog's rabies vaccination is currently up to date and bring your rabies vaccination certificate in when licensing your dog. By licensing them in timely fashion you will avoid late and civil forfeiture fees that are costly additions for failure in licensing your dog by the required due date in accordance to NH RSA chapter 466.

In April we attended our 2nd rabies clinic held by the Hillsboro Fire Department and Dr. Randall Snyder, DVM of Foxbend Veterinary Clinic at the Fire Station on Central Street joining our neighboring Hillsboro Town Clerk Deb McDonald in providing our residents the opportunity to purchase their dog licenses at the same day their dog(s) receive their rabies shots. We licensed several Deering dogs during this event and plan to attend again this coming spring. Please look for the Hillsboro Rabies Clinic date on our website or in the local newspaper as April approaches.

Just as a reminder that as of Jan. 1<sup>st</sup>, 2015 all vehicles with Model year of 2000 or newer will always be required to be titled. Please make sure if you purchase a vehicle with a model year of 2000 or newer you will need a title from the previous owner.

No longer is the law 15 years or older. Title applications or (blue CTA's) from dealers will be accepted as VIN verification to register exempt vehicles. You can of course also either provide a original Title from any State, a NH registration from a previous owner or a VIN verification form TDMV 19A (completed by your local police department or authorized inspection station) to verify the Vehicle Identification Number. I look forward in continuing to serve the people of Deering. Thank you for your support.

Respectfully Submitted,

Carol M. Baker  
Town Clerk/Tax Collector

## Vital Statistics

Deaths 2016				
Date	Name	Place	Father's Name	Mother's Name
02/14/2016	Purpura, Richard	Concord	Purpura, George	Lough, Ida
02/21/2016	Dumais, Melody	Concord	Bumford, Walter	Blanchard, Gladys
03/21/2016	Bartlett, Winthrop	Deering	Bartlett, Winthrop	Howker, Viola
04/06/2016	Beam, June	Deering	St. Louis, Rudolph	Bernard, Emma
04/06/2016	Smith, Roland	Deering	Smith, Everett	Demers, Alice
04/08/2016	Buker Sr., Clayton	Concord	Buker, Harold	Lincoln, Doris
04/26/2016	Morris, William	Deering	Morris, William	Maurer, Bernice
05/03/2016	Dragoon, Josephine	Concord	Moskus, Peter	Maurauskas, Alena
05/04/2016	Manning, Joseph Andrew	Deering	Manning, Joseph	Silverling, Marion
05/10/2016	Ramsay, John	Deering	Ramsay, James	Harwood, Annette
05/15/2016	Lamothe, Carol	Deering	Heath, Walter	Jordan, Eunice
05/17/2016	Dozois, Juliette	Keene	Leboeuf, Alphonse	Thibeaudeau, Germaine
05/21/2016	Greene Sr., James	Deering	Greene, Fred	Korkunis, Elizabeth
05/24/2016	Quinn, Jeanne	Concord	Bosold, William	Myer, Eileen
06/08/2016	Brown, William	Manchester	Smith, Clyde	Brown, Ruth
08/04/2016	Wilson, Nellie	Deering	Wilson, Clayborn	Lockhart, Flora
08/23/2016	Bredbury, Marjorie	Concord	Campbell, Willard	Earl, Marjorie
08/29/2016	Finocchiario, Rita	Bedford	Rozzi, Almerindo	Sears, Hilda
09/09/2016	Leblanc, Kevin	Concord	Leblanc, Aurele	Lloyd, Loretta
10/23/2016	St. Amour, Teresa	Concord	unknown	unknown
11/07/2016	Farrell, Raymond	Manchester	Farrell, Lester	Cohen, Jean
11/12/2016	McBride, Francis	Deering	McBride, Joseph	Evers, Mary
12/08/2016	Meade, Kayla	Keene	Dubois, Raymond	Meade, Michele

Births 2016				
Date	Name	Place	Father	Mother
02/10/2016	Kustron, Elsie Lee	Peterborough	Kustron, Joseph	Kustron, Loni
03/04/2016	Nickerson, Tucker William	Concord	Nickerson, Kalen	Weyant, Kasie
03/13/2016	Case, Mackenna Claire	Manchester	Case, Stephen	Case, Bethany
04/02/2016	Areias, Hunter Paige	Peterborough	Areias, Paul	Areias, Laura
05/20/2016	Small, Zephaniah Grace	Concord	Small, David	Small, Allycia-Lynne
09/02/2016	Allamon, Jackson Wayde	Laconia	Allamon, Joshua	Allamon, Emily
09/20/2016	Bernsein, Gavin Boris	Peterborough	Bernstein, Adam	Bernstein, Raisa
10/20/2016	Ellis, Bryson Miles	Peterborough	Ellis, Eli	Ellis, Sarah
11/10/2016	Ieni, Raymond Anthony	Manchester	Ieni, Steven	Ieni, Elizabeth

Marriages 2016				
Date	Person A	Residence	Person B	Residence
02/14/2016	Gregory A. Johnson	Deering	Casey L. Wheeler	Deering
05/28/2016	William L. Smith	Deering	Mark MacDougall	Deering
06/27/2016	Erica L. Miller	Deering	Charles A. Hoegen	Deering
07/09/2016	Steven S. Ieni	Deering	Elizabeth M. Daoust	Deering
07/23/2016	Lauren M. Graziano	Deering	Daniel C. Pasquarella	Deering
08/20/2016	Maegen J. Nickerson	Deering	Adam D. Sherwin	Deering
10/01/2016	Kevin F. Larmand	Deering	Barbara M. Brooke	Manchester
12/31/2016	Simon D. Harvey	Wellsboro, PA	Colette L. Bougie	Deering





## Report of the Supervisors of the Checklist

Barbara Cavanaugh, Chair  
Diana Downward  
Patricia Grooms (Samuels)

The year 2016 was a presidential election year; therefore, Deering resident voters were called upon to cast their ballots four times making it an extremely busy year. The four elections included: the Presidential Primary, February 9<sup>th</sup>, the Local Election, March 8<sup>th</sup>, followed by Town Meeting, March 12<sup>th</sup>, then the State Primary on September 13<sup>th</sup> and then the State General Election on November 8<sup>th</sup>.

The table below indicates the number of Deering registered voters per election, the number voting and the percentage.

ELECTION TYPE	# REGISTERED VOTERS	# VOTED	%
Presidential Election	1331	769	58
Local Election	1308	243	19
Deering Town Meeting	1308	82	6
State Primary	1308	326	25
State General Election	1417	1073	76

Respectfully submitted,  
Barbara Cavanaugh, Chair



## Trustees of the Deering Public Library

**VISION STATEMENT:** *The Deering Library Trustees envision a library as a creative, vibrant community center that will inspire curiosity, personal growth, and opportunities for life-long learning.*

### TRUSTEES IN 2016:

As of 1 January 2015 the trustees of the Deering Public Library were as follows:

Lou Ellen Beard 2015-2018

Gary Samuels 2014-2017

Brad Chacos 2015-2016

Cynthia Krill 2016-2019

At town elections nobody registered to run as a library trustee. Two Deering residents each received three write-in votes, Brad Chacos and Cynthia Krill. Mr. Chacos declined to serve and Ms Krill accepted and was duly appointed as a library trustee in June. Lou Ellen Beard resigned as trustee, effective 2 August. Following Lou Ellen Beard's resignation, Gary Samuels assumed the role of chairman and treasurer, and Cynthia Krill took on the role of secretary.

In the absence of an official town librarian, Samuels has continued to play that role.

The library received a donation of \$443.00 from the proceeds of the Deering Plant Sale.

In December the trustees confirmed with the librarian and trustees of the Tuttle Library in Antrim that Deering residents may have full use of the resources of that library, including access to 'Overdrive' and the electronic holdings of the NH State library.

**Programs:** To encourage the vision expressed in the Vision Statement, the Trustees provided the following programs to the residents of Deering:

Saturday Story Hour. Samuels hosted Saturday Story Hour sporadically throughout the year. Attendance was low but lively. Readings were held in the little schoolhouse library in fine, warm weather.

5 March End of Winter Potluck featuring speaker Kevin Gardner. This event was held in the Town Hall. About 50 people attended.

29 April Curious Creatures was well attended.

26 August Movie Night with ice cream. The animated movie 'GO' was shown in town hall. Only three children from two families attended.



October Town Hall Scarecrows and Halloween Party. The third annual Halloween party was held in town hall on 29 October. It was well attended by residents of Deering and surrounding towns. The second annual Town Hall Scarecrow display only attracted two scarecrows, including one from Deering Fire Rescue and one made by a library trustee.



10 December Children's Holiday Party. The annual Children's Holiday Party was held in Town Hall, the afternoon. The party included crafting, music provided by Roger Tincknell and a visit from Santa Claus. The library trustees extend thanks to Ed Ferguson for mediating Santa's visit and the Deering Fire Rescue and Chief Dan Gorman for facilitating Santa's arrival. The few who attended the party had a good time.

## REPORT OF THE LIBRARIAN

The librarian expended the entire sum of \$400 on the purchase of 15 books and several gift cards. The gift cards, to Toadstool Bookstores, were presented to children at the Halloween and Christmas Parties. Twenty-three books were added to the collection. These included 16 adult fiction, 3 children's books, and one each: history, natural history, biography and general adult nonfiction. Thirteen individuals charged a total of 85 books, of which 61 have been returned (as of 1 January 2017). No books were removed from the collection.



## Planning Board Annual Report

Applications before the Planning Board picked up in the second half of 2016, with the first half of the year focused on the Large Wind Energy System Ordinance, and finalizing the Master Plan Update chapters. Throughout the year there were several applications before the Board for reviews under the Watershed Protection Ordinance Article 4 Section 5 of the Zoning Ordinance, to review plans for development within the Watershed Overlay District to insure proper protections are in place to preserve the water quality of Deering Lake. In addition, there were two subdivision applications before the Board, as well as two Site Plan Reviews, for change of use, or expansion of use on existing lots of non-conformance.

As mentioned, the Board continued to work on updating the Town of Deering's Master Plan so that the goals and objectives of the plan continue to be met. This endeavor has been taken very seriously by the Board given the significance of the Plan. The Plan has been thoroughly reviewed by the Board, and is in the hands of the Central New Hampshire Planning Commission for final edits and printing. For those unfamiliar with what a Master Plan is; the Plan is used to provide residences' input to the various Boards and Commissions in Town, to reflects the wishes of the entire community, and provide a basis for working decision making in fulfilling the obligations of the respective Boards and Commissions. The Master Plan provides a basis for Town Planning and development, and assists all Town Boards and Committees when making decisions that may result in tax appropriations, and is the main document that defends court challenges to decisions made by all Boards.

After reviewing application of the Open Space Ordinance to a subdivision application before the Board, the Board spent time drafting language to revise the ordinance to provide the Board, and applicants, flexibility in subdivision layout on larger parcels. The final language for the revision of the Ordinance to be presented to the Town was approved by the Board in December, 2016.

Each year the Planning Board reviews and updates the Town of Deering Capital Improvements Plan (CIP) as mandated by the Master Plan. The CIP shows various projected expenditures, of over ten thousand dollars each, for all town departments over a six-year period. The goal of a CIP is to achieve an equalized tax rate. After it passes Planning Board review, the CIP is presented to the Selectmen and Budget Committee as a mechanism for consideration of the annual budget. This year the Board refined budget items included in the CIP in order to maintain the objective of demonstrating impacts of large purchases by the Town, and not lower cost purchases that can be incorporated into department budgets.

The Board encourages public input on all projects. We meet on the second Wednesday (7:00 PM) of each month and hold an occasional workshop on the fourth Tuesday (7:00 PM) of each month. Minutes are posted at the Deering Town Hall and are online at [www.deeringnh.us](http://www.deeringnh.us). Serving on the Deering Planning Board is a rewarding experience. If you have been looking for an opportunity to serve your community, please consider joining us as we anticipate vacancies on the Board I the coming year. All are welcome to sit in the audience and see if it might be a good fit.

Respectfully submitted,

Robert Carter, Chair  
Katherine Jenkins, Vice Chair  
Robert Compton  
Beth Kelly  
Dan Goddu  
Doug Craighead, Alternate

Doug Craighead, Alternate  
Peter Kaplan, Alternate  
Sharon Fife, Selectman's representative  
Lynda Winters, secretary

## Zoning Board of Adjustment

In 2016, the Deering Zoning Board of Adjustment considered 3 cases: the first and third cases involved the same property, and a request for a variance and special exception, respectively. The second case involved a request for a variance. A fourth case was filed with the ZBA at the end of the year, but will not be acted upon until 2017.

In Case No.: 2016-01 the ZBA granted a variance to permit a gymnasium/multi-purpose building in excess of 35 feet in height on the property located at 1181 Deering Center Road.

In Case No.: 2016-02, the ZBA granted a variance to permit a garage and addition to the existing residential building within the required side yard setback on the property located at 209 Lake Shore Road.

In Case No.: 2016-03 the ZBA granted a special exception to permit a gymnasium/multi-purpose building in the agricultural/residential zoning district on the property located at 1181 Deering Center Road.

The complete notices of decision and minutes discussing the Board's consideration in each case are available at the Town Hall and on the Town's web site.<sup>1</sup>



The ZBA is currently in need of a new regular member as well as, alternate members. If anyone is interested, requests for appointment to the ZBA should be submitted to the Board of Selectmen.

Present members are David LeFevre, chair, Larry Sunderland, vice-chair, Phillip Bryce and new member, Robert Girard. Sole alternate member is Douglas Lalmond.

The ZBA normally meets on the fourth Thursday of each month beginning at 7:00 P.M. Exceptions to this schedule are usually made when the regular date would conflict with holiday observances.

David E. LeFevre, Chairman  
Deering Zoning Board of Adjustment

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<sup>1</sup> [www.deering.nh.us](http://www.deering.nh.us)

Section 674:39-aa Restoration of Involuntarily Merged Lots.

## TITLE LXIV PLANNING AND ZONING

### CHAPTER 674 LOCAL LAND USE PLANNING AND REGULATORY POWERS

#### Regulation of Subdivision of Land

##### Section 674:39-aa

###### **674:39-aa Restoration of Involuntarily Merged Lots. –**

###### **I. In this section:**

(a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

**Source.** 2011, 206:4, eff. July 24, 2011.



### Annual Report Deering Conservation Commission

The primary responsibility of the Conservation Commission is annual monitoring of Town-owned conservation easements. Additional responsibilities include: care of wood duck boxes, submitting and reviewing wetland applications, town-wide spring roadside cleanup, quarterly Adopt-A-Highway cleaning, and lake water testing.

#### Membership

At 1 Jan 2016, the members of the Deering Conservation Commission were:

Keith Johnson, Chair  
Jon Stuart, Vice Chair  
Gary Samuels, Secretary  
Aaron Gill, BoS rep  
Kay Hartnett  
Eric Simon  
Bob Welsh

At the meeting of 09 March 2016 elections for officers of DCC were held with the following results:

Chairman: Bob Welsh  
Vice Chair: Jon Stuart  
Secretary: Gary Samuels

Representatives of the  
Deering Lake Improvement

Association Glenn Clark and Alan Maddox attended most meetings throughout the year. Visitors included Deering Lake Hosts administrator Larry Sunderland and a representative of the Contoocook and North Branch Rivers Local Advisory Committee.



#### Easements.

Thanks to the efforts of Deering residents and former DCC members Ed Cobbett and Gary Bono, a current list of conservation easements in Deering has been made. DCC is responsible for monitoring 15 conservation easements, among these two LCHIP easements (Dudley Brook, Lindquist). This list also includes the Burke Family Wildlife Sanctuary, an easement owned by Piscataquog Land Conservancy, but monitoring of which is the responsibility of DCC. DCC, aided in one instance by Mr. Bono, has monitored most of the easements for which DCC is responsible; appropriate reports have been filed and monitoring reports are placed in the 'books' that are stored in Town Hall.

Gary Bono updated the map of protected lands in Deering.

One property was proposed to the Piscataquog Land Conservancy for conservation easement, with support from DCC. However, owing to the fact that the owners wished to restrict public access to the property, discussion was not continued.

A question arose in 2015 as to who is responsible for the care of a lot known as the 'Carew Lot,' situated on Deering Center Rd, across from town hall. A thorough review of records undertaken by Mr. Cobbett has determined that this lot was never placed in a conservation easement and its care is the responsibility of the Town.

**Conservation camp.**

Four camperships were made available by DCC, Deering Fish & Game Club and two Deering residents. Only two applications were received. Gregory LeBlanc and Riley Klumb each attended the UNH Barry Conservation 4-H camp during the summer of 2016.

**Duck Boxes.**

DCC members cleaned and refreshed the many duck boxes that are scattered around Deering. The unusually warm winter experienced in 2015/2016 made of this a challenging job.

**Roadside cleanup.**

DCC organized the town-wide roadside cleanup on 7 May with assistance from the Deering Roads Department. DCC members also undertook three cleanings of Deering Center Rd from Hillsborough Town Line to His Mansion as part of their 'Adopt a Highway' responsibility.

**Deering Hiking Trails.**

A series describing hikes that one can take in Deering was instituted on the blog of the Deering Conservation Commission on the town web site. To date descriptions, images and maps are available for the Audubon Sanctuary, the Pinnacles, the Wilkins-Campbell forest, and Clark Summit.

**Lake Hosts Program.**

Larry Sunderland, long-time organizer of the Deering Lake Hosts Program announced his intention to retire in 2017. The program will continue with Kayla Belouin working with Mr Sunderland as Lake Hosts Administrator in 2017. Mr Sunderland reported that no exotic organisms were found on boats entering Deering Reservoir during the 2016 season (Memorial Day to Labor Day).

**Water Quality of the Deering reservoir**

As in past years' water testing was performed by Deering resident Robert Compton, the testing paid for by DCC. Water in the reservoir continues to be in very high quality, free of contamination.

**A passing of a friend of conservation in Deering**

The Deering Conservation notes with sadness the passing on the night of 7 January 2017 of Bob Garland, of North Road, Deering. Bob was a member of one of the most significant Conservation Commissions ever to have been active in Deering. It was this commission that lead to the establishment of approximately 76 parcels, roughly 7000 acres, of protected forest and agricultural land in our town. Bob was instrumental in priming that pump He firmly believed that protecting habitat, and ensuring access to the protected lands, are important elements in how our town is defined as a place of wide opportunity for outdoor activities. Bob could be counted on to cheerfully take on whatever work was necessary to maintain the protected lands and other activities of the Conservation Commission. We celebrate Bob's contribution and mourn his loss.

Respectfully submitted,

Gary J. Samuels  
Secretary, Deering Conservation Commission  
13 January 2017



## Report of the Cemetery Trustees

I would like to thank Terry Verville and Tom Cummings for their help over the past year in placing flags on all the Veterans gravesites for the Memorial Day Celebration.

The Veterans deserve a special Thank You for serving our country.

A thank you to Terry Verville for planting and mulching the area around the two Veterans Memorials in the center of town.

This past summer the Cemetery Committee voted to put a small chain and posts at the back of Wilkins Cemetery. We had a number of complaints from residents that have loved ones buried at the cemetery concerning someone driving over the gravesites leaving tire marks. The incident happened more than once. Tom Cummings did the necessary repairs to remove the tire marks. We also placed the chains so that they are easy to get around for burials. Since the chains have been in place the incident has not occurred again.



The lawn maintenance contract with LaValley Northern Services is up for renewal in 2017. Barry LaValley and his crew have done a great job of lawn maintenance and tree cutting for the cemeteries.

When the time comes and a cemetery plots is in need of purchase please contact one of the Cemetery Trustees. If you have an existing plot please remember that whether it is ashes or a casket Holt/Woodbury must dig the hole. Steve Carson is the contact for the service.

This spring the Committee will be surveying each cemetery to see what gravestones are in need of repair. We know there are a few in Wilkins, East Deering and Appleton that have either fallen down or are falling apart because of age.

Next fall we will be putting up an orange material fence along the snowmobile path at Butler Cemetery on Route 149. Snowmobilers have been using the front part of cemetery as a turn around. We are hoping it will discourage them from damaging the grounds.

Wilkins and East Deering Cemeteries are the only two cemeteries that have new plots available for purchase.

Submitted by  
Donna M. Marzullo

Donna Marzullo  
Terry Verville  
Tom Cummings

### Report of the Town Common/Hotel Lot Committee

The Town Common/Hotel Lot Committee was established by the Town of Deering Board of Selectmen on May 4, 2016 with a general charge to “Develop a community usage/development plan for the Hotel Lot,” and to “Develop a master Plan for the Town Common” and to present the Selectmen with recommendations within a three-year period of study. The Committee consists of community members (3-year terms appointed by Board of Selectmen) and one Selectmen’s representative. At the March 2016 Town Meeting, townspeople approved \$6,000 (six-thousand dollars) to be put into an expendable trust fund (Selectmen as agents to expend) to assist in planning.

This is not the first time that a committee was established to try and solve the puzzle of the fragmented Town Common. The challenges abound: The Town Center is virtually divided by a state highway, a hardscape of established monuments and tributes exist in a tight area, an historic landmark site of the Bellevue Hotel is to be respected, complicated topography, and the marriage of fiscal responsibility to committee recommendations. Past attempts have generated some interesting maps and tree planting suggestions, but none have proposed specifics about how to connect the patchwork of common land by practice. The first task of our Committee was to establish the following Mission Statement:

- “Incorporate a multi-use design that includes as many persons in the community as possible.”
- “Integrate existing natural features and resources to the extent possible in designs and improvements.”
- “Recognize and develop continuity between town owned parcels and historic structures in the Town Center.”
- “Acknowledge and celebrate the value of important existing historical landmarks and structures.”

To date, our group has been in an energetic gathering phase, collecting a variety of ideas about how Town Common areas can be enhanced to celebrate Deering’s rural character, commemorate its outstanding citizens, and be used more as a community gathering place. We have amassed a portfolio of concepts, designs, photos, infrastructure and utilities notes. In short time, we will begin the cold-blooded task of culling less affordable designs and hone in on realistic improvements.

Our troupe has rolled up its sleeves to cull brush and saplings along the stone wall boundaries of the Hotel Lot and have begun mapping areas for potential specific uses. Throughout this process, the committee will continue reach out to townspeople with surveys and notices of our headway.

The Town Common/Hotel Lot Committee meets on the fourth Tuesday of each month at 6:30pm at the Deering Town Hall.

#### Committee Members:

Bob Compton, Chair  
Tom Cummings  
Aaron Gill, Selectman’s Rep.  
Ralph LaChance  
Bruce Melton  
Ray Petty  
Patty Samuels  
Bryan Terry

## List of Town Employees

Department	Position		Years of Service
<b>Selectmen's Office</b>			
Russell McAllister	Town Administrator	FT	3
Carrie Goodwin	Administrative Assistant	FT	4
Ann Mooney	Assessing Clerk	PT	4
<b>Town Clerk/Tax Collector's Office</b>			
Vacant			
<b>Police Department</b>			
James Pushee	Chief	FT	14
Stephen Bell	Police Officer	FT	1
Travis Bennett	Police Officer	PT	3
Tom Cavanaugh	Captain	PT	13
Nicholas Hodgen	Corporal	PT	12
Chris Parsons	Police Officer	PT	5
Mark Philibert	Police Officer	PT	6
Ethan Vaillancourt	Police Officer	PT	3
<b>Highway Department</b>			
Brian Houghton	Road Agent	FT	4
Mark Poland	Foreman	FT	19
George Beaudette	Mechanic	FT	<1
Chad Robbins	Heavy Equipment	FT	<1
Alfred Kelley	Snow Removal	Per Diem	27
<b>Fire &amp; Rescue Department</b>			
Daniel Gorman	Chief	PT	<1
Brandon Alcus	Probationary Firefighter	On Call	<1
Arnold Anderson	Deputy Chief	On Call	20
William Bannister, III	Firefighter II	On Call	6
Cole Bannister	Probationary Firefighter	On Call	1
Logan Bannister	Probationary Firefighter	On Call	1
Deb Boyll	EMT	On Call	3
Douglas Connor	Interim Chief	On Call	9

## List of Town Employees Continued

Department	Position		Years of Service
<b>Fire &amp; Rescue Department</b>			
Chrissy Elliott	Firefighter I / EMR	On Call	9
Cynthia Gidley	Lieutenant Paramedic	On Call	9
Kyle Greene	Probationary Firefighter	On Call	<1
Allen Grendell	Probationary Firefighter	On Call	<1
Brandon Grendell	Probationary Firefighter	On Call	<1
Sara Munson	Firefighter / EMT	On Call	1
Patrick Murdough	Captain	On Call	9
Brandi O'Donnell	Firefighter I	On Call	2
Kris Parece	Firefighter II	On Call	3
Mark Voorhees	Firefighter II	On Call	9
Andrea Wenzel	Firefighter III / EMT	On Call	<1
James Wilcoxon	Captain	On Call	8

## List of Town Officers

### Elected Officials:

#### BOARD OF SELECTMEN:

Sharon M. Fife, *Chair*.....Term Expires 2017  
 Allen A. Belouin .....Term Expires 2018  
 Aaron Gill .....Term Expires 2019

#### CEMETERY TRUSTEES:

Thomas Cummings..... Term Expires 2017  
 Terry Verville..... Term Expires 2018  
 Donna Marzullo, *Chair*..... Term Expires 2019

## List of Town Officers Continued

### Elected Officials:

#### LIBRARY TRUSTEES:

Gary Samuels ..... Term Expires 2017  
Vacant Seat..... Term Expires 2018  
Cynthia Krill ..... Term Expires 2019

#### MODERATOR:

Charles A. Gaides ..... Term Expires 2017  
Thomas Copadis, *Assistant Moderator*

#### SUPERVISORS OF THE CHECKLIST:

Barbara Cavanaugh, *Chair*... Term Expires 2018  
Diana Downward..... Term Expires 2020  
Patricia Groome ..... Term Expires 2022

#### TOWN CLERK/TAX COLLECTOR:

Carol Baker ..... Term Expires 2018

#### TREASURER:

Stephen Fogleson ..... Term Expires 2017  
Thomas Copadis, *Deputy Treasurer*

#### TRUSTEES OF TRUST FUNDS:

Steve Walker..... Term Expires 2017  
Michelle Johnson, *Chair*..... Term Expires 2018  
Beth Kelly ..... Term Expires 2019

### Appointed Officials:

#### BUDGET ADVISORY COMMITTEE:

Allen Belouin, *Selectmen Rep*  
Gale Lalmond  
Gary Samuels  
John Shaw  
Jackie Sawyer  
Stephen Fogleson  
Russell McAllister, *Town Administrator*

## List of Town Officers Continued

### Appointed Officials:

#### CENTRAL NH REGIONAL PLANNING COMMISSION:

Keith Johnson..... Term Expires 2018  
 Vacant Seat ..... Term Expires 2017

#### CONCORD REGIONAL SOLID WASTE/RRC:

Keith Johnson..... Term Expires 2018  
 Vacant Seat ..... Term Expires 2017

#### CONSERVATION COMMISSION:

Bob Welsh, *Chair*.....Term Expires 2017  
 Jon Stuart, *Vice Chair*..... Term Expires 2017  
 Kay Hartnet..... Term Expires 2018  
 Vacant Seat..... Term Expires 2018  
 Aaron Gill, *Selectmen Rep*.... Term Expires 2019  
 Eric Simon..... Term Expires 2019  
 Keith Johnson..... Term Expires 2019

#### HAZARD MITIGATION COMMITTEE:

Stephanie Alexander, *CNHRPC*  
 Lou Ellen Beard  
 Benjamin Knapp, *Deering Road Agent*  
 Beth Kelly  
 Russell McAllister, *Town Administrator*  
 Patrick Murdough, *Fire Lieutenant*  
 James Pushee, *Deering Police Chief*  
 Dan Gorman, *Deering Fire Chief*

#### HERITAGE COMMISSION:

Aaron Gill, *Selectmen Rep*  
 Tim Finn, *Chair*..... Term Expires 2018  
 Joan Burke..... Term Expires 2018  
 Donald Johnson..... Term Expires 2018  
 Vacant Seat..... Term Expires 2018



## List of Town Officers Continued

### Appointed Officials:

#### JOINT LOSS MANAGEMENT COMMITTEE:

Carrie Goodwin, *Administrative Assistant*

Brian Houghton, *Road Agent*

Russell McAllister, *Town Administrator*

#### NON-PROFIT ORGANIZATION ADVISORY COMMITTEE:

Doris Beane

Sharon Fife, *Selectmen Rep*

Gale Lalmond, *Chair*

Ray Petty

#### PLANNING BOARD:

Robert Carter, *Chair*..... Term Expires 2017

Vacant Seat..... Term Expires 2017

Dan Goddu..... Term Expires 2018

Vacant Seat.....Term Expires 2018

Katherine Jenkins, *Vice Chr...*Term Expires 2019

Robert Compton..... Term Expires 2019

Peter Kaplan, *Alternate*..... Term Expires 2019

Beth Kelly..... Term Expires 2019

Doug Craighead, *Alternate...* Term Expires 2019

Sharon Fife, *Board of Selectmen ex-officio*

Linda Winters, *Secretary*

#### ZONING BOARD OF ADJUSTMENT:

David LeFevre, *Chair*..... Term Expires 2019

Doug Lalmond.....Term Expires 2018

Phil Bryce.....Term Expires 2018

Larry Sunderland, *Vice Chr....*Term Expires 2018

Allen Belouin, *Selectmen Rep*

Vacant Seat, *Alternate Member*

Vacant Position, *Clerk*

## Contact List

### Selectmen's Office:

Address: 762 Deering Center Road  
Deering, NH 03244

Office Phone ..... (603) 464-3248  
Email: Assistant@deering.nh.us

### Police Department:

Dispatch (Emergency) Phone ..... (603) 464-3600  
Office Phone ..... (603) 464-3127  
Office Fax ..... (603) 464-2677  
Email: Police@deering.nh.us *OR*  
PoliceChief@deering.nh.us

### Highway Department:

Dispatch (Emergency) Phone ..... (603) 464-3600  
Office Phone ..... (603) 464-5740  
Email: Highway@deering.nh.us *OR*  
RoadAgent@deering.nh.us

### Fire Department:

Dispatch (Emergency) Phone ..... (603) 225-3358  
Murdough Station..... (603) 464-5255  
McAlister Station ..... (603) 464-3237  
Donovan Station ..... (603) 464-3237  
Email: FireChief@deering.nh.us

## Committee Meeting Times

Board of Selectmen	Planning Board	Zoning Board of Adjustment	Conservation Commission
First & Third Wednesday  Beginning at 7:00pm	Second Wednesday  Beginning at 7:00pm	Fourth Thursday  Beginning at 7:00pm	Second Monday  Beginning at 6:30pm
selectmen@deering.nh.us	planning@deering.nh.us	zoning@deering.nh.us	conservation@deering.nh.us

Unless otherwise posted, meetings are held at the Town Hall in the Conference Room/Library on the 2<sup>nd</sup> Floor.

## TOWN OFFICE HOURS

Town Clerk's Office	Tax Collector's Office	Assessing	Board of Selectmen/ Administration
Mon. 8:30am – 2:50pm Wed. 8:30am – 5:50pm Thurs. 3:00pm – 6:50pm Last Saturday of the Month: 9:00am – 11:50am	Mon. 8:30am – 2:50pm Wed. 8:30am – 5:50pm Thurs. 3:00pm – 6:50pm	Mon. – Wed. 8:00am – 2:00pm	Mon. – Thurs. 8:00am – 4:00pm
Phone #: (603) 464-3244	Phone #: (603) 464-3244	Phone #: (603) 464-3248	Phone #: (603) 464-3248
<ul style="list-style-type: none"> <li>- Motor Vehicle Reg.</li> <li>- Election Processes</li> <li>- Voter Registration</li> <li>- Birth Certificate</li> <li>- Death Certificate</li> <li>- Marriage License</li> <li>- Dog License</li> <li>- Wetlands App.</li> <li>- Tax Payments</li> </ul>	<ul style="list-style-type: none"> <li>- Tax Payments</li> <li>- Tax Liens</li> </ul>	<ul style="list-style-type: none"> <li>- Property Tax Cards</li> <li>- Property Tax Maps</li> <li>- Elderly Exemptions</li> <li>- Veteran's Credits</li> <li>- Current Use</li> <li>- Intent to Cut</li> </ul>	<ul style="list-style-type: none"> <li>- BoS Meeting Minutes</li> <li>- Permit Applications</li> <li>- State Statute</li> <li>- Human Services</li> <li>- Public Assistance</li> <li>- Town Hall Rental</li> <li>- Personnel Management</li> <li>- General Inquiries</li> </ul>



### Town Meeting Minutes – 2016

Moderator Chuck Gaides officially called the meeting to order at 9:00am for the 2016 Town Meeting held at the Deering Town Hall. The moderator reminded folks to check in with the Supervisors of the Checklist to receive a Voter sticker to signify that you were a registered voter and to please clearly display it in order to be recognized to speak by the moderator.

Everyone was asked to please stand for the Pledge of Allegiance followed by singing the first verse of “America, My Country Tis of Thee” and concluded with a moment of silence in remembrance for those neighbors who have passed during the 2015 year as listed on page 96 of the 2015 Deering Annual Report and for all the men and women presently serving in our armed forces.

He began with reading the results of the Elections held On Tuesday, March 8, 2016 starting with the combined Hillsboro-Deering School results. Announcing the winner of School Board Member (at Large seat) as Steven Hahn and the School Board Member (Deering seat) was Christopher Bober. The Moderator for the School District was Russell Galpin. Articles #2 through #12 on the School ballot Passed and Articles #13 and #14 Failed.

He then moved on to reading the Town ballot results, starting with the **Article #2** which was a Zoning Ordinance Amendment.

**Are you in favor of the adoption of the amendment to the zoning ordinance for Large Wind Energy Systems as proposed by the Planning Board for the Town of Deering Zoning Ordinance?**

**Voted on at Town Election held March 8, 2016 by ballot vote. Yes 172      No 69**

The Moderator proceeded to give the results of the Deering Town Officials Results voted on by Ballot on March 8, 2016.

Selectmen (3 year term)	Aaron R. Gill
Moderator (2 year term)	Doris Beane
Library Trustee (3 year term)	Cynthia Ramsay-Krill
Cemetery Trustee (3 year term)	Donna Marzullo
Trustee of the Trust Fund (3 year term)	Beth Kelly
Trustee of the Trust Fund (1 year term)	Stephen Walker
Supervisors of the Checklist (6 year term)	Patti Groome Samuels

Chuck went on to give a Special Thanks to all the volunteers who give of themselves unselfishly, not only today, but throughout the year without conditions, to help their town run smoothly and to make living in the Town of Deering for all of us, a pleasure, an honor, and a privilege.

He moved on to introduce all of the Deering Town Officials and shared that he had appointed Bob Compton as an Assistant Moderator Pro Tempore and Mike Terpstra as a Ballot Collector/Counter to assist with the Warrant and with ballot voting for Article #12 which would require a ballot vote.

Chuck Gaides went on to explain that there are town employees who are not town residents and may be able to share important and critical information during the meeting need permission to speak at Town Meeting. **The moderator then made a request for a motion for the following town employees, Town Administrator, Russell McAllister, Chief of Police, James Pushee, Road Agent, Benjamin Knapp and Assistant Highway Road Agent, Brian Houghton to be allowed to speak when and if needed. A motion was made by Aaron Gill and seconded by Sharon Fife and a vote was called. The Ayes have it the Motion passed unanimously.**

The moderator continued by stating that everyone should of received a Voter's Rights and Responsibilities handout when they checked in with the Supervisor's of the Checklist. Chuck read and went over the entire handout. He continued on to point out that on page 135 of the 2015 Deering Annual Report that the Moderator's Rules of Procedure could be found. **The moderator made a request for a motion to accept the Moderator's Rules of Procedure.**

**A motion was made by Aaron Gill, seconded by Allen Belouin, a vote was called, the Ayes have it and the motion passed unanimously.**

Before proceeding to the Articles **the moderator requested a motion to waive the reading of the entire Town Meeting Warrant and to move directly to Article #3.**

**A motion was made by Katherine Hanson, seconded by Sharon Fife, a vote was called. The Ayes have it and the motion passed unanimously.**

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### **Article #3: To Accept Town Reports**

To see if the Town will vote to accept the 2015 reports of the Town Officials, agents and committees, and to accept the 2014 auditor's report. **A Motion was made by Aaron Gill, seconded by Sharon Fife.**

Aaron Gill spoke to the motion stating that he would like to make a couple minor corrections to the 2015 Town Meeting Minutes. Aaron asked that the words (The Moderator be changed to Aaron Gill) on page 123 who made the motion to amend the Fire Department vehicle repairs line in the 2015 Annual Report. Also on page 134 to change the words (Chuck Gaides to Aaron Gill) as the person who made the motion to dissolve the meeting. Last correction on Page 107 of the Annual Report on the Conservation Commission Report under Easements, on the first paragraph, he asked to strike out the first sentence. *Deering holds twenty conservation easements.*

Joanne Devine asked that everyone please turn to page 130 of the Annual Report and on the last paragraph Joanne read the following sentence: *Joanne felt that the employees of the town were dishonest so she didn't see why quick books software wasn't sufficient.* Joanne asked that the sentence be expunged from the official record. That she didn't say that. **A motion was made by Joanne Devine, seconded by Allen Belouin to have the sentence expunged from the official record.**

**Chuck Gaides went on to first ask for a vote on the first motion made by Aaron Gill to change the report, seconded by Sharon Fife, the Ayes have it and the motion passed unanimously.**

**The second motion made by Joanne Devine to change the report, seconded by Allen Belouin was also called to a vote. The Ayes have it and the motion passed unanimously.**

No further discussion was had, **the moderator made a request for a motion to accept the Town Meeting Minutes as amended.**

**A motion was made by Aaron Gill, seconded by Allen Belouin. A vote was called the Ayes have it and Article #3 passed unanimously.**

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### **Article #4: To Appropriate Operating Budget Funds for the Year 2016**

To see if the Town will vote to raise and appropriate the sum of TWO MILLION FIVE THOUSAND SEVEN HUNDRED FIFTEEN DOLLARS (\$2,005,715) for the purpose of funding general municipal operations not including any amount raised and appropriated in any separate warrant article. **A motion was made by Allen Belouin and seconded by Sharon Fife.** Chuck explained that he would read each line item by account and that he will go through every section of the Operating Budget and answer

questions/comments or make any amendments and once all accounts have been reviewed to proceed to vote on the Total amount should any changes occur or not.

Acct	Function	Amount
4130	Executive	\$ 167,417.45
4140	Elections, Registrations, Vital Statistics	\$ 35,522.55
4150	Finance Administration	\$ 58,917.30
4152	Assessing Revaluation	\$ 32,059.93
4153	Legal Expenses	\$ 18,000.00
4191	Planning & Zoning	\$ 8,906.00
4194	General Government Buildings	\$ 33,800.00
4195	Cemeteries	\$ 16,035.00
4196	Insurance	\$ 53,494.00
4197	Advertising & Regional Association	\$ 4,233.00
<b>4210</b>	Police	\$ 328,982.66
	Amount lowered by \$7,800.00 decrease, Grant Funding Approved <b>New Amount Line item 4210</b>	<b>\$ 321,182.66</b>
4215	Ambulance	\$ 39,797.50
4220	Fire	\$ 71,056.25
4240	Building Inspection	\$ 13,218.00
4290	Emergency Management	\$ 1.00
4299	Other Public Safety	\$ 34,705.00
4300	Highways	\$ 688,403.56
4324	Solid Waste Disposal	\$ 99,352.00
4415	Health Agencies & Programs	\$ 4,900.00
4442	Direct Assistance	\$ 17,645.00
4520	Parks & Recreation	\$ 25,000.00
4550	Library	\$ 1,850.00
4611	Conservation Commission	\$ 2,540.00
4711	Bonds, Notes - Principal	\$ 228,372.00
4722	Bonds, Notes – Interest	\$ 16,507.00
4723	Tax Anticipation Notes	\$ 5,000.00
Total		\$ 2,005,715.20
<b>New Amended Total</b>		<b>\$ 1,997,915.20</b>

*Motion was made by Aaron Gill, seconded by Allen Belouin to amend Account 4210 line item 4210.30.130 Police Overtime Wages (grant funded) from \$19,700 to \$11,900 changing Account 4210 Total amount from \$328,982.66 to \$321,182.66 a vote was called. The Ayes have it the Motion Passed unanimously.*

A brief discussion was heard on the Fire Dept. line item with no changes made then the Highway Department line item drew a **motion from Jim Greene to reduce the Highway Line Item by \$17,000.00, seconded by voter from the back of the room. A vote was called the Nays had it the motion failed.**

More line items were read stopping at Account 4415 Health Agencies & Programs. Chuck Gaides the moderator asked Bob Compton to step up to replace him to not to pose any potential conflict of interest



with Account 4415. A lengthy discussion was had on placing more money in this account to develop or implement more programs that address drug problems in our communities but no plan was offered to add funding. **A motion was made by Peter Kaplan to ask the Board of Selectmen to address this issue and provide further information and explore what options or programs may be available in discussing with Hillsboro Youth Services or other agencies for Deering to consider voting on in the future. A second was heard from many. A vote was called. The Ayes have it the motion passed unanimously.**

The meeting continued with the last few line items being read and no further discussion ensued. The moderator moved to re-read the entire article with the New Amended Total for Article #4 which is ONE MILLION NINE HUNDRED NINETY-SEVEN THOUSAND NINE HUNDRED FIFTEEN DOLLARS (\$1,997,915). **A vote was called, the Ayes have it unanimously and the Article #4 Passed**

### Article #5: To Add Funds to Established Trust Funds

To see if the Town will vote to raise and appropriate the sum of THREE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED THIRTY-SIX DOLLARS (\$314,536) to be added to the previously established Capital Reserve and/or Expendable Trust Funds and to fund the sum of EIGHTY-SEVEN THOUSAND TWO HUNDRED DOLLARS (\$87,200) from the fund balance as of December 31, 2015 for the following accounts in said amounts:

4915-1-007	FD Vehicle CRF	\$30,000
4915-1-100	HD Vehicle CRF	\$30,000
4916-1-006	Government Bld Improve ETF	\$20,000
4916-1-009	FD Turnout Gear ETF	\$ 5,000
4916-1-023	Computer Equipment ETF	\$ 2,200
Total Fund Balance		\$87,200

Total amount to be raised by taxation for Article #5 is TWO HUNDRED TWENTY-SEVEN THOUSAND THREE HUNDRED THIRTY-SIX DOLLARS (\$227,336) **Motion was made by Sharon Fife, seconded by Aaron Gill. Ms. Fife spoke to the motion. A brief discussion was had and no changes were made. A vote was called the Ayes have it Article #5 passed unanimously.**

### Article #6: Gravel Pit Terrain Alteration Permit

To see if the Town will vote to raise and appropriate the sum of TWENTY-SIX THOUSAND DOLLARS (\$26,000) to fund the Engineering costs associated with the gravel pit alteration permit that is required by the NH Department of Environmental Services for the highway department to continue operating the Town owned gravel pit and to be funded from the fund balance as of December 31, 2015. This appropriation shall not raise any taxes and have no effect on the tax rate. **A motion was made by Aaron Gill, seconded by Allen Belouin. Aaron Gill spoke briefly on the article and Russell McAllister explained the reasons behind the need for a permit. A vote was called. The Ayes have it and Article #6 passed.**

### Article #7: Hiring a Part-Time Fire Chief

To see if the Town will vote and raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000) to fund the position of a part-time Fire Chief from July through December 2016 as

recommended by the Deering Fire and Rescue Squad Study. Future costs of the position will be in the operating budget. **A motion was made by Allen Belouin, seconded by Sharon Fife. Mr. Belouin and Doug Connor spoke on the article. Aaron Gill shared an overview on the Fire and Rescue Department Study of November 2015. A discussion was had and a vote was called. The Ayes have it and Article #7 passed.**

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### **Article #8: Recruitment of Part Time Fire Chief**

To see if the Town will vote to raise and appropriate the sum of SIX THOUSAND DOLLARS (\$6,000) to fund the recruitment of a part-time Fire Chief and to be funded from the fund balance as of December 31, 2015. This appropriation shall not raise any new taxes and have no effect on the tax rate. **A motion was made by Aaron Gill, seconded by Sharon Fife. Mrs. Fife spoke on the Article. A brief discussion was had a vote was called. The Ayes have it and Article #8 passed unanimously.**

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### **Article #9: Fire Department Tanker Truck Refurbishment**

To see if the Town will vote to raise and appropriate the sum of THIRTY THOUSAND DOLLARS (\$30,000) to fund the refurbishment of the fire department tanker truck and to be funded from the fund balance as of December 31, 2015. This appropriation shall not raise any new taxes and have no effect on the tax rate. **A motion was made by Sharon Fife, seconded by Aaron Gill. Sharon Fife and Doug Connor spoke on the Article for the Tanker Refurbishment. A couple questions ensued and a vote was called. The Ayes have it and Article #9 passed unanimously.**

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### **Article #10: To Purchase Town Clerk Software**

To see if the Tow will vote to raise and appropriate the sum of FOUR THOUSAND FOUR HUNDRED FOURTY-SIX DOLLARS (\$4,446) to purchase Auto and Boat Registration Software and to be funded from the fund balance as of December 31, 2015. This appropriation shall not raise any new taxes and have no effect on the tax rate. **A motion was made by Aaron Gill and seconded by Allen Belouin. Mr. Gill asked Town Clerk Carol Baker to speak on the Article. A brief discussion was had and a vote was called. The Ayes have it Article #10 passed unanimously.**

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### **Article #11: Highway Building Improvement ETF**

To see if the Town will vote to establish an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Highway Building Improvement Expendable Trust Fund for the purpose of providing funds for the improvement of the Highway Building and to raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000) to be placed into this fund and to be funded from the fund balance as of December 31, 2015, and to name the Board of Selectmen as agents to expend. This appropriation shall not raise any new taxes and have no effect on the tax rate. **A motion was made by Allen Belouin, seconded by Sharon Fife. The moderator asked Allen Belouin to speak on the motion. A short discussion was had. A vote was called. The Ayes have it and Article #11 passed unanimously.**

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### **Article #12: New Purpose Language to Exotic Weed Control Expendable Trust (2003)**

To see if the Town will vote to change the purpose of the Exotic Weed Control Expendable Trust Fund established at the 2003 Town Meeting. The proposed change is below:

For the purpose of paying the costs of monitoring the public boat launch area at the South end of Deering Reservoir (Deering Lake) during selected, primarily weekend hours, during the summer, in order to make users of the boat launch and the General Public aware of the threat of milfoil and other nuisance exotic aquatic weeds **and wildlife** carried by boats from nearby infested lakes, and to inspect boats for evidence of such weeds **and wildlife and to help fund removal of milfoil and other invasive exotic aquatic weeds and wildlife infesting the lake** and to name the Board of Selectmen as agents to expend. (2/3 Ballot Vote Required to Pass). **A motion was made by Sharon Fife, seconded by Aaron Gill.** Mrs. Fife and Larry Sunderland spoke on the Article and a brief discussion was had. The moderator explained which ballot to use. A short break was taken to allow voters to cast ballots and to count and announce the results.

76 Ballots Cast      75 YES      1 NO

### **Article #12 Passed**

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### **Article #13: Town Center Improvement Expendable Trust Fund**

To see if the Town will vote to establish an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Town Center Improvement Expendable Trust Fund for the purpose of providing funds for the planning and development of a long range community use plan for the two parcels commonly referred to as the Town Common and Hotel Lot and to raise and appropriate the sum of SIX THOUSAND DOLLARS (\$6,000) to be placed into this fund and to be funded from the fund balance as of December 31, 2015, and to name the Board of Selectmen as agents to expend. This appropriation shall not raise any new taxes and have no effect on the tax rate. **A motion was made by Aaron Gill, seconded by Allen Belouin. Mr. Gill spoke on the motion and Stuart Huggard offered his perspective. No further discussion ensued. The moderator called for a vote. The Ayes have it and Article #13 passed unanimously.**

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### **Article #14: Welcome to Deering Signage**

To see if the Town will vote to raise and appropriate the sum of FOUR THOUSAND DOLLARS (\$4,000) to plan, design, locate and install “Welcome to Deering” signs on each end of Deering Center Road to be funded from the fund balance as of December 31, 2015. This appropriation shall not raise any new taxes and have no effect on the tax rate. **A motion was made by Aaron Gill, seconded by Allen Belouin. Aaron Gill spoke on the Article.** A short discussion was had.

**A motion was made by Aaron Gill and seconded by Allen Belouin to amend the wording in Article #14 to remove the words “on each end of Deering Center Road”. A vote was called for the motion to amend the wording in Article #14. The Ayes have it. The motion passed.**

Then the moderator asked for any further questions hearing none, **he called for a vote on Article #14. The Ayes have it and Article #14 passed.**

### **Article Passed**

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### **Article #15: Town Beach Area Animal and Dog Restriction Ordinance**

Shall the Town vote to enact an ordinance that restricts animals and dogs from the Town beach area located at the Deering Lake from Memorial Day (the last Monday in May) through Labor Day (the first Monday of September)? **A motion was made by Sharon Fife, seconded by Aaron Gill and Mrs. Fife spoke on the motion.** A lengthy discussion was had.

**A Motion was made by John Thyng, seconded by Stephen Consonni to amend the wording of Article #15 to read as** Shall the Town vote to enact an ordinance that restricts animals and dogs “except dogs displaying a valid Town of Deering Dog License” from the Town beach area located at the Deering Lake from Memorial Day (the last Monday in May) through Labor Day (the first Monday of September)? The moderator opened the floor to questions on the Amendment. A lengthy discussion followed hearing from many residents with various concerns on the amendment. **The Moderator re-read the amended Article and called for a vote. The Nays haves it. The motion failed.**

The floor was re-opened for discussion on the Original Article. **Larry Sunderland made a motion, seconded by Susan Ripanti to amend the wording to read as** Shall the Town vote to enact an ordinance that restricts animals and dogs that are not restrained on a leash or tether from the Town beach area located at the Deering Lake from Memorial Day (the last Monday in May) through Labor Day (the first Monday in September)? A brief discussion followed, interrupted by a disruption of an Eagle flying by and landing in a tree across the road seen from the town hall windows, many leaving their seats to head to the window to catch a peek. Order was quickly called back to the meeting and Peter Kaplan spoke up and pointed out that by trying to amend the ordinance through an article is a no go. The only option was to either vote down the authorization the way the ordinance the way it’s been drafted or you approve it. If you vote it down then some other ordinance will have to come before the body and be properly presented with whatever notice is required. A vote to change the Ordinance through an Article that is meant as an authorization to the Ordinance may be a very complicated slope.

**Larry Sunderland then withdrew his motion to amend the wording as such and Susan Ripanti withdrew her second.**

**The moderator then directed everyone back to the original wording of Article #15 and called for a vote. The Nays have it and Article #15 failed.**

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**Article #16:**

No further town business was voted on **a motion was made by Aaron Gill and seconded by Allen Belouin to adjourn the meeting** and the moderator adjourned the meeting at 12:31pm.

Respectfully submitted,

Carol M. Baker  
Town Clerk/Tax Collector

## DEERING TOWN MEETING MODERATORS' RULES OF PROCEDURE

Unless changed by the voters at the Meeting, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will **not** follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order in which they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will read the Moderator's Rules of Procedure and request a motion to accept the rules. After a second and any questions the Meeting will then vote on this motion.
5. The Moderator will request a series of motions to grant permission from the Meeting to allow certain non-voters who are at the meeting such as the Town Department Heads, the Town Legal Counsel and any other consultants or experts that may provide information about an Article that do not live in Deering to speak.
6. Before the Articles are read the Moderator will request a motion to dispense with the reading of the entire Warrant. After a second and any questions the Meeting will then vote on this motion.
7. The Moderator will consider each Article, as follows:
  - a. The Moderator will announce the Article number, and the text of the Article will be read.
  - b. The Moderator will then recognize a member of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
  - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the article.
  - d. The Meeting will debate and then vote on the Article.
  - e. No one may have the floor unless they are recognized by the Moderator.
  - f. Only registered voters may speak unless a majority of the voters present decide otherwise.
  - g. Those registered voters wishing to speak to an article should raise their hands or stand and once the Moderator recognizes you, you must state your full name and address.
  - h. Only one person, the one recognized by the Moderator, may speak at any one time.
  - i. No one may speak unless s/he has the floor.
  - j. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.
  - k. All speakers are expected to address the Moderator, and no conversations to other at the meeting will be allowed.

8. When you have the floor to speak, you should confine your remarks to the issue under consideration, or you will be ruled out of order.

9. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:

- a. A voter may raise a Point of Order at any time, and
- b. If a voter has the floor, the voter may make
  - i. A motion to amend the pending motion, or
  - ii. A motion to Call the Question.

10. The Moderator shall have the right to refuse to recognize a Motion to Call the Question, if in the Moderator's opinion, the voters have not yet had an adequate opportunity to speak and discuss an issue.

11. The Moderator will not accept motions to "pass over", "table", or "indefinitely postpone" an article. If the majority is opposed to an article, they should simply vote it down. This prevents the confusion of people having to vote positively to, in effect, defeat an article.

12. The Moderator will **not** accept negative motions, which are motions that require a "no" vote to vote in the affirmative such as "I move that we not adopt the budget".

13. Non-voters may not speak at the Meeting without the permission of the voters.

14. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow loud outbursts, personal attacks or any type of inappropriate language.

15. If any person behaves in a disorderly manner, and after notice (warning) from the Moderator, persists in such behavior, or shall in any way disturb the Meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting. (RSA 40:8)

16. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.

17. With the exception of initial presentations on the Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.

18. Each speaker may only speak once until everyone has spoken.

19. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or by a secret ballot vote.



20. If the Moderator's ruling on the outcome of a voice vote or show of cards is questioned by at least seven (7) voters, the issue will be decided by secret ballot. Such a call for a secret ballot must be made before any other business occurs.

21. Any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:

- a. All five (5) voters must be present and identified, and
- b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.

22. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot.

23. Motions to reconsider an Article may only be made immediately after the vote on the Article, and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:

- a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
- b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened Meeting held at least seven (7) days after the date of the original vote.

**Reminder:** Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.

24. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:

- a. To break a tie
- b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.

25. If the Meeting is not finished at 4 P.M., the Moderator will recess the Meeting to a future date.

Dr. Charles A. Gaides Deering Town Moderator